



## INSTRUCTIONAL PACKAGE

SUR 113

Advanced Surgical Practicum

Summer 2018  
201730

INSTRUCTIONAL PACKAGE

## **Part I: Course Information**

Effective Term: 201730

COURSE PREFIX: SUR113

COURSE TITLE: Advanced Surgical Practicum

CONTACT HOURS: 4

CREDIT HOURS: 6

### **RATIONALE FOR THE COURSE:**

Advanced Surgical Practicum is a continuation of the Basic Surgical Practicum. Students are introduced to the actual surgical environment, where students become familiar with facilities, procedures and practices of the working surgical environment. Students observe and begin participation in General, Genitourinary, Gynecologic, and Otorhinolaryngologic and Orthopedic procedures.

### **COURSE DESCRIPTION:**

This course includes a supervised progression of surgical team responsibilities and duties of the perioperative role in various clinical affiliations.

### **PREREQUISITES/CO-REQUISITES:**

SUR 102: APPLIED SURGICAL TECHNOLOGY

SUR 104: SURGICAL PROCEDURES II

SUR 111: BASIC SURGICAL PRACTICUM

### **REQUIRED MATERIALS:**

All textbooks included in previous prerequisite courses

HGTC Surgical Technology Program Handbook and Clinical Manual

Assigned clinical facility policy and procedure manuals.

All materials should be kept in clinical journals.

Please visit the Bookstore online site for most current textbook information. Use the direct link below to find textbooks.

[BOOKSTORE](#).

Enter the semester, course prefix, number and section when prompted and you will be linked to the correct textbook.

**ADDITIONAL REQUIREMENTS:**

Mandatory:

White  $\frac{3}{4}$  length Lab Coat

    Monogrammed: (above left pocket)

        Horry Georgetown Technical College

        Surgical Technology

        Student

Ceil Blue Scrubs

Goggles

White shoes (tennis shoes will be accepted; no clogs, open toes or canvas)

Student ID (worn in class and at clinical site)

Lanyard (optional)

CPR (BCLS) must be updated annually

Current health forms with Hepatitis vaccine or waiver

Clinical Binder

Clinical Book bag

Luggage lock

Luggage Name Tag

**TECHNICAL REQUIREMENTS:**

Computer, printer, and scanner access

Access to Desire2Learn (D2L), HGTC's student portal for course materials.

WaveNet and D2L email access.

**CLASSROOM ETIQUETTE:**

No cell phones are allowed into the operating room. All students will present themselves in a professional manner in all of the following categories: dress, attitude, and hygiene.

Please see the Instructors Course Information Sheet and Critical U paperwork for further explanation.

As a matter of courtesy to other students and your professor, please turn off cell phones and other communication/entertainment devices before class begins. If you are monitoring for an emergency, please notify your professor prior to class and switch cell phone ringers to vibrate.

**NETIQUETTE:** is the term commonly used to refer to conventions adopted by Internet users on the web, mailing lists, public forums, and in live chat focused on online communications etiquette. For more information regarding Netiquette expectations for distance learning courses, please visit [Online Netiquette](#).

## Part II: Student Learning Outcomes

COURSE LEARNING OUTCOMES and ASSESSMENTS\*:

Clinical Rotations

Assessments: Preceptor Evaluations

Instructor Evaluations

Learning Outcomes:

- Check supplies and equipment required for surgical procedures.
- Scrub, gown and glove, demonstrate appropriate technique.
- Assemble the sterile field with instruments, supplies, equipment and medication/solutions needed for the procedures
- Assess the anatomy, physiology and pathophysiology as applicable to each case
- Identify the incision used for each procedure.
- Perform appropriate counts with the circulator prior to the procedure and before the incision is closed.
- Gown and glove additional surgical team members
- Identify the patient position that is appropriate for each procedure performed
- Assist with draping the sterile field.
- Analyze the procedural steps appropriate to the surgical intervention.
- “Pass” instruments and supplies to sterile surgical team members during the procedures
- Describe the care of the specimens as appropriate to the procedures.
- Maintain the highest standard of sterile technique during the procedures.
- Prepare sterile dressings
- Perform terminal activities of cleaning and preparation of instruments, supplies and the OR.
- Discuss the postoperative considerations for patients requiring surgery.
- Demonstrate retention and integration of theory and laboratory instruction applicable to the clinical setting.
- Demonstrate interpersonal skills and conduct appropriate to the OR environment.

***\*Students – please refer to the Instructor’s Course Information sheet for specific information on assessments and due dates.***

### General Education Outcomes

This course fulfills the following General Education Outcomes through the Preceptor Evaluations. Upon completion of this course, students will be able to:

- Communicate effectively;
- Possess problem solving skills/think critically;
- Display ethical and professional behavior in a multicultural environment;
- Exhibit proficient use of technology; and,

☒ Demonstrate effective information literacy.

### Part III: Grading and Assessment

#### EVALUATION OF REQUIRED COURSE MEASURES/ARTIFACTS\*

Students' performance will be assessed and the weight associated with the various measures/artifacts are listed below.

##### EVALUATION\*

Debrief	10%
Clinical Journal	40%
Clinical Evaluations	<u>50%</u>
	100%

***\*Students, for the specific number and type of evaluations, please refer to the Instructor's Course Information Sheet.***

#### GRADING SYSTEM:

93-100 = A  
85 - 92 = B  
77 - 84 = C  
69 - 76 = D  
68 or below = F

#### PROGRESSION REQUIREMENTS

- A grade of "C" or better in each required course
- Must maintain a 2.0 GPA in required courses
- Completion of required surgical cases per AST Core Curriculum

Grades earned in courses impact academic progression and financial aid status. Before withdrawing from a course, be sure to talk with your instructor and financial aid counselor about the implications of that course of action. Ds, Fs, Ws, WFs and Is also negatively impact academic progression and financial aid status.

The Add/Drop Period is the first 5 days of the semester for **full term** classes. Add/Drop periods are shorter for accelerated format courses. Please refer to the academic calendar for deadlines for add/drop ([ACADEMIC CALENDAR](#)). You must attend at least one meeting of all of your classes during that period. If you do not, you will be dropped from the course(s) and your Financial Aid will be reduced accordingly.

## Part IV: Attendance

Horry-Georgetown Technical College maintains a general attendance policy requiring students to be present for a minimum of eighty percent (80%) of his or her classes in order to be eligible to receive credit for any course. However, due to the varied nature of courses taught at the College, a more rigid attendance policy may be required by individual instructors. At a minimum, a student may be withdrawn from a course(s) after he or she has been absent in excess of ten percent (10%) of the total contact hours for a course. **Instructors define absentee limits for their class at the beginning of each term; please refer to the Instructor Course Information Sheet.**

**For online and hybrid courses**, check your Instructor's Course Information Sheet for any required on-site meeting times. Please note, instructors may require tests to be taken at approved testing sites, if you use a testing center other than those provided by HGTC, the center may charge a fee for its services.

## Part V: Student Resources

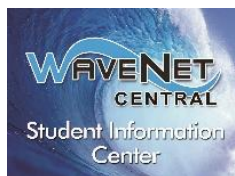


### The Student Success and Tutoring Center (SSTC)

The SSTC offers to all students the following **free** resources:

1. **Academic coaches** for most subject areas, **Writing Center Support**, and **college success skills**.
2. **On-line student success and academic support resources**.

Visit the SSTC website: [Student Success & Tutoring Center](#) and visit the student services tab in your WaveNet account to schedule appointments using TutorTrac. For more information, call: SSTC Conway, 349-7872; SSTC Grand Strand, 477-2113; and SSTC Georgetown, 520-1455. Room locations and Live Chat is available on the SSTC website.



### Student Information Center: WaveNet Central (WNC)

WNC offers to all students the following **free** resources:

1. **Getting around HGTC**: General information and guidance for enrollment!
2. Use the [Online Resource Center \(ORC\)](#) for COMPASS support, technology education, and online tools.

3. **Drop-in technology support or scheduled training** in the Center or in class.
4. **In-person workshops, online tutorials and more services** are available.

Visit the WNC website: [Wavenet Central](#). Live Chat and Center locations are posted on the website. Or please call one of the following locations: WNC Conway, 349-5182; WNC Grand Strand, 477-2076; and WNC Georgetown, 520-1473.

### **Student Testing:**

Testing in an **online/hybrid** course may be accomplished in a variety of ways:

- Test administered within D2L
- Test administered in writing on paper
- Test administered through Publisher Platforms

Further more tests may have time limits and/or require a proctor.

Proctoring can be accomplished either face-to-face at an approved site or online through RPNOW, our online proctoring service. To find out more about proctoring services, please visit the [Online Testing](#) section of the HGTC's Testing Center webpage.

The **Instructor Information Sheet** will have more details on test requirements for your course.

### **Disability Services:**

HGTC is committed to providing an accessible environment for students with disabilities. Inquiries may be directed to Jocelyn Williams, Director of Student Development on the Conway Campus Jaime Davis, Counselor/Advisor on the Georgetown Campus or Kristin Griffin, Counselor on the Grand Strand Campus. These individuals will review documentation of the student's disability and, in a confidential setting with the student, develop an educational accommodation plan.

Note: It is the student's responsibility to self-identify as needing accommodations and to provide acceptable documentation. After a student has self-identified and submitted documentation of a disability, accommodations may be determined, accepted, and provided.

### **Statement of Equal Opportunity/Non-Discrimination Statement**

Horry Georgetown Technical College prohibits discrimination and harassment, including sexual harassment and abuse, on the basis of race, color, gender, national or ethnic origin, age, religion, disability, marital status, veteran status, sexual orientation, gender identity, or pregnancy in educational programs and/or activities.

#### ***Title IX Requirements***

Horry Georgetown Technical College prohibits the offenses of domestic violence, dating violence, sexual assault, and stalking. Any student who believe he or she has experienced or witnessed discrimination including sexual harassment, domestic violence, dating violence, sexual assault or stalking is encouraged to report such incidents to one of the College's Title IX Coordinators.

\*Faculty and Staff are required to report incidents to the Title IX Coordinators when involving students. The only HGTC employees exempt from mandatory reporting are licensed mental health professionals (only as part of their job description such as counseling services).

<b>Inquiries regarding the non-discrimination policies:</b>	
Student and prospective student inquiries concerning Section 504, Title II, and Title IX and their application to the College or any student decision may be directed to the Associate Vice President for Student Affairs.	Employee and applicant inquiries concerning Section 504, Title II, and Title IX and their application to the College may be directed to the Associate Vice President for Human Resources.
<b>Dr. Melissa Batten, AVP Student Affairs</b> <i>Title IX Coordinator</i> Building 1100, Room 107A, Conway Campus PO Box 261966, Conway, SC 29528-6066 843-349-5228 <a href="mailto:Melissa.Batten@hgtc.edu">Melissa.Batten@hgtc.edu</a>	<b>Jacquelyne Snyder, AVP Human Resources</b> <i>Section 504, Title II, and Title IX Coordinator</i> Building 200, Room 212A, Conway Campus PO Box 261966, Conway, SC 29528-6066 843-349-5212 <a href="mailto:Jacquelyne.Snyder@hgtc.edu">Jacquelyne.Snyder@hgtc.edu</a>