



INSTRUCTIONAL PACKAGE

PTH 101

Physical Therapy Professional
Preparation

Effective Term
Fall/2018

INSTRUCTIONAL PACKAGE

PART I: COURSE INFORMATION

Effective Term: 201810

COURSE PREFIX: PTH 101

CONTACT HOURS: 1 lec, 3 lab/wk

COURSE TITLE: Physical Therapy Professional Preparation

CREDIT HOURS: 2

RATIONALE FOR THE COURSE:

This course the student is educated on the history, development and purpose of the physical therapy profession; the roles and scope of practice of the Physical Therapist Assistant in the health care setting. The student, through lectures and laboratory will learn the basic patient care activities, and specific physical therapy interventions and procedures including assessments, interventions, functional training, equipment, documentation, medical terminology, ethics and medico- legal and communication skills.

COURSE DESCRIPTION:

This course introduces the purpose, philosophy and history of physical therapy and medical/legal documentation. Principles and techniques of physical therapy for patient care are introduced.

PREREQUISITES/CO-REQUISITES:

Admission into the Physical Therapy Program

Prerequisites: ENG 101, BIO 210, BIO 211, PSY 201, Humanities

Co-requisites: ENG 102, SPC 205, PSY 203, PTH 221, PTH 205, & PTH 270

***Online/Hybrid** courses require students to complete the DLI Online Student Orientation prior to completing an online course. The DLI Online Student Orientation can be found in WaveNet, under the My Student tab.

REQUIRED MATERIALS:

- Fairchild, S., O'Shea, R., & Washington, R. (2018). *Pierson and Fairchild's Principles & Techniques of Patient Care* (6th ed.): Saunders.
- Roy, S. H., Wolf, S., & Scalzitti, D. (2012). *The Rehabilitation Specialist's Handbook*: F.A. Davis.
- APTA Student Membership
- Student Kit

Please visit the Bookstore online site for most current textbook information. Use the direct link below to find textbooks.

[BOOKSTORE](#).

ADDITIONAL REQUIREMENTS:

None

TECHNICAL REQUIREMENTS:

- Access to Desire2Learn (D2L), HGTC's student portal for course materials.
- WaveNet and D2L email access.
- Laptop or Tablet

STUDENT IDENTIFICATION VERIFICATION

Students enrolled in online courses will be required to participate in a minimum of one (1) proctored assignment and/or one (1) virtual event to support student identification verification. Please refer to your Instructor Information Sheet for information regarding this requirement.

CLASSROOM ETIQUETTE:

You are expected to treat your fellow students with respect. This means you should limit talking to your neighbor during lecture and do not start to pack up your materials before class is over. Finally, cell phones **MUST** be turned off or put on the vibration mode during class.

During an exam all electronic devices (cell phones, pagers, etc.) must be turned off and stored in a purse or backpack, they may not be visible to the student. The only exception to this policy will be on-call emergency personnel. For those individuals in this situation, please contact your professor on how to handle electronic devices during exams.

PART II: STUDENT LEARNING OUTCOMES**PROGRAM LEARNING OUTCOMES**

After successful completing the Horry-Georgetown Technical College Physical Therapist Assistant Program the graduate will be able to achieve the program learning outcomes. The student is advised to view the program learning outcomes in the [student clinical handbook](#). Reviewing the outcomes will assist the student in understanding how the terminal course objectives achieve the program learning outcomes.

COURSE LEARNING OUTCOMES and ASSESSMENTS:

- 1) Appropriately explain the structure, culture, and purpose of the American Physical Therapy Association (APTA).
- 2) Accurately discuss the differences in role, function, and supervisory relationship of the physical therapist (PT), the physical therapist assistant (PTA), and other health care practitioners and ancillary staff.
- 3) Appropriately identify the organizational structure and operational procedures of a physical therapy department.
- 4) Communicate adequately and appropriately, both verbally and non-verbally, in a manner that fosters confidence, and reflects an understanding of socioeconomic, cultural, and psychological differences.
- 5) Select, implement, and modify treatment for a patient scenario for bed mobility, transfers, and wheelchair and gait training within the parameters of the physical therapist plan of care and takes appropriate action to prevent adverse effects when performing positioning or transferring.

- 6) Perform proper body mechanics while role-playing as a therapist by preparing the area for the patient's arrival, draping the patient prior to treatment, performing intervention and collecting objective data.
- 7) Proficient in teaching a peer how to utilize adaptive equipment to assist with independent activities of daily living while role-playing as a therapist.
- 9) Accurately describe the state laws governing physical therapy and recognize how they regulate clinical practice for a physical therapist assistant.
- 9) Accurately discuss the Standards of Practice for Physical Therapy, the Standards for Ethical Conduct for the Physical Therapist Assistant, and the Guide for Conduct of the Affiliate Member.
- 10) Compare how legal standards and ethical principles affect the roles and responsibilities of Physical Therapist Assistants in the delivery of healthcare.
- 11) Accurately describe and acknowledge the significance of proper procedures for infection control, hazardous materials handling, first aid and fire safety that is utilized in a physical therapy department.
- 12) Appropriately describe the economic factors and health care policy as it relates to health care delivery affecting physical therapy.

STUDENT UNIT LEARNING OUTCOMES PER MODULE

Lecture & Lab Objectives: After successful completion of the classroom activity, the student will be able to meet the following instructional objectives:

*Modules can change per desecration of the instructor

*Students – please refer to the Instructor's Course Information sheet for specific information on assessments and due dates.

Module 1: Profession of Physical Therapy, Development of the Physical Therapy Profession

Material(s) Covered: See D2L Content Tab Module 1 - Reading Assignment Professional Module 2: History of the Professionalism in Physical Therapy at the APTA Learning Center

Assessment(s): Homework, Test, Lab Assignment, Skill Check, and Lab Comp

Lecture Objective (s)

- 1) Acknowledge important people and events pertaining to the historical development of physical therapy as a profession.

Lab Objective (s)

- 1) Review and acknowledge the HGTC PTA laboratory policy and procedures.
- 2) Review and acknowledge HGTC Campus Safety Policy and Procedure.
- 3) Discuss the history of the physical therapy profession in the United States and recognize the events that shaped the physical therapist assistant role in the profession.

Module 2: APTA

Material (s) Covered: See D2L Content Tab Module 2- Reading Assignment from the APTA website

Assessment (s): Homework, Test, Lab Assignment, Skill Check, and Lab Comp

Lecture Objective (s)

- 1) Identify the vision American Physical Therapy Association and recognize the impact on the PTA.
- 2) Identify the benefits of belonging to the American Physical Therapy Association as a student PTA.
- 3) Identify current practice issues and recognize the effect on the PTA.
- 4) Identify the role of the organizations include within the American Physical Therapy Association structure, as well as outside organizations related to physical therapy.

Lab Objective (s)

- 1) Discuss current practice issues and recognize the effect on the physical therapist assistant.
- 2) Discuss the mission and goals of the American Physical Therapy Association and recognize the impact on the physical therapist assistant.
- 3) Discuss the benefits of belonging to the American Physical Therapy Association as a student physical therapist assistant.

Module 3: Profession of Physical Therapy, PTA as a Member of the Health Care Team

Material (s) Covered: See D2L Content Tab Module 3- Leading the Team-A Practical Guide to Working with PTAs at the APTA Learning Center and Designated APTA Web pages

Assessment (s): Homework, Test, Lab Assignment, Skill Check, and Lab Comp

Lecture Objective (s)

- 1) Describe the supervisory role of the physical therapist on the healthcare team.
- 2) Identify various individuals with whom a physical therapist assistant may have communications related to a given patient scenario and present findings.

Lab Objective (s)

- 1) Identify patient/client interventions utilizing the physical therapist assistant problem-solving algorithm and communicate appropriate outcomes

Module 4: Ethics

Material (s) Covered: -See D2L Content Tab Module 4- Information on APTA's Revised Code of Ethics for the Physical Therapist and Standards of Ethical Conduct for the Physical Therapist Assistant at the APTA Learning Center and Designated APTA Web pages

Assessment (s): Homework, Test, Lab Assignment, Skill Check, and Lab Comp

Lecture Objective (s)

- 1) Accurately discuss the Patient's Bill of Rights and its importance to the Physical Therapy profession.
- 2) Correctly summarize the Standards of Ethical Conduct for the PTA and the Guide for Conduct of the Physical Therapist Assistant.
- 3) Correctly define ethics and analyze how caregiver's ethics can affect patient care.

Lab Objective (s)

- 1) Discuss legal, ethical, and safety case scenarios and choose the appropriate action.

Module 5: Laws

Material (s) Covered: -Principles & Techniques of Patient Care- Chapter 1 Sections: HIPPA, Advance Health Care Directives, Informed Consent, Safety Considerations & Chapter 13 General Aspects of the ADA & - See D2L Content Tab Module 5- LLR SC PT Practice Act

Assessment (s): Homework, Test, Lab Assignment, Skill Check, and Lab Comp

Lecture Objective (s)

- 1) Distinguish among laws, regulations, and policies, as well as the processes by which they are made.
- 2) Identify resources that Physical Therapists and Physical Therapist Assistants may use to gain information about laws, regulations, and policies that affect the physical therapy practice.
- 3) List the main points of Title I of the American with Disabilities Act and its effects on businesses and employers.
- 4) Describe the Occupational Safety and Health Administration and its role in health care.
- 5) Describe the Advance Health Care Directives and its role in health care.
- 6) Describe Informed Consent and its role in health care.

Lab Objective (s)

- 1) Discuss clinical practice operation issues such as strategic plans, policy and procedures, budgets, quality assurance, and risk management.
- 2) Write the policies and procedures for a physical therapy department.
- 3) Design an appropriate quality assurance plan to resolve an identified problem related to quality of physical therapy service.

Module 6: Communication

Material (s) Covered: -Principles & Techniques of Patient Care- Chapter 1 Section: Communication, Awareness of Cultural Diversity & Chapter 3 Section: Pain & -See D2L Content Tab Module 5- for additional reading assignments

Assessment (s): Homework, Test, Lab Assignment, Skill Check, and Lab Comp

Lecture Objective (s)

- 1) Discuss the role of therapeutic communication in physical therapy.
- 2) Contrast between empathy and sympathy.
- 3) Describe the significance of verbal and nonverbal communication.
- 4) Identify the elements required to establish a therapeutic relationship with the patient.
- 5) Describe effective listening skills and their importance to physical therapy.
- 6) Contrast between open and closed posture.

Lab Objective (s)

- 1) Communicate with a patient while role-playing as a therapist by introduction, verification of patient, confirm patient information, obtain new information, and request informed consent following a demonstration by professor.
- 2) Communicate with a patient with a disability (vision, hearing, or verbal) or different cultural background while role playing as a therapist by introduction, verification of patient, confirm patient information, obtain new information, and request informed consent following a demonstration by professor.
- 3) Collect data to carry out the physical therapist plan of care in the area of patient arousal, attention, orientation, and cognition status and is able to communicate and document the data collected following a demonstration by professor.
- 4) Collect data to carry out the physical therapist plan of care in the area of standardized questionnaires for pain and is able to communicate and document the data collected following a demonstration by professor.
- 5) Provide a peer appropriate feedback on how to improve their verbal and nonverbal communication skills.
- 6) Respond to a peer or instructor's feedback on how to improve their verbal and nonverbal communication skills.

Module 7: Infection Control

Material (s) Covered: Principles & Techniques of Patient Care- Chapter 2

Assessment (s): Homework, Test, Lab Assignment, Skill Check, and Lab Comp

Lecture Objective (s)

- 1) Contrast asepsis, medical asepsis, surgical asepsis and contamination
- 2) List the steps to perform proper hand hygiene for clean situations
- 3) Explain the concept, use and value of standard and transmission based precautions

Lab Objective (s)

- 1) Perform proper techniques of hand hygiene for clean situations following a demonstration by the professor
- 2) Perform the application and removal of protective garments for clean situations following a demonstration by the professor.

Module 8: Body Mechanics

Material (s) Covered: -Principles and Techniques of Patient Care Chapter 4

Assessment (s): Homework, Test, Lab Assignment, Skill Check, and Lab Comp

Lecture Objective (s)

- 1) Correctly define the term: body mechanics.
- 2) Accurately explain precautions to be used when lifting, reaching, pushing, pulling, and carrying objects.
- 3) Accurately describe different types of lifts and when you would use them.
- 4) Explain the principles of proper posture

Lab Objective (s)

- 1) Collect data on a peer's standing posture standing
- 2) Appropriately prepare and position oneself to engage in lifting.
- 3) Provide a peer appropriate feedback on how to improve their body mechanics communication skills.
- 4) Appropriately respond to a peer or instructor's feedback on how to improve their body mechanic skills.

Module 9: Positioning and Draping

Material (s) Covered: -Principles and Techniques of Patient Care Chapter 5

Assessment (s): Homework, Test, Lab Assignment, Skill Check, and Lab Comp

Lecture Objective (s)

- 1) Describe proper positioning of the trunk, head and extremities with the patient supine, prone, side-lying or sitting
- 2) Describe the use of restraints

- 3) Describe proper draping of the patient
- 4) Discuss precautions related to positioning a patient who is supine, prone, side-lying or sitting

Lab Objective (s)

- 1) Identify dermatome and peripheral nerve patterns of the upper and lower extremity
- 2) Prepare and position a mock patient in supine, prone, side-lying or sitting
- 3) Educate a mock patient in positioning to prevent adverse reactions
- 4) Educate a mock patient in position relief techniques
- 5) Provide a peer feedback on their ability to replicate draping and positioning of a peer.

Module 10: Basic Exercise

Material (s) Covered: -Principles and Techniques of Patient Care Chapter 6

Assessment (s): Homework, Test, Lab Assignment, Skill Check, and Lab Comp Lecture Objective (s)

- 1) List the general goals of a therapeutic exercise program.
- 2) Differentiate among passive exercise, active assisted exercise, active exercise, and active resistive exercise.
- 3) Explain the rationale for the uses and objectives of each form of exercise.
- 4) Name the purposes and the elements of a home program.

Lab Objective (s)

- 1) Perform passive exercise, active assisted exercise, active exercise, and active resistive exercise following a demonstration by professor.
- 2) Instruct a mock patient in a home exercise program for active range of motion
- 3) Instruct a mock patient in a written home exercise program for active range of motion

Module 11: Wheelchair Features and Activities

Material (s) Covered: -Principles and Techniques of Patient Care Chapter 7

Assessment (s): Homework, Test, Lab Assignment, Skill Check, and Lab Comp

Lecture Objective (s)

- 1) List the standard measurements of an adult wheelchair.
- 2) Name the components of a standard wheelchair and describe the purpose of each.
- 3) Describe the specifications and features for a wheelchair-accessible home

Lab Objective (s)

- 1) Measure a peer for a wheelchair and confirm the fit of a wheelchair following a demonstration by professor.
- 2) Teach a wheelchair user (peer) various functional activities following a demonstration by professor.
- 3) Perform an accessibility audit of general wheelchair considerations for the classroom environment following demonstration of an instructor.

Module 12: Transfer Activities

Material (s) Covered: -Principles and Techniques of Patient Care Chapter 8

Assessment (s): Homework, Test, Lab Assignment, Skill Check, and Lab Comp

Lecture Objective (s)

- 1) List the general transfer principles.
- 2) List specialized equipment used in transfers to provide safety.
- 3) List the types of transfers commonly seen in the physical therapy department.
- 4) Define the type of assistance utilized for transfers

Lab Objective (s)

- 1) Demonstrate the types of transfers commonly seen in the physical therapy department.
- 2) Teach peer bed mobility and functional activities preparatory to perform a transfer following a demonstration by professor.
- 3) Instruct and assist another person to perform various transfer techniques following a demonstration by professor.

Module 13: Gait Assistive Device

Material (s) Covered: Homework, Test, Lab Assignment, Skill Check, and Lab Comp

Assessment (s): -Lab Assignment & Skill Check Dermatome and Peripheral Nerve Upper and Lower Extremity Patterns & Test 3 Modules 10-12

Lecture Objective (s)

- 1) Identify various types of ambulatory aids.
- 2) Explain the differences in the two-point, four-point, three-point, three-one-point, and modified gait patterns.
- 3) Describe the advantages and disadvantages of various types of ambulation aids.
- 4) Explain the purpose and results of data collection procedures to your lab partner effectively in a clear and understandable manner and reinforce the importance of a home exercise program.

Lab Objective (s)

- 1) Replicate a gait pattern with an assistive device after demonstration from the instructor that is appropriate for the patient's condition on level surfaces.
- 2) Replicate functional activities such as sit to stand and climbing stairs with an assistive device after demonstration from the instructor.
- 3) Demonstrate weight bearing techniques with the use of an assistive device with your lab partner.
- 4) Teach a mock patient how to utilize an assistive and adaptive device or equipment for activities of daily living following a demonstration by the instructor.

Module 14: Incidents and Emergencies

Material (s) Covered: -Principles and Techniques of Patient Care Chapter 10

Assessment (s): Homework, Test, Lab Assignment, Skill Check, and Lab Comp

Lecture Objective (s)

- 1) Identify and define common equipment that is utilized to monitor a patient's physiological status.
- 2) Identify and define the purpose of feeding devices, urinary catheters, oxygen therapy systems, and intravenous infusions lines.
- 3) Identify and define the purpose of adapted equipment to a patient with activities of daily living

Lab Objective (s)

- 1) Correctly position urinary catheter and or intravenous infusions line correctly during physical therapy interventions following demonstration of an instructor.
- 2) Teach a peer how to utilize adaptive equipment to perform activities of daily living
- 3) Differentiate between autonomic hyperreflexia and postural (orthostatic) hypotension through observation and measurement of various signs and symptoms and apply appropriate treatment
- 4) Differentiate between an insulin reaction and acidosis through observation and measurement of various signs and symptoms and apply appropriate treatment.

***Students – please refer to the Instructor's Course Information sheet for specific information on assessments and due dates.**

PART III: GRADING AND ASSESSMENT

EVALUATION OF REQUIRED COURSE MEASURES/ARTIFACTS*

Students' performance will be assessed and the weights associated with the various measures/artifacts are listed below.

Grade	Weighted.
Lecture Tests	60%
Comprehensive Final	20%
Homework	5%
Lab Assignment	5%
Skill Check Assessments	2%
Laboratory Practical Examinations	8%
	100%

****Students, for the specific number and type of evaluations, please refer to the Instructor's Course Information Sheet.***

GRADING SYSTEM:

A= 90%-100%

B= 80%-89%

C= 75%-79%

D= 69%-74%

F= below 68%

Grades earned in courses impact academic progression and financial aid status. Before withdrawing from a course, be sure to talk with your instructor and financial aid counselor about the implications of that course of action. Ds, Fs, Ws, WFs and Is also negatively impact academic progression and financial aid status.

The Add/Drop Period is the first 5 days of the semester for **full term** classes. Add/Drop periods are shorter for accelerated format courses. Please refer to the academic calendar for deadlines for add/drop ([ACADEMIC CALENDAR](#)). You must attend at least one meeting of all of your classes during that period. If you do not, you will be dropped from the course(s) and your Financial Aid will be reduced accordingly.

GRADING SYSTEM:

Grades earned in courses impact academic progression and financial aid status. Before withdrawing from a course, be sure to talk with your instructor and financial aid counselor about the implications of that course of action. Ds, Fs, Ws, WFs and Is also negatively impact academic progression and financial aid status.

The Add/Drop Period is the first 5 days of the semester for **full term** classes. Add/Drop periods are shorter for accelerated format courses. Please refer to the academic calendar for deadlines for add/drop ([ACADEMIC CALENDAR](#)). You must attend at least one meeting of all of your classes during that period. If you do not, you will be dropped from the course(s) and your

Financial Aid will be reduced accordingly.
academic progression and financial aid status.

The Add/Drop Period is the first 5 days of the semester for full term classes. Add/Drop periods are shorter for accelerated format courses. Please refer to the academic calendar for deadlines for add/drop (<http://www.hgtc.edu/academics/academiccalendars.html>). You must attend at least one meeting of all of your classes during that period. If you do not, you will be dropped from the course(s) and your Financial Aid will be reduced accordingly.

Part IV: Attendance

Horry-Georgetown Technical College maintains a general attendance policy requiring students to be present for a minimum of eighty percent (80%) of his or her classes in order to be eligible to receive credit for any course. However, due to the varied nature of courses taught at the College, a more rigid attendance policy may be required by individual instructors. At a minimum, a student may be withdrawn from a course(s) after he or she has been absent in excess of ten percent (10%) of the total contact hours for a course. **Instructors define absentee limits for their class at the beginning of each term; please refer to the Instructor Course Information Sheet.**

For online and hybrid courses, check your Instructor's Course Information Sheet for any required on-site meeting times. Please note, instructors may require tests to be taken at approved testing sites, if you use a testing center other than those provided by HGTC, the center may charge a fee for its services.

Part V: Student Resources

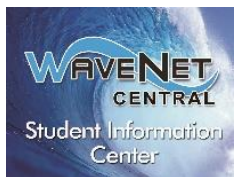


The Student Success and Tutoring Center (SSTC)

The SSTC offers to all students the following **free** resources:

1. **Academic coaches** for most subject areas, **Writing Center Support**, and **college success skills**.
2. **On-line student success and academic support resources**.

Visit the SSTC website: [Student Success & Tutoring Center](#) and visit the student services tab in your WaveNet account to schedule appointments using TutorTrac. For more information, call: SSTC Conway, 349-7872; SSTC Grand Strand, 477-2113; and SSTC Georgetown, 520-1455. Room locations and Live Chat is available on the SSTC website.



Student Information Center: WaveNet Central (WNC)

WNC offers to all students the following **free** resources:

1. **Getting around HGTC:** General information and guidance for enrollment!
2. Use the [Online Resource Center \(ORC\)](#) for COMPASS support, technology education, and online tools.
3. **Drop-in technology support or scheduled training** in the Center or in class.
4. **In-person workshops, online tutorials and more services** are available.

Visit the WNC website: [Wavenet Central](#). Live Chat and Center locations are posted on the website. Or please call one of the following locations: WNC Conway, 349-5182; WNC Grand Strand, 477-2076; and WNC Georgetown, 520-1473.

Student Testing: (If course is offered in multiple format include this section, delete if only F2F sections are offered.)

Testing in an **online/hybrid** course may be accomplished in a variety of ways:

- Test administered within D2L
- Test administered in writing on paper
- Test administered through Publisher Platforms

Further more tests may have time limits and/or require a proctor.

Proctoring can be accomplished either face-to-face at an approved site or online through RPNOW, our online proctoring service. To find out more about proctoring services, please visit the [Online Testing](#) section of the HGTC's Testing Center webpage.

The **Instructor Information Sheet** will have more details on test requirements for your course.

Disability Services

HGTC is committed to providing an accessible environment for students with disabilities. Inquiries may be directed to Jocelyn Williams, Director of Student Development on the Conway Campus Jaime Davis, Counselor/Advisor on the Georgetown Campus or Kristin Griffin, Counselor on the Grand Strand Campus. These individuals will review documentation of the student's disability and, in a confidential setting with the student, develop an educational accommodation plan.

Note: It is the student's responsibility to self-identify as needing accommodations and to provide acceptable documentation. After a student has self-identified and submitted documentation of a disability, accommodations may be determined, accepted, and provided.

Statement of Equal Opportunity/Non-Discrimination Statement

Horry Georgetown Technical College prohibits discrimination and harassment, including sexual harassment and abuse, on the basis of race, color, gender, national or ethnic origin, age, religion, disability, marital status, veteran status, sexual orientation, gender identity, or pregnancy in educational programs and/or activities.

Title IX Requirements

Horry Georgetown Technical College prohibits the offenses of domestic violence, dating violence, sexual assault, and stalking. Any student who believe he or she has experienced or witnessed discrimination including sexual harassment, domestic violence, dating violence, sexual assault or stalking is encouraged to report such incidents to one of the College's Title IX Coordinators.

*Faculty and Staff are required to report incidents to the Title IX Coordinators when involving students. The only HGTC employees exempt from mandatory reporting are licensed mental health professionals (only as part of their job description such as counseling services).

Inquiries regarding the non-discrimination policies:	
Student and prospective student inquiries concerning Section 504, Title II, and Title IX and their application to the College or any student decision may be directed to the Associate Vice President for Student Affairs.	Employee and applicant inquiries concerning Section 504, Title II, and Title IX and their application to the College may be directed to the Associate Vice President for Human Resources.
Dr. Melissa Batten, AVP Student Affairs <i>Title IX Coordinator</i> Building 1100, Room 107A, Conway Campus PO Box 261966, Conway, SC 29528-6066 843-349-5228 Melissa.Batten@hgtc.edu	Jacquelyne Snyder, AVP Human Resources <i>Section 504, Title II, and Title IX Coordinator</i> Building 200, Room 212A, Conway Campus PO Box 261966, Conway, SC 29528-6066 843-349-5212 Jacquelyne.Snyder@hgtc.edu

INSTRUCTOR'S COURSE INFORMATION SHEET

PART I: INSTRUCTOR INFORMATION

Instructor Name:	<i>Dr. Tammy Marcin PT, DPT, MBA. EdD</i>
Campus Phone Number:	<i>477-2067</i>
College Email Address:	Tammy.Marcin@HGTC.edu
Office Location:	<i>1282J</i>
Office Hours/Availability:	<i>Posted in D2L Course Home Page and Wavenet</i>

Part II: Course Schedule and Assessments

Assessments and Due Dates

<p>Week 1 10/19/17</p>	<p>Module 1: Profession of Physical Therapy, Development of the Physical Therapy Profession</p> <p>Material(s) Covered:</p> <ul style="list-style-type: none"> • See D2L Content Tab Module 1 - Reading Assignment Professional Module 2: History of the Professionalism in Physical Therapy at the APTA Learning Center • Lab Handout – available D2L Content Tab Module 1 <p>Assessment(s):</p> <ul style="list-style-type: none"> • Lab Assignment -NA • Homework 1 drop box D2L available Thursday at 8 am- Certificate completion of APTA history module – link and directions on how to access is posted in D2L Content Tab Module 1 <p>Module 2: APTA</p> <p>Material (s) Covered:</p> <ul style="list-style-type: none"> • See D2L Content Tab Module 2- Reading Assignment from the APTA website • Lab Handout – available D2L Content Tab Module 2 <p>Assessment(s):</p> <ul style="list-style-type: none"> • Lab Assignment 1 –APTA Presentations* This is group activity and directions will be provided in lab this activity will be completed in lab • Homework- NA • Test - NA
--------------------------------	--

<p>Week 2 10/24 & 10/26/2017</p>	<p><u>Module 3: Profession of Physical Therapy, PTA as a Member of the Health Care Team</u></p> <p>Material(s) Covered:</p> <ul style="list-style-type: none"> • See D2L Content Tab Module 3- Leading the Team-A Practical Guide to Working with PTAs at the APTA Learning Center and Designated APTA Web pages • Lab Handout – available D2L Content Tab Module 2 <p>Assessment(s):</p> <ul style="list-style-type: none"> • Lab Assignment -NA • Homework 2 drop box D2L due Tuesday 8 am PM - Certificate Leading the Team-A Practical Guide to Working with PTA Certificate from Learning Center- link and directions on how to access is posted in D2L Content Tab Module 3 <p><u>Module 4: Ethics</u></p> <p>Material(s) Covered:</p> <ul style="list-style-type: none"> • See D2L Content Tab Module 4- Information on APTA’s Revised Code of Ethics for the Physical Therapist and Standards of Ethical Conduct for the Physical Therapist Assistant at the APTA Learning Center and Designated APTA Web pages • Lab Handout – available D2L Content Tab Module 4 <p>Assessment(s):</p> <ul style="list-style-type: none"> • Lab Assignment –NA • Homework 3 drop box D2L Due Thursday 8 am - Certificate APTA’s Revised Code of Ethics for the Physical Therapist and Standards of Ethical Conduct for the Physical Therapist Assistant from APTA Learning Center • Test Modules 1-3 (Thursday)
<p>Week 3 10/31 & 11/2/2017</p>	<p><u>Module 5: Laws</u></p> <p>Material(s) Covered:</p> <ul style="list-style-type: none"> • Principles & Techniques of Patient Care- Chapter 1 Sections: HIPPA, Advance Health Care Directives, Informed Consent, Safety Considerations • Chapter 13 General Aspects of the ADA • Lab Handout – available D2L Content Tab Module 5 <p>Assessment(s):</p> <ul style="list-style-type: none"> • Lab Assignment 2– Policy, Procedure, and Quality Improvement Plan * This is group activity and directions will be provided in lab this activity will be completed in lab • Homework NA • Test NA <p><u>Module 6: Communication</u></p> <p>Material(s) Covered:</p> <ul style="list-style-type: none"> • Principles & Techniques of Patient Care- Chapter 1 Section: Communication, Awareness of Cultural Diversity & Chapter 3 Section: Pain • See D2L Content Tab Module 5- for additional reading assignments • Lab Handout – available D2L Content Tab Module 6 <p>Assessment(s):</p> <ul style="list-style-type: none"> • Lab Assignment 3 – Peer Assessment Rubric for Communication * This is group activity and directions will be provided in lab this activity will be completed in lab • Homework NA • Test NA

<p>Week 4 11/7 & 11/9/2017</p>	<p><u>Module 7: Infection Control</u> Material(s) Covered:</p> <ul style="list-style-type: none"> Principles & Techniques of Patient Care- Chapter 2 Lab Handout – available D2L Content Tab Module 7 <p>Assessment(s):</p> <ul style="list-style-type: none"> Lab Assignment 4 – Self Assessment Rubric for Communication & Infection Control * This is group activity and directions will be provided in lab this activity will be completed in lab Homework NA <p><u>Module 8: Body Mechanics</u> Material(s) Covered:</p> <ul style="list-style-type: none"> Principles & Techniques of Patient Care- Chapter 4 Lab Handout – available D2L Content Tab Module 8 <p>Assessment(s):</p> <ul style="list-style-type: none"> Lab Assignment 5 – Group Presentation Lifts * This is group activity and directions will be provided in lab this activity will be completed in lab Homework NA Test NA
<p>Week 5 11/14 & 11/15/2017</p>	<p><u>Module 9: Positioning and Draping</u> Material(s) Covered:</p> <ul style="list-style-type: none"> Principles & Techniques of Patient Care- Chapter 5 Lab Handout – available D2L Content Tab Module 9 <p>Assessment(s):</p> <ul style="list-style-type: none"> Lab Assignment 6 – Peer Feedback Rubric Positioning * This is group activity and directions will be provided in lab this activity will be completed in lab Homework NA Test 2 Modules 4-6 to be completed in the HGTC testing center M-W, Note the student is responsible for making his or her appointment. Directions on how to make the appointment are available on Wavenet. <p><u>Module 10: Basic Exercise</u> Material(s) Covered:</p> <ul style="list-style-type: none"> Principles & Techniques of Patient Care- Chapter 6 Lab Handout – available D2L Content Tab Module 10 <p>Assessment(s):</p> <ul style="list-style-type: none"> Lab Assignment 7 – Written Home Exercise Program (HEP) * This is individual activity and directions will be provided in lab this activity will be completed in lab Homework NA Skill Check Video One Due Wednesday- Directions and case will be provided in lab- See D2L Content Skill Check Rubrics

<p>Week 6 11/21</p>	<p><u>Module 11: Wheelchair Features and Activities</u> Material(s) Covered:</p> <ul style="list-style-type: none"> Principles & Techniques of Patient Care- Chapter 7 Lab Handout – available D2L Content Tab Module 11 <p>Assessment(s):</p> <ul style="list-style-type: none"> Lab Assignment 8– SOAP Note Wheelchair Activities * This is individual activity and directions will be provided in lab. Due Sunday in Trajecys 11:59 pm Homework NA Test NA Skill Check NA
<p>Week 7 11/28 & 11/30/2017</p>	<p><u>Module 12: Transfer Activities</u> Material(s) Covered:</p> <ul style="list-style-type: none"> Principles & Techniques of Patient Care- Chapter 8 Lab Handout – available D2L Content Tab Module 12 <p>Assessment(s):</p> <ul style="list-style-type: none"> Homework NA Test 3 Modules 7-9 Skill Check Video 2 Due Wednesday- Directions and case will be provided in lab- See D2L Content Skill Check Rubrics <p><u>Module 13: Gait Assistive Device</u> Material(s) Covered:</p> <ul style="list-style-type: none"> Principles & Techniques of Patient Care- Chapter 9 Lab Handout – available D2L Content Tab Module 13 <p>Assessment(s):</p> <ul style="list-style-type: none"> Lab Assignment 9– SOAP Note Transfers and Gait AD * This is individual activity and directions will be provided in lab. Due Sunday in Trajecys 11:59 pm Homework NA Skill Check Due Wednesday- Dermatome and Peripheral Nerve Upper and Lower Extremity Patterns: See D2L Content Skill Check Form
<p>Week 8 12/5/2017</p>	<p><u>Module 14: Incidents and Emergencies</u> Material(s) Covered:</p> <ul style="list-style-type: none"> Principles & Techniques of Patient Care- Chapter 10 Lab Handout – available D2L Content Tab Module 14 <p>Assessment(s):</p> <ul style="list-style-type: none"> Homework NA Skill Check Video 3 Due Wednesday- Directions and case will be provided in lab- See D2L Content Skill Check Rubrics
<p>Week 16</p>	<p><u>Comprehensive Final & Lab Practical Competency: TBA</u></p>

Type of Evaluations

EVALUATION OF REQUIRED COURSE ASSIGNMENTS

Makeup Assignments (Examinations, Skill Check Assessments, Homework)

- Examinations: Per the instructor's discretion, a missed examination may be made up with a deduction of 10% of the total score.
- Skill Check Assessments: If not performed on the scheduled day per the course schedule, a maximum score of 7.5 points will be given on the first attempted performance.
- Late assignments (i.e. Homework): Per the instructor's discretion, the assignment will have a deduction of 50% of the achieved score and no more than two late assignments may be accepted.

**The instructor reserves the right for discretion on the above policy on a case by case basis.

Bonus

- Per the instructor's discretion, if bonus is awarded for any assignment, no more than 5% of the total grade will be applied.

Grade	Weighted Percentage of Grade ** Overall course Percentage of grade will be determined by weighted assignments below.
<u>Lecture Test</u> : 3 tests worth a 100 points and each test will be weighted evenly	60%
<u>Comprehensive Final</u> : 1 test worth 100 points	20%
<u>Homework Assignments</u> : Each assignment (approx. 3) is posted in D2L and on the Course Schedule. Each assignment was given a percentage correct score out of 10 points. Each assignment will be weighted evenly.	5%
<u>Lab Assignment</u> <ul style="list-style-type: none"> • Lab Assignments are listed on the course schedule • Each lab assignment is weighted evenly • A rubric for grading each assignment will be provided with each activity in lab • Note for group lab assignments all members will receive the same grade 	5%
<u>Skill Check Assessment & Lab Practical Examination Comp</u> : Each skill check assignment is weighted equally and are 2% of the overall grade. For each skill check assessment the student will receive 10 points for first time pass, 7 points if passed second time and 0 points if passed after two attempts. The skill check assessment rubrics are uploaded on D2L under content. Intervention or data collection skill check assessment is	2%

<p>performed at the end of each lab unit after the instructor has provided the student with didactic material, demonstration and hands on application. The student is required to successfully complete each skill check assessment below for this course prior to the lab practical examination. The skill check assessment associated with the lab practical examination may be attempted up until 2 instructor working days to the date of the scheduled lab practical examination or a designated date by the instructor. Failure to complete a skill check assessment will not allow the student to complete the laboratory practical examination, which will result in failure of the course.</p> <p>The students will schedule for skill check assessment with the instructor, see course schedule. If time allows skill check assessment may be performed during lab and at the instructor discretion during the instructor office hours. **The number of skill assessments can vary per instructor discretion.</p> <p><u>Skill Check Assessment</u></p> <ul style="list-style-type: none"> • Communication: Arousal and Orientation • Pain Data Collection • Infection Control: Hand washing and Protective Equipment • Positioning • Integumentary Data Collection: Skin Integrity and Cutaneous Patterns • Body Mechanics • Functional Training: Bed mobility, Transfers, Electrical Lift • Wheelchair Fitting and Training • Applies and Adjust Adaptive Equipment (I.e. hospital bed, raised toilet seat, long handle reacher, sock aid) • Gait training with assistive device 	
<p><u>Lab Practical Examination Comp:</u></p> <p>Laboratory practical examination(s) are weighted equally and are worth 8% of the overall grade. The laboratory practical examination grading rubrics are uploaded on D2L under content one week prior to the scheduled comp. A minimum of 75% and all critical elements must be achieved to pass the laboratory practical examinations. Three attempts will be given for the competency. Repeat competency will be awarded a maximum of 75%. Students will only be allowed to try competency check off one time per day.</p>	8%
<p>Total Points</p> <p><i>*Total points or weighted percentages for any of the grading criteria can be adjusted per instructors desecration</i></p>	100%

PART III: COURSE POLICIES (FOR FACE TO FACE FORMAT)

Physical Therapist Assistant Program Classroom Attendance Policy:

An absence is defined as missing greater than 10 minutes of classroom time or leaving class early with more than 10 minutes remaining.

For a 15 week course (Fall and Spring) the allowed number of misses is as follows:

For MWF classes:

9 absences are allowed for lecture and 9 absences from lab, regardless of the reason.

For MW classes:

6 absences are allowed for lecture and 6 absences from lab, regardless of the reason

For TTh classes:

6 absences are allowed for lecture and 6 absences from lab, regardless of the reason

For Classes meeting once a week for lecture:

3 absences are allowed for lecture and 3 absences from lab, regardless of the reason.

For a 10 week course (Fall and Spring) the allowed number of misses is as follows:

For MWF classes:

6 absences are allowed for lecture and 6 absences from lab, regardless of the reason.

For MW classes:

4 absences are allowed for lecture and 4 absences from lab, regardless of the reason

For TTh classes:

4 absences are allowed for lecture and 4 absences from lab, regardless of the reason

For Classes meeting once a week for lecture:

2 absences are allowed for lecture and 2 absences from lab, regardless of the reason.

For a 6 week course the allowed number of misses is as follows:

MTWTH

4 absences for lecture and 4 absences from lab are allowed, regardless of the reason.

MW or TTH

2 absences for lecture and 2 absences from lab are allowed, regardless of the reason

TARDY POLICY:

Students are expected to be on time for class and to stay for the entire session.

A tardy is defined as missing up to 10 minutes of classroom time.

Three tardy will be counted as one class absence.

MAKE-UP TEST POLICY:

See section: EVALUATION OF REQUIRED COURSE ASSIGNMENTS

Makeup Assignments (Examinations, Skill Check Assessments, Laboratory Practical Competency Examinations, Homework and Documentation)

REQUIRED ON-SITE MEETINGS:

Students if you choose to take your test(s) at a site other than an HGTC Testing Center, the center may charge you a fee. Please ask the center about any testing fees before you register to take your exam. These fees will be payable to the center providing the service, not HGTC.