INSTRUCTIONAL PACKAGE

SUR 113
Advanced Surgical Practicum

Summer 2022
2021/2022

INSTRUCTIONAL PACKAGE

Part I: Course Information

Effective Term: 202130

COURSE PREFIX: SUR 113   COURSE TITLE: Advanced Surgical Practicum ll

CONTACT HOURS: 18   CREDIT HOURS: 6

RATIONALE FOR THE COURSE:

Advanced Surgical Practicum is a continuation of the Basic Surgical Practicum. Students are introduced to the actual surgical environment, where students become familiar with facilities, procedures, and practices of the working surgical environment. Students observe and begin participation in General, Genitourinary, Gynecologic, and Otorhinolaryngologic and Orthopedic procedures.

COURSE DESCRIPTION:

This course includes a supervised progression of surgical team responsibilities and duties of the preoperative role in various clinical affiliations.

PREREQUISITES/CO-REQUISITES:

SUR 103: SURGICAL PROCEDURES
SUR 104: SURGICAL PROCEDURES II
SUR 111: BASIC SURGICAL PRACTICUM
SUR 120: SURGICAL SEMINAR

***Online/Hybrid** courses require students to complete the DLi Online Student Orientation prior to completing an online course. The DLi Online Student Orientation can be found in WaveNet, under the My Student tab.

REQUIRED MATERIALS:

1. Surgical Technology for the Surgical Technologist: A Positive Care Approach 5th Ed. Delmar Cengage Learning, 2017 ISBN-13: 978-1-305-95641-4
2. Cengage Mindtap Access Unlimited
3. Surgical Instrumentation; An Interactive Approach 3rd Edition Elsevier 2019 ISBN: 978-0-323-52370-7
4. Surgical Equipment and Supplies   by Colleen J. Rutherford 2nd Edition FADAVIS ISBN: 978-0-8036-4571-4
5. Pocket Guide to the Operating Room 4th Edition ISBN 978-0-8036-6839-3
6. Laparotomy pack from B&N /Henry Shein

7. Lange Q and A Surgical Technology Examination 7th Edition by Mary Chmielewski and Carolan Sherman ISBN-13-978-1-2595-8-8112

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HGTC Surgical Technology Program Handbook and Clinical Manual
Assigned clinical facility policy and procedure manuals.
All materials should be kept in clinical journals.
Access to Surgical Counts.com
Access to My Surgeon
Access to the Remind App for communication.
Access to Microsoft teams for clinical debrief.

Please visit the [BOOKSTORE](#) online site for most current textbook information. Use the direct link below to find textbooks.

Enter the semester, course prefix, number and section when prompted and you will be linked to the correct textbook.

ADDITIONAL REQUIREMENTS:

Mandatory:
1. White ¾ length Lab Coat
    a. Monogrammed: Ciel Blue (above left pocket)
        i. HGTC
        ii. Surgical Technology
        iii. Student
2. Ceil Blue Scrubs
    a. Monogrammed: White (above left pocket)
        i. HGTC
        ii. Surgical Technology
        iii. Student
3. Goggle
4. White shoes (tennis shoes will be accepted, no clogs, open toes or canvas)
5. Student ID (worn in class and at clinical site)
6. Lanyard (optional)
7. CPR (BCLS) must be updated annually.
8. Current health forms with Hepatitis vaccine or waver
9. Clinical Binder
10. Clinical Book bag
11. Luggage lock
12. Luggage Name Tag

TECHNICAL REQUIREMENTS:

Computer, printer, and scanner access

Access to Desire2Learn (D2L), HGTC's student portal for course materials.
myHGTC and college email access.

STUDENT IDENTIFICATION VERIFICATION:

Students must wear the proper identification in lecture, lab, and clinical settings.

Students enrolled in online courses will be required to participate in a minimum of one (1) proctored assignment and/or one (1) virtual event to support student identification verification. Please refer to your Instructor Information Sheet for information regarding this requirement.

CLASSROOM ETIQUETTE:

Cell phones are not allowed in the Operating Room.
All students will present themselves in a professional manner in all of the following categories: dress, attitude, and hygiene.
As a matter of courtesy to other students and your professor, please turn off cell phones and other communication/entertainment devices before class begins. If you are monitoring for an emergency, please notify your professor prior to class and switch cell phone ringers to vibrate.

NETIQUETTE: is the term commonly used to refer to conventions adopted by Internet users on the web, mailing lists, public forums, and in live chat focused on online communications etiquette. For more information regarding Netiquette expectations for distance learning courses, please visit Online Netiquette.

Part II: Student Learning Outcomes

COURSE LEARNING OUTCOMES and ASSESSMENTS*:

Clinical Rotations:
> Assessments: Preceptor Evaluations
> Instructor Evaluations

Learning Outcomes:
- Check supplies and equipment required for surgical procedures.
- Scrub, gown, and glove demonstrate appropriate technique.
- Assemble the sterile field with instruments, supplies, equipment and medication/solutions needed for the procedures.
- Assess the anatomy, physiology, and pathophysiology as applicable to each case.
- Identify the incision used for each procedure.
- Perform appropriate counts with the circulator prior to the procedure and before the incision is closed.
- Gown and glove additional surgical team members
- Identify the patient position that is appropriate for each procedure performed.
- Assist with draping the sterile field.

- Analyze the procedural steps appropriate to the surgical intervention.
- "Pass" instruments and supplies to sterile surgical team members during the procedures
- Describe the care of the specimens as appropriate to the procedures.
- Maintain the highest standard of sterile technique during the procedures.
- Prepare sterile dressings.
- Perform terminal activities of cleaning and preparation of instruments, supplies, and the OR.
- Discuss the postoperative considerations for patients requiring surgery.
- Demonstrate retention and integration of theory and laboratory instruction applicable to the clinical setting.
- Demonstrate interpersonal skills and conduct appropriate to the OR environment.

Students – please refer to the Instructor's Course Information sheet for specific information on assessments and due dates.

GENERAL EDUCATION OUTCOMES:

This course fulfills the following General Education Outcomes through the Preceptor evaluations. Upon completion of this course, students will be able to:

☒ Communicate effectively;

☒ Think critically;

☒ Self and professional development.

Part III: Grading and Assessment

EVALUATION OF REQUIRED COURSE MEASURES/ARTIFACTS*:

Students' performance will be assessed and the weight associated with the various measures/artifacts are listed below.

EVALUATION*

Senior Project:
Portfolio/Resume/Quality Control   20%
Clinical Journal:
Presentation/Case Log/Inservice   30%
Clinical Evaluations:
Preceptor/Instructor   50%
                                                    100%

Students, for the specific number and type of evaluations, please refer to the Instructor's Course Information Sheet.

GRADING SYSTEM:

93-100 =   A

April 2020

85 - 92 =   B
77 - 84 =   C
69 - 76 =   D
68 or below = F

Grades earned in courses impact academic progression and financial aid status. Before withdrawing from a course, be sure to talk with your instructor and financial aid counselor about the implications of that course of action. Ds, Fs, Ws, WFs and Is also negatively impact academic progression and financial aid status.

The Add/Drop Period is the first 5 days of the semester for **full term** classes. Add/Drop periods are shorter for accelerated format courses. Please refer to the [academic calendar](#) for deadlines for add/drop. You must attend at least one meeting of all of your classes during that period. If you do not, you will be dropped from the course(s) and your Financial Aid will be reduced accordingly.

Part IV: Attendance

Clinical Attendance is 100%. Any missed Clinical day will require a makeup day. Make up days are normally scheduled for Fridays and should be approved by the clinical site and the instructor. Missed clinical days also include being sent home for not following directions or breaking patient safety and aseptic technique rules. Student will require remediation before scheduling a makeup day. Any student failing to make up their missed days will receive an incomplete until all make up days have been completed. If a student has failed to make up their days, 5 days past semester completion, they will be receiving a D for the class.

Horry-Georgetown Technical College maintains a general attendance policy requiring students to be present for a minimum of 80 percent (80%) of their classes in order to receive credit for any course. Due to the varied nature of courses taught at the college, some faculty may require up to 90 percent (90%) attendance. Pursuant to 34 Code of Federal Regulations 228.22 - Return to Title IV Funds, once a student has missed over 20% of the course or has missed two (2) consecutive weeks, the faculty is obligated to withdraw the student and a student may not be permitted to reenroll. **Instructors define absentee limits for their class at the beginning of each term; please refer to the Instructor Course Information Sheet.**

For online and hybrid courses, check your Instructor's Course Information Sheet for any required on-site meeting times. Please note, instructors may require tests to be taken at approved testing sites, and if you use a testing center other than those provided by HGTC, the center may charge a fee for its services.

Part V: Student Resources

THE STUDENT SUCCESS AND TUTORING CENTER (SSTC):

The SSTC offers to all students the following **free** resources:
1. **Academic tutors** for most subject areas, **Writing Center support**, and **college success skills**.
2. Online **tutoring** and academic support resources.
3. Professional and interpersonal communication **coaching** in the EPIC Labs.

Visit the Student Success & Tutoring Center website for more information. To schedule tutoring, contact the SSTC at sstc@hgtc.edu or self-schedule in the Penji iOS/Android app or at www.penjiapp.com. Email sstc@hgtc.edu or call SSTC Conway, 349-7872; SSTC Grand Strand, 477-2113; and SSTC Georgetown, 520-1455, or go to the Online Resource Center to access on-demand resources.

STUDENT INFORMATION CENTER: TECH Central

TECH Central offers to all students the following free resources:
1. **Getting around HGTC**: General information and guidance for enrollment, financial aid, registration, and payment plan support!
2. Use the Online Resource Center (ORC) including Office 365 support, password resets, and username information.
3. **In-person workshops, online tutorials and more services** are available in Desire2Learn, Student Portal, Degree Works, and Office 365.
4. **Chat with our staff on TECH Talk**, our live chat service. TECH Talk can be accessed on the student portal and on TECH Central's website, or by texting questions to (843) 375-8552.

Visit the Tech Central website for more information. Live Chat and Center locations are posted on the website. Or please call (843) 349 – TECH (8324), Option #2.

DISABILITY SERVICES:

HGTC is committed to providing an accessible environment for students with disabilities. Inquiries may be directed to HGTC's Accessibility and Disability Service webpage. The Accessibility and Disability staff will review documentation of the student's disability and, in a confidential setting with the student, develop an educational accommodation plan.

Note: It is the student's responsibility to self-identify as needing accommodations and to provide acceptable documentation. After a student has self-identified and submitted documentation of a

disability, accommodations may be determined, accepted, and provided.

STATEMENT OF EQUAL OPPORTUNITY/NON-DISCRIMINATION STATEMENT:

Horry-Georgetown Technical College prohibits discrimination and harassment, including sexual harassment and abuse, on the basis of race, color, sex, national or ethnic origin, age, religion, disability, marital or family status, veteran status, political ideas, sexual orientation, gender identity, or pregnancy, childbirth, or related medical conditions, including, but not limited to, lactation in educational programs and/or activities.

TITLE IX REQUIREMENTS:

All students (as well as other persons) at Horry-Georgetown Technical College are protected by Title IX—regardless of their sex, sexual orientation, gender identity, part- or full-time status, disability, race, or national origin—in all aspects of educational programs and activities. Any student, or other member of the college community, who believes that he/she is or has been a victim of sexual harassment or sexual violence may file a report with the college's Chief Student Services Officer, campus law enforcement, or with the college's Title IX Coordinator, or designee.

> *Faculty and Staff are required to report incidents to the Title IX Coordinators when involving students. The only HGTC employees exempt from mandatory reporting are licensed mental health professionals (only as part of their job description such as counseling services).

INQUIRIES REGARDING THE NON-DISCRIMINATION/TITLE IX POLICIES:

Student and prospective student inquiries concerning Section 504, Title II, and Title IX and their application to the College or any student decision may be directed to the Vice President for Student Affairs.
> **Dr. Melissa Batten, VP Student Affairs**
> *Title IX Coordinator*
> Building 1100, Room 107A, Conway Campus
> PO Box 261966, Conway, SC 29528-6066
> 843-349-5228
> Melissa.Batten@hgtc.edu

Employee and applicant inquiries concerning Section 504, Title II, and Title IX and their application to the College may be directed to the Vice President for Human Resources.
> **Jacquelyne Snyder, VP Human Resources**
> *EEO and Title IX Coordinator*
> Building 200, Room 212A, Conway Campus
> PO Box 261966, Conway, SC 29528-6066
> 843-349-5212
> Jacquelyne.Snyder@hgtc.edu