



# **INSTRUCTIONAL PACKAGE**

ENG 201  
American Literature I

Effective Term  
Fall 2023/Spring 2024/Summer 2024

# INSTRUCTIONAL PACKAGE

## Part I: Course Information

Effective Term: Fall 2023/Spring 2024/Summer 2024

COURSE PREFIX: ENG 201

COURSE TITLE: American Literature I

CONTACT HOURS: 3

CREDIT HOURS: 3

### **RATIONALE FOR THE COURSE:**

Because English 102 only introduces literary studies to freshman college students, the 200-level courses exist to give more depth and clarity to the field. This course, in particular, is helpful because it offers a wonderful introduction to American literature, which is helpful for understanding modern literature and many of the ideas expressed by politicians, news pundits and religious leaders in 21<sup>st</sup>-century America.

### **COURSE DESCRIPTION:**

This course is a study of American literature from the colonial period to the civil war.

### **PREREQUISITES/CO-REQUISITES:**

- Student must have completed ENG 102 with a Minimum Grade of C or ENG 102 with a Minimum Grade of TC.
- Student Must be enrolled in one of the following Fields of Study (Major, Minor, or Concentration):
  - Associate in Arts
  - Associate in Science

**\*Online/Hybrid** courses require students to complete the [DLi Orientation Video](#) prior to enrolling in an online course.

### **REQUIRED MATERIALS:**

Textbook: there is no textbook for this course. However, students will be required to download and print all required readings from D2L.

### **ADDITIONAL REQUIREMENTS:**

- A way to back up work—e.g. USB flash drive and/or cloud storage (e.g. Google Drive, Dropbox.com)
- A standard dictionary (online versions will work fine)
- Computer with internet and printer access—either at home or on campus.

### **TECHNICAL REQUIREMENTS:**

Access to Desire2Learn (D2L), HGTC's learning management system (LMS) used for course materials.

Access to myHGTC portal for student self-services.

College email access – this is the college’s primary official form of communication.

### **STUDENT IDENTIFICATION VERIFICATION:**

Students enrolled in online courses will be required to participate in a minimum of one (1) proctored assignment and/or one (1) virtual event to support student identification verification. Please refer to your Instructor Information Sheet for information regarding this requirement.

### **CLASSROOM ETIQUETTE:**

As a matter of courtesy to other students and your professor, please turn off cell phones and other communication/entertainment devices before class begins. If you are monitoring for an emergency, please notify your professor prior to class and switch cell phone ringers to vibrate.

**NETIQUETTE:** is the term commonly used to refer to conventions adopted by Internet users on the web, mailing lists, public forums, and in live chat focused on online communications etiquette. For more information regarding Netiquette expectations for distance learning courses, please visit [Online Netiquette](#).

## **Part II: Student Learning Outcomes**

### **COURSE LEARNING OUTCOMES and ASSESSMENTS\*:**

#### **Learning Outcomes--**

Students who successfully complete English 201 will demonstrate proficiency in the following areas:

- Analyzing the Arguments and Ideas of Different Early American Writers and Classmates
- Evaluating the Arguments and Ideas of Different Early American Writers and Classmates
- Applying the Composition Skills Acquired in Englishs 101 and 102.
- Basic Understanding the History and Literature of Early America.

#### **Assessments--**

- Nightly Discussion Posts (demonstrates students can analyze and evaluate assigned texts and their colleagues’ posts and utilize the composition skills learned in previous English classes)
- Exams (demonstrates students understand the course material and can analyze and evaluate the works and authors covered)
- Research Paper (demonstrates students understand the course material, are capable of applying composition skills learned, and can thoroughly analyze and evaluate a work or author)

**Example 1:** Early American Documents and Letters

**Materials Covered:** “The Declaration of Independence” and letters from A. Adams and P. Wheatley

**Assessment:** Online Discussion Post (Discuss the what you see as the strengths and/or shortcomings of this seminal document (“The Declaration”) and how the two letters help us to understand that document and the potential problems with that document.)

**Learning Outcomes:** demonstrates students can analyze and evaluate assigned texts and their colleagues’ posts and utilize the composition skills learned in previous English classes

**Example 2:** Thoreau’s *Walden*

**Materials Covered:** Chapter 1, “Economy”

**Assessment:** Online Discussion Post (What do you think are the strengths of his argument? What are the potential weaknesses (if any)? How does it relate to the 21st-century? Be certain you offer clear claims that have introduced and explained quotes from the text for support.)

**Learning Outcomes:** demonstrates students can analyze and evaluate assigned texts and their colleagues’ posts and utilize the composition skills learned in previous English classes

**Example 3:** Final Research Paper

**Materials Covered:** One text of students’ choosing

**Assessment:** A 4+ pages Research Paper (Sample prompt: Explain how one text we’ve read this semester helps readers better understand the material that you’ve learned in another class.

**Learning Outcomes:** demonstrates students can analyze and evaluate assigned texts and utilize the composition skills learned in previous English classes; shows students can make the material relevant to their own lives and studies.

***\*Students – please refer to the Instructor’s Course Information sheet for specific information on assessments and due dates.***

**GENERAL EDUCATION OUTCOMES:**

This course fulfills the following General Education Outcomes through the final paper assignment. Upon completion of this course, students will be able to:

- ☑ Communicate effectively;
- ☑ Think critically;
- ☑ Self and professional development.

**EFFECTIVE PROFESSIONAL AND INTERPERSONAL COMMUNICATION (EPIC):**

This course fulfills HGTC’s Quality Enhancement Plan for Effective Professional and Interpersonal Communication. Upon completion of this course, students will be able to:

- ☒ Utilize appropriate communication formats when conveying professional and interpersonal thoughts and ideas.
- ☒ Apply appropriate language when speaking and writing for their chosen field of study or Industry.
- ☒ Demonstrate appropriate communication techniques when engaging audiences.

**Part III: Grading and Assessment**

**EVALUATION OF REQUIRED COURSE MEASURES/ARTIFACTS\*:**

Students’ performance will be assessed and the weight associated with the various measures/artifacts are listed below.

**EVALUATION\***

**GRADING PERCENTAGES:**

Online and/or In-class Writings and/or Quizzes	50%
Midterm Exam	20%
Final Exam	10%
Research Paper	20%
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Total	100%

***\*Students, for the specific number and type of evaluations, please refer to the Instructor’s Course Information Sheet.***

EXAMPLE 1:

<b>Online Discussions.....50 points</b>
<b>Midterm Exam.....20 points</b>
<b>Final Exam.....10 points</b>
<b>Final Paper.....20 points</b>
<i>NOTE: All grading will be on a 10-point scale.</i>

## GRADING SYSTEM:

Please note the College adheres to a 10 point grading scale A = 100 – 90, B = 89- 80, C = 79 – 70, D = 69 – 60, F = 59 and below. You must have your Dean’s approval if changes in the scale are made.

Grades earned in courses impact academic progression and financial aid status. Before withdrawing from a course, be sure to talk with your instructor and financial aid counselor about the implications of that course of action. Ds, Fs, Ws, WFs and Is also negatively impact academic progression and financial aid status.

The Add/Drop Period is the first 5 days of the semester for **full term** classes. Add/Drop periods are shorter for accelerated format courses. Please refer to the [academic calendar](#) for deadlines for add/drop. You must attend at least one meeting of all of your classes during that period. If you do not, you will be dropped from the course(s) and your Financial Aid will be reduced accordingly.

## Part IV: Attendance

Horry-Georgetown Technical College maintains a general attendance policy requiring students to be present for a minimum of 80 percent (80%) of their classes in order to receive credit for any course. Due to the varied nature of courses taught at the college, some faculty may require up to 90 percent (90%) attendance. Pursuant to 34 Code of Federal Regulations 228.22 - Return to Title IV Funds, once a student has missed over 20% of the course or has missed two (2) consecutive weeks, the faculty is obligated to withdraw the student and a student may not be permitted to reenroll. **Instructors define absentee limits for their class at the beginning of each term; please refer to the Instructor Course Information Sheet.**

**For online and hybrid courses**, check your Instructor’s Course Information Sheet for any required on-site meeting times. Please note, instructors may require tests to be taken at approved testing sites, and if you use a testing center other than those provided by HGTC, the center may charge a fee for its services.

## Part V: Student Resources



### THE STUDENT SUCCESS AND TUTORING CENTER (SSTC):

The SSTC offers to all students the following **free** resources:

1. **Academic tutors** for most subject areas, **Writing Center support**, and **college success skills**.
2. Online **tutoring** and academic support resources.
3. Professional and interpersonal communication **coaching** in the EPIC Labs.

Visit the [Student Success & Tutoring Center](#) website for more information. To schedule tutoring, contact the 2023-2024

SSTC at [sstc@hgtc.edu](mailto:sstc@hgtc.edu) or self-schedule in the Penji iOS/Android app or at [www.penjiapp.com](http://www.penjiapp.com). Email [sstc@hgtc.edu](mailto:sstc@hgtc.edu) or call SSTC Conway, 349-7872; SSTC Grand Strand, 477-2113; and SSTC Georgetown, 520-1455, or go to the [Online Resource Center](#) to access on-demand resources.



## STUDENT INFORMATION CENTER: TECH Central

TECH Central offers to all students the following free resources:

1. **Getting around HGTC:** General information and guidance for enrollment, financial aid, registration, and payment plan support!
2. Use the [Online Resource Center \(ORC\)](#) including Office 365 support, password resets, and username information.
3. **In-person workshops, online tutorials and more services** are available in Desire2Learn, Student Portal, Degree Works, and Office 365.
4. **Chat with our staff on TECH Talk**, our live chat service. TECH Talk can be accessed on the student portal and on TECH Central's website, or by texting questions to (843) 375-8552.

Visit the [Tech Central](#) website for more information. Live Chat and Center locations are posted on the website. Or please call (843) 349 – TECH (8324), Option #2.



## HGTC LIBRARY:

Each campus location has a library where HGTC students, faculty, and staff may check out materials with their HGTC ID. All three HGTC campus libraries are equipped with computers to support academic research and related school work; printing is available as well. Visit the [Library](#) website for more information or call (843) 349-5268.

## STUDENT TESTING:

Testing in an **online/hybrid** course and in **make-up exam** situations may be accomplished in a variety of ways:

- Test administered within D2L
- Test administered in writing on paper
- Test administered through Publisher Platforms (which may have a fee associated with the usage)

Furthermore, tests may have time limits and/or require a proctor.

Proctoring can be accomplished either face-to-face at an approved site or online through our online proctoring service. To find out more about proctoring services, please visit the [Online Testing](#) section of the HGTC's Testing Center webpage.

The **Instructor Information Sheet** will have more details on test requirements for your course.

### **DISABILITY SERVICES:**

HGTC is committed to providing an accessible environment for students with disabilities. Inquiries may be directed to HGTC's [Accessibility and Disability Service webpage](#). The Accessibility and Disability staff will review documentation of the student's disability and, in a confidential setting with the student, develop an educational accommodation plan.

Note: It is the student's responsibility to self-identify as needing accommodations and to provide acceptable documentation. After a student has self-identified and submitted documentation of a disability, accommodations may be determined, accepted, and provided.

### **STATEMENT OF EQUAL OPPORTUNITY/NON-DISCRIMINATION STATEMENT:**

Horry-Georgetown Technical College prohibits discrimination and harassment, including sexual harassment and abuse, on the basis of race, color, sex, national or ethnic origin, age, religion, disability, marital or family status, veteran status, political ideas, sexual orientation, gender identity, or pregnancy, childbirth, or related medical conditions, including, but not limited to, lactation in educational programs and/or activities.

### **TITLE IX REQUIREMENTS:**

All students (as well as other persons) at Horry-Georgetown Technical College are protected by Title IX—regardless of their sex, sexual orientation, gender identity, part- or full-time status, disability, race, or national origin—in all aspects of educational programs and activities. Any student, or other member of the college community, who believes that he/she is or has been a victim of sexual harassment or sexual violence may file a report with the college's Chief Student Services Officer, campus law enforcement, or with the college's Title IX Coordinator or designee.

\*Faculty and Staff are required to report incidents to the Title IX Coordinators when involving students. The only HGTC employees exempt from mandatory reporting are licensed mental health professionals (only as part of their job description such as counseling services).

### **INQUIRIES REGARDING THE NON-DISCRIMINATION/TITLE IX POLICIES:**

**Student and prospective student** inquiries concerning Section 504, Title II, Title VII, and Title IX and their application to the College or any student decision may be directed to the Vice President for Student Affairs.

**Dr. Melissa Batten, VP Student Affairs**

*Title IX, Section 504, and Title II Coordinator*

Building 1100, Room 107A, Conway Campus

PO Box 261966, Conway, SC 29528-6066

843-349-5228

[Melissa.Batten@hgtc.edu](mailto:Melissa.Batten@hgtc.edu)



**Employee and applicant** inquiries concerning Section 504, Title II, and Title IX and their application to the College may be directed to the Vice President for Human Resources.

**Jacquelyne Snyder, VP Human Resources**

*Affirmative Action/Equal Opportunity Officer and Title IX Coordinator*

Building 200, Room 205B, Conway Campus

PO Box 261966, Conway, SC 29528-6066

843-349-5212

[Jacquelyne.Snyder@hgtc.edu](mailto:Jacquelyne.Snyder@hgtc.edu)