



Horry-Georgetown
Technical College

COURSE INSTRUCTIONAL PACKAGE

PTH 204

Physical Therapy Functional Anatomy
and Application

Effective Term

Fall 2026

Part I: Course Information

Effective Term: Fall 2026

COURSE PREFIX: PTH 204

COURSE TITLE: Physical Therapy
Functional Anatomy and Application

CONTACT HOURS: 7/wk

CREDIT HOURS: 5

RATIONALE FOR THE COURSE:

This course introduces the physical therapist assistant student to the musculoskeletal system. The students will develop a foundational knowledge of this system. As the student progresses in the physical therapist assistant curriculum, the students will utilize this knowledge to collect data and establish physical therapy interventions.

COURSE DESCRIPTION:

The course introduces the basic concepts and principles of muscles, joints and motion. Emphasis is placed on the development of competence in goniometry, manual muscle testing, and traditional testing necessary to plan for patient treatment.

PREREQUISITES/CO-REQUISITES:

Admission into the Physical Therapist Assistant Program

REQUIRED MATERIALS:

Please visit the [BOOKSTORE](#) online site for most current textbook information.

Enter the semester, course prefix, number and section when prompted and you will be linked to the correct textbook.

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- Biel, B. (2019). Trail Guide to the Body 6th edition: A hands-on guide to locating muscles, bones, and more. Books of Discovery.

- Biel, B. (2019). Trail Guide to the Body 6th edition: An essential hand-on learning resource. Books of Discovery.
- Scrubs

ADDITIONAL REQUIREMENTS:

Laptops

TECHNICAL REQUIREMENTS:

- Access to Desire2Learn (D2L), HGTC's learning management system (LMS) used for course materials.
- Access to myHGTC portal for student self-services.
- College email access – this is the college's primary official form of communication.

ATTENDANCE VERIFICATION:

The Add/Drop Period is the first 7 days of the semester for **full term** classes. Add/Drop periods are shorter for accelerated format classes. Please refer to the [academic calendar](#) for deadlines for add/drop. You must attend at least one meeting of all your classes during that period. If you do not, you will be dropped from the course(s) and your Financial Aid will be reduced accordingly

IDENTIFICATION VERIFICATION:

Students enrolled in online courses will be required to complete identity verification. Please refer to your Instructor's Course Information Sheet for information regarding this requirement.

STUDENT COURSE EVALUATIONS:

Each semester, students are provided with an opportunity to participate in course evaluation surveys. These evaluations offer crucial feedback to instructors and the College, leading to enhancement of educational quality. By completing these surveys, you play a key role in the ongoing improvement of teaching methods and course content, ensuring future students enjoy a better learning experience.

Students are encouraged to complete these surveys as your active participation in this process reflects your dedication to your education and drives positive change.

CLASSROOM ETIQUETTE AND STUDENT RIGHTS AND RESPONSIBILITIES:

As a matter of courtesy to other students and your professor, please turn off cell phones and other communication/entertainment devices before class begins. If you are monitoring an emergency, please notify your professor prior to class and switch cell phone ringers to vibrate.

To ensure a positive College experience, guidelines exist in numerous areas of campus life. The Student Code for The South Carolina Technical College System "The Student Code" (3-2-106.1) applies to all HGTC students. The Student Code sets forth rights and responsibilities of the individual student, identifies behaviors that are not consistent with the values of college communities, and describes the procedures that will be followed to adjudicate cases of alleged misconduct. Students are expected to conduct themselves in a civil manner, that is respectful of the rights of others, and that is compatible with the college's educational mission. Students are expected to comply with all of the college's duly established rules and regulations regarding student behavior while on campus; while participating in off-campus college sponsored activities; and while participating in off-campus clinical, field, internship, or in-service experiences. Students are expected to comply with all course requirements as specified by instructors in course syllabi and to meet the standards of acceptable classroom behavior set by instructors. For more information, login to your myHGTC account under "Student Rights and Responsibilities" card then select "Student Code of Conduct" or the "Student Catalog and Handbook."

Part II: Student Learning Outcomes

PROGRAM LEARNING OUTCOMES

After completing the Horry-Georgetown Technical College Physical Therapist Assistant Program, the graduate will be able to achieve the program learning outcomes. The student is advised to view the program learning outcomes in the Student Manual. Reviewing the outcomes will assist the student in understanding how the terminal course objectives achieve the program learning outcomes.

COURSE LEARNING OUTCOMES and ASSESSMENTS*:

After successful completion of this course, the student will be able to meet the following terminal behavior outcomes:

1. Name and locate bones, bony landmarks, and joints of each body region and describe the connections between them and the soft tissues of the region.
 - a. Assessments: Skill Check Assessments, Comprehensive Final Examination
2. Name and locate the muscles of the region, including their specific origins, insertions, and innervations.
 - a. Assessments: Skill Check Assessments, Comprehensive Final Examination
3. List and demonstrate the action(s) of each muscle.
 - a. Assessments: Skill Check Assessments, Comprehensive Final Examination
4. Palpate the bones and bony landmarks of each body region and explore the connections between them and the soft tissues.
 - a. Assessment: Skill Check Assessments
5. Palpate each muscle from origin to insertion, feeling, and describing its overall shape, edges, and fiber.
 - a. Assessment: Skill Check Assessments
6. Communicate adequately and appropriately, both verbally and non-verbally with peers, in a manner that fosters confidence, and reflects an understanding of socioeconomic and cultural differences.
 - a. Assessment: Skill Check Assessments

STUDENT UNIT LEARNING OUTCOMES PER MODULE

After successful completion of the classroom activity, the student will be able to meet the following instructional objectives:

*Modules can change per discretion of the instructor.

Module #1

Lecture

Materials Covered: A hands-on guide to locating muscles, bones, and more: Navigating the Body

Assessment(s): Lecture Exam

- 1) Distinguish the planes of movement and axes of rotation for the human body.
- 2) Describe terminology to communicate location, direction, and position of body structures.

- 3) Define osteokinematics and describe the joint movements of the human body.
- 4) Describe the components of the axial versus appendicular skeleton.
- 5) Describe the three primary classifications of joints and give an anatomic example of each.
- 6) Explain how muscle nomenclature assists with understanding its specific features.

Lab

Materials Covered: An essential hands-on learning resource: Introduction Tour Guide Tips

Assessment(s): Lab Handout; Bone Landmark Identification Quiz

- 1) Review and acknowledge the HGTC PTA laboratory policy and procedures, the HGTC Emergency manual and watch two safety training videos: "Safety & Emergency Training" and "Phone System Training".
- 2) Review and acknowledge HGTC Campus Safety Policy and Procedure.
- 3) Demonstrate the osteokinematic movements and state the cardinal plane of movement and the axis of movement for each degree of freedom associated with all joints in the human body.
- 4) Accurately identify skeletal anatomy on a model.
- 5) Replicate the general concepts on how to palpate skin, bone, muscle, and tendon on your lab partner.

Module #2

Lecture

Materials Covered: A hands-on guide to locating muscles, bones, and more: Shoulder & Arm

Assessment: Lecture Exam

- 1) Identify the bones, joints, and ligaments relevant to the shoulder complex and discuss the primary function of each.
- 2) Cite the proximal and distal attachments, actions, and innervation of the muscles of the shoulder complex.

Lab

Materials Covered: An essential hands-on learning resource: Shoulder & Arm

Assessment: Lab Handout; Skill Check Assessment

- 1) Accurately identify the bony landmarks for the shoulder on your lab partner following demonstration by the instructor.
- 2) Accurately identify shoulder and scapular musculature by palpation of the shoulder and scapula following demonstration by the instructor.
- 3) Accurately perform the action of the shoulder and scapula.
- 4) Appropriately respond to a peer's privacy by performing appropriate draping during palpation techniques.

Module #3

Lecture

Materials Covered: A hands-on guide to locating muscles, bones, and more: Forearm and Hand

Assessment: Lecture Exam

- 1) Identify the bones, joints, and ligaments relevant to the forearm and hand and discuss the primary function of each.
- 2) Cite the proximal and distal attachments, actions, and innervation of the muscles of the forearm and hand.

Lab

Materials Covered: An essential hands-on learning resource: Forearm and Hand

Assessment: Lab Handout; Skill Check Assessment

- 1) Accurately identify the bony landmarks for the forearm and hand on your lab partner following demonstration by the instructor.
- 2) Accurately identify forearm and hand musculature by palpation following demonstration by the instructor.
- 3) Accurately perform the action of the forearm and hand.
- 4) Appropriately respond to a peer's privacy by performing appropriate draping during palpation techniques.

Module #4

Lecture

Materials Covered: A hands-on guide to locating muscles, bones, and more: Pelvis and Thigh

Assessment: Lecture Exam

- 1) Identify the bones, joints, and ligaments relevant to the pelvis and thigh and discuss the primary function of each.
- 2) Cite the proximal and distal attachments, actions, and innervation of the muscles of the pelvis and thigh.

Lab

Materials Covered: An essential hands-on learning resource: Pelvis and Thigh

Assessment: Lab Handout; Skill Check Assessment

- 1) Accurately identify the bony landmarks for the pelvis and thigh on your lab partner following demonstration by the instructor.
- 2) Accurately identify pelvis and thigh musculature by palpation following demonstration by the instructor.
- 3) Accurately perform the action of the pelvis and thigh.
- 4) Appropriately respond to a peer's privacy by performing appropriate draping during palpation.

Module #5

Lecture

Materials Covered: A hands-on guide to locating muscles, bones, and more: Leg and Foot

Assessment: Lecture Exam

- 1) Identify the bones, joints, and ligaments relevant to the leg and foot and discuss the primary function of each.
- 2) Cite the proximal and distal attachments, actions, and innervation of the muscles of the leg and foot.

Lab

Materials Covered: An essential hands-on learning resource: Leg and Foot

Assessment: Lab Handout; Skill Check Assessment

- 1) Accurately identify the bony landmarks for the leg and foot on your lab partner following demonstration by the instructor.
- 2) Accurately identify leg and foot musculature by palpation following demonstration by the instructor.
- 3) Accurately perform the action of the leg and foot.
- 4) Appropriately respond to a peer's privacy by performing appropriate draping during palpation.

Module #6

Lecture

Materials Covered: A hands-on guide to locating muscles, bones, and more: Spine and Thorax

Assessment: Lecture Exam

- 1) Identify the bones, joints, and ligaments relevant to the spine and thorax and discuss the primary function of each.
- 2) Cite the proximal and distal attachments, actions, and innervation of the muscles of the spine and thorax.

Lab

Materials Covered: An essential hands-on learning resource: Spine and Thorax

Assessment: Lab Handout; Skill Check Assessment

- 1) Accurately identify the bony landmarks for the spine and thorax on your lab partner following demonstration by the instructor.
- 2) Accurately identify spine and thorax musculature by palpation following demonstration by the instructor.
- 3) Accurately perform the action of the spine and thorax.
- 4) Appropriately respond to a peer's privacy by performing appropriate draping during palpation.

Module #7

Lecture

Materials Covered: A hands-on guide to locating muscles, bones, and more: Head, Neck, and Face

Assessment: Lecture Exam

- 1) Identify the bones, joints, and ligaments relevant to the head, neck, and face and discuss the primary function of each.
- 2) Cite the proximal and distal attachments, actions, and innervation of the muscles of the head, neck, and face.

Lab

Materials Covered: An essential hands-on learning resource: Head, Neck, and Face

Assessment: Lab Handout; Skill Check Assessment

- 1) Accurately identify the bony landmarks for the head, neck, and face on your lab partner following demonstration by the instructor.
- 2) Accurately identify head, neck, and face musculature by palpation following demonstration by the instructor.
- 3) Accurately perform the action of the head, neck, and face.
- 4) Appropriately respond to a peer's privacy by performing appropriate draping during palpation.

****Students – please refer to the Instructor's Course Information sheet for specific information on assessments and due dates.***

Part III: Grading and Assessment

EVALUATION OF REQUIRED COURSE MEASURES/ARTIFACTS*:

Students' performance will be assessed, and the weight associated with the various measures/artifacts are listed below.

EVALUATION*

Tests	50%
Assignments/Quizzes	10%
Academic Review	5%
Skill Check Assessments	8%
Class Participation	2%
<u>Comprehensive Final Examination</u>	<u>25%</u>

100%

****Students, for the specific number and type of evaluations, please refer to the Instructor's Course Information Sheet.***

GRADING SYSTEM:

A= 90%-100%

B= 80%-89%

C= 75%-79%

D= 69%-74%

F= below 68%

Grades earned in courses impact academic progression and financial aid status. Before withdrawing from a course, be sure to talk with your instructor and financial aid counselor about the implications of that course of action. Ds, Fs, Ws, and Is also negatively impact academic progression and financial aid status.

Part IV: Attendance

Horry-Georgetown Technical College maintains a general attendance policy requiring students to be present for a minimum of 80 percent (80%) of their classes to receive credit for any course. Due to the varied nature of courses taught at the college, some faculty may require up to 90 percent (90%) attendance. Pursuant to 34 Code of Federal Regulations 228.22 - Return to Title IV Funds, once a student has missed over 20% of the course or has missed two (2) consecutive weeks, the faculty is obligated to withdraw the student, and a student may not be permitted to reenroll. **Instructors define absentee limits for their class at the beginning of each term; please refer to the Instructor Course Information Sheet.**

For online and hybrid courses, refer to your Instructor's Course Information Sheet for any required on-site meeting times. In online courses, attendance is fulfilled through the submission of academic work. Please be aware that instructors may require exams to be proctored either online or at an approved testing site. If you choose to use a testing center other than those provided by HGTC, that center may charge a fee for its services.

Part V: Student Resources

THE STUDENT SUCCESS AND TUTORING CENTER (SSTC):



The SSTC offers all students the following **free** resources:

1. Academic tutors for most subject areas, Writing Center support, and Academic Coaching for college success skills.
2. Online tutoring and academic support resources.
3. Professional and interpersonal communication coaching.

Visit the [Student Success & Tutoring Center](#) website for more information. To schedule tutoring or coaching, contact the SSTC at sstc@hgtc.edu or self-schedule in the Penji iOS/Android app or at www.penjiapp.com. Email sstc@hgtc.edu or call SSTC Conway, 349-7872; SSTC Grand Strand, 477-2113; and SSTC Georgetown, 520-1455, or go to the SSTC [Online Resource Center](#) to access on-demand resources.

STUDENT INFORMATION CENTER – TECH Central:



TECH Central offers all students the following **free** resources:

1. Getting around HGTC: General information and guidance for enrollment, financial aid, registration, and payment plan support!
2. In-person and remote assistance are available for Desire2Learn, Student Portal, Degree Works, and Office 365.
3. Chat with our staff on TECH Talk, our live chat service. TECH Talk can be accessed on the student portal and on TECH Central's website, or by texting questions to (843) 375-8552. Visit the [Tech Central website](#) for more information. Live Chat and Center locations are posted on the website. You may also call (843) 349-5199.

HGTC LIBRARY:



Each campus location has a library where HGTC students, faculty, and staff may check out materials with their HGTC ID. All three HGTC campus libraries have librarians and staff who can aid with research, computers to support academic research and related school-work, and individual/group study rooms. Printing is available as well at each location. Visit the [Library](#) website for more information or

call (843) 349-5268.

STUDENT TESTING:

Testing in HGTC courses may occur during regularly scheduled class time or online, with or without proctoring. Tests may be delivered in the following formats:

- Digitally through D2L
- In writing on paper
- Through a publisher platform (note: some publisher platforms carry an associated fee)

Tests may include time limits and may require proctoring depending on the course.

When proctoring is required and is not provided by the course instructor in the classroom, students may complete their test face-to-face at an [HGTC Testing Center](#) or another approved testing site, or online using HGTC's online proctoring provider. For more information about available proctoring options, visit the [Online Testing](#) section of the HGTC Testing Center webpage.

Students testing at an HGTC Testing Center should note the following:

- **Appointments must be scheduled at least 24 hours in advance.**
- **A physical, government-issued photo ID is required to test.**

The **Instructor Information Sheet** will have more details on test requirements for your course.

DISABILITY SERVICES:

HGTC is committed to providing an accessible environment for students with disabilities. Students seeking accommodations are encouraged to visit HGTC's [Accessibility and Disability Service webpage](#) for detailed information.

It is the student's responsibility to self-identify as needing accommodations and to provide appropriate documentation. Once documentation is submitted, the student will participate in an interactive process with Accessibility and Disability Services staff to determine reasonable accommodations. Students may begin the

accommodations process at any time; however, accommodations are **not retroactive** and will only be applied from the point at which they are approved. Students must contact the office **each semester** to renew their accommodations.

For assistance, please contact the Accessibility and Disability Services team at disabilityservices@hgtc.edu or 843-796-8818 (call or text).

COUNSELING SERVICES:

HGTC Counseling Services strives to optimize student success through managing personal and academic concerns that may interfere with achieving educational goals. Staff are available to every student for assistance and guidance on personal matters, academic concerns and other areas of concern. HGTC offers free in-person and telehealth counseling services to students. For more information about counseling services, please reach out to counseling@hgtc.edu or visit the website the [Counseling Services webpage](#).

STATEMENT OF EQUAL OPPORTUNITY/NON-DISCRIMINATION STATEMENT:

Our sincere commitment to both effective business management and equitable treatment of our employees requires that we present this Policy Statement as an embodiment of that commitment to the fullest.

Discrimination is conduct that includes unjust or prejudicial treatment based upon an individual's age, race, color, sex, religion, national origin, disability, and genetic information or any other protected classes deemed unlawful under State or Federal law that excludes an individual from participation in, denies the individual the benefits of, treats the individual differently, or otherwise adversely affects a term or condition of a person's working or learning environment. This includes failing to provide reasonable accommodation, consistent with state and federal law, to persons with disabilities.

All inquiries regarding the federal laws as they relate to discrimination on the basis of sex may be directed to Jen Riddei, Title IX Coordinator, Horry-Georgetown Technical College, Building 1100C, Room 107B, 2050 HWY 501 E, PO Box 261966, 843-349-5218, Jenifer.Riddei@hgtc.edu.

Student and prospective student inquiries concerning the federal laws and their

application to the College or any student decision may be directed to Dr. Melissa Batten, Vice President, Student Affairs, and Section 504 & Title II Coordinator, Horry-Georgetown Technical College, Building 1100C, Room 107A, 2050 HWY 501 E, PO Box 261966-6066, 843-349-5228, Melissa.Batten@hgtc.edu.

Employee and applicant inquiries concerning the federal laws and their application to the College may be directed to Jacquelyne Synder, Vice President, Human Resources and Employee Relations and the College's Affirmative Action/Equal Opportunity Officer, Horry-Georgetown Technical College, Building 200C, Room 205B, 2050 HWY 501 E, PO Box 261966, Conway, SC 29528-6066, 843-349-5212, Jacquelyne.Snyder@hgtc.edu.

TITLE IX REQUIREMENTS:

Title IX of the Education Amendments of 1972 protects students, employees, applicants for admission and employment, and other persons from all forms of sex discrimination.

HGTC prohibits the offenses of sexual harassment, domestic violence, dating violence, sexual assault, and stalking and will provide students, faculty, and staff with necessary information regarding prevention, policies, procedures, and resources.

Any student, or other member of the college community, who believes that they have been a victim of sexual harassment, domestic violence, dating violence, sexual assault, or stalking may file a report with the college's Title IX Coordinator or campus law enforcement*.

*Faculty and Staff are required to report these incidents to the Title IX Coordinator when involving students. The only HGTC employees exempt from mandatory reporting are licensed mental health professionals (only as part of their job description such as counseling services).

All inquiries regarding the federal laws as they relate to discrimination on the basis of sex may be directed to Jen Riddei, Title IX Coordinator, Horry-Georgetown Technical College, Building 1100C, Room 107B, 2050 HWY 501 E, PO Box 261966, 843-349-5218, Jenifer.Riddei@hgtc.edu.

PREGNANCY ACCOMMODATIONS

Under Title IX, colleges must not exclude a pregnant student from participating in any part of an educational program. Horry-Georgetown Technical College is committed to ensuring that pregnant students receive reasonable accommodations to ensure access to our educational programs.

Students should advise the Title IX Coordinator of a potential need for accommodations as soon as they know they are pregnant. It is extremely important that communication between student, instructors, and the Title IX Coordinator begin as soon as possible. Each situation is unique and will be addressed individually.

Title IX accommodations DO NOT apply to Financial Aid. Financial Aid regulations do not give the College any discretion in terms of Financial Aid eligibility.

Certain educational programs may have strict certification requirements or requirements mandated by outside regulatory agencies. Therefore, in some programs, the application of Title IX accommodations may be limited.

To request pregnancy accommodations, please complete the *Pregnancy Intake Form* that can be found [here](#).