



INSTRUCTIONAL PACKAGE

ELW 112

Introduction to Electricity

Effective Term

Fall 2023/Spring 2024/Summer 2024

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PART I: COURSE INFORMATION

Effective Term: Fall 2023/Spring 2024/Summer 2024

COURSE PREFIX: ELW 112

COURSE TITLE: Introduction to Electricity

CONTACT HOURS: 5.0

CREDIT HOURS: 3.0

RATIONALE FOR THE COURSE:

Principles and properties of A/C and D/C electricity in the utility industry.

COURSE DESCRIPTION:

This course introduces the fundamental concepts of electricity and test equipment to non-electrical/electronic majors. Topics include basic DC and AC principles, components and operation of test equipment.

PREREQUISITES/CO-REQUISITES:

COMPASS Reading 65 (Same as for ENG 100) Writing 31 (Same as for ENG 100) Pre-Algebra 40 (Same as for MAT 155) Algebra 26.

SAT Reading 380 Math 400 (MAT 101 placement or use COMPASS Math placement)

ACT Reading 14 English 12 Math 16 (MAT 101 placement or use COMPASS Math placement)

ASSET Reading 37 Writing 37 Pre- Algebra 37

Accuplacer Reading 56 Writing 48 Arithmetic 43 Algebra 50

Companion Reading 56 Writing 48 Arithmetic 43 Algebra 50

***Online/Hybrid** courses require students to complete the [DLi Orientation Video](#) prior to enrolling in an online course.

REQUIRED MATERIALS:

Please visit the [BOOKSTORE](#) online site for most current textbook information.

Enter the semester, course prefix, number and section when prompted and you will be linked to the correct textbook.

ADDITIONAL REQUIREMENTS:

None

TECHNICAL REQUIREMENTS:

Access to Desire2Learn (D2L), HGTC's learning management system (LMS) used for course materials.

Access to myHGTC portal for student self-services.

College email access – this is the college's primary official form of communication.

STUDENT IDENTIFICATION VERIFICATION:

Students enrolled in online courses will be required to participate in a minimum of one (1) proctored assignment and/or one (1) virtual event to support student identification verification. Please refer to your Instructor Information Sheet for information regarding this requirement.

CLASSROOM ETIQUETTE:

As a matter of courtesy to other students and your professor, please turn off cell phones and other communication/entertainment devices before class begins. If you are monitoring for an emergency, please notify your professor prior to class and switch cell phone ringers to vibrate.

NETIQUETTE: is the term commonly used to refer to conventions adopted by Internet users on the web, mailing lists, public forums, and in live chat focused on online communications etiquette. For more information regarding Netiquette expectations for distance learning courses, please visit [Online Netiquette](#).

Part II: Student Learning Outcomes

COURSE LEARNING OUTCOMES and ASSESSMENTS*:

- Knowledge of AC electric structure and distribution.
- Knowledge of electric quantity measurements and calculations.
- Function and use of series/parallel circuits.
- Conductor load calculating and measuring.
- Transformer principles.
- Capacitor principles.
- Alternating current formulas.

General Education Outcomes

This course fulfills the following General Education Outcomes through transformer trouble shooting. Upon completion of this course, students will be able to:

- Communicate effectively;
- Think critically;
- Self and professional development.

****Students – please refer to the Instructor’s Course Information sheet for specific information on assessments and due dates.***

Effective Professional and Interpersonal Communication (EPIC)

This course fulfills HGTC’s Quality Enhancement Plan for Effective Professional and Interpersonal Communication. Upon completion of this course, students will be able to:

(Check all that apply.)

- Utilize appropriate communication formats when conveying professional and interpersonal thoughts and ideas.

Apply appropriate language when speaking and writing for their chosen field of study or Industry.

Demonstrate appropriate communication techniques when engaging audiences.

****Students – please refer to the Instructor’s Course Information sheet for specific information on assessments and due dates.***

The following is a specific breakdown of competencies and skills developed in this course.

Unit 1

AC/DC STRUCTURE

Electric Flow

Insulators

Conductors/Semiconductors

Unit 2

ELECTRICAL QUANTITIES

Definition of Coulomb

Definition of amp, volt, ohm, watt

Compute electrical values with Ohms Law

Unit 3

ELECTRICAL SOURCES

Methods of electric production

Principle of electromagnetic induction

Lightning protection

Electric frequency (60 Hz)

Unit 4

MAGNETISM

Magnet properties

Axis poles

Polarities

Inductance

Unit 5

SERIES CIRCUITS

Properties of series circuits

Compute values for voltage, current, and resistance

Rules for solving electric values

Unit 6

PARALLEL CIRCUITS

Properties of parallel circuits

Compute values for voltage, current, and resistance

Rules for solving electric values

Rules for solving electric values

Unit 7

MEASURING INSTRUMENTS

Voltmeters
Amp meters
Rotation (motor) meters
Phase meters
Current transformers
Ohm meters

Unit 8

CAPACITIVE LOADS

Capacitor construction
Electrostatic charge
Compute capacitive reactance
Capacitor dis-charging
Capacitor energizing

Unit 9

THREE PHASE CIRCUITS

Delta and Wye systems
Voltage and current values
Delta and Wye circuit connections

Unit 10

TRANSFORMERS

Transformer types
Compute values for voltage, current, and resistance
Rules for solving electric values

Unit 11

THREE PHASE TRANSFORMERS

Transformer types, Delta, Wye
Compute values for voltage, current, and resistance
Three phase connections

Unit 12

ELECTRICAL SERVICES

Three phase/Single phase services
Secondary conductor sizing
Three phase/Single phase connections

Unit 13

METER BASE WIRING (UTILITY)

Three phase/Single phase meter base
Secondary cable training
Neutral and ground connections

Part III: Grading and Assessment

EVALUATION OF REQUIRED COURSE MEASURES/ARTIFACTS*

Students' performance will be assessed and the weight associated with the various measures/artifacts are listed below.

EVALUATION*

Tests	30%
Exam	30%
Assignments	40%
	100%

****Students, for the specific number and type of evaluations, please refer to the Instructor's Course Information Sheet.***

GRADING SYSTEM:

Grades earned in courses impact academic progression and financial aid status. Before withdrawing from a course, be sure to talk with your instructor and financial aid counselor about the implications of that course of action. Ds, Fs, Ws, WFs and Is also negatively impact academic progression and financial aid status.

The Add/Drop Period is the first 5 days of the semester for **full term** classes. Add/Drop periods are shorter for accelerated format courses. Please refer to the [academic calendar](#) for deadlines for add/drop. You must attend at least one meeting of all of your classes during that period. If you do not, you will be dropped from the course(s) and your Financial Aid will be reduced accordingly.

Part IV: Attendance

Horry-Georgetown Technical College maintains a general attendance policy requiring students to be present for a minimum of 80 percent (80%) of their classes in order to receive credit for any course. Due to the varied nature of courses taught at the college, some faculty may require up to 90 percent (90%) attendance. Pursuant to 34 Code of Federal Regulations 228.22 - Return to Title IV Funds, once a student has missed over 20% of the course or has missed two (2) consecutive weeks, the faculty is obligated to withdraw the student and a student may not be permitted to reenroll. **Instructors define absentee limits for their class at the beginning of each term; please refer to the Instructor Course Information Sheet.**

For online and hybrid courses, check your Instructor's Course Information Sheet for any required on-site meeting times. Please note, instructors may require tests to be taken at approved testing sites, and if you use a testing center other than those provided by HGTC, the center may charge a fee for its services.

Part V: Student Resources



THE STUDENT SUCCESS AND TUTORING CENTER (SSTC):

The SSTC offers to all students the following **free** resources:

1. **Academic tutors** for most subject areas, **Writing Center support**, and **college success skills**.
2. Online **tutoring** and academic support resources.
3. Professional and interpersonal communication **coaching** in the EPIC Labs.

Visit the [Student Success & Tutoring Center](#) website for more information. To schedule tutoring, contact the SSTC at ssc@hgtc.edu or self-schedule in the Penji iOS/Android app or at www.penjiapp.com. Email ssc@hgtc.edu or call SSTC Conway, 349-7872; SSTC Grand Strand, 477-2113; and SSTC Georgetown, 520-1455, or go to the [Online Resource Center](#) to access on-demand resources.



CENTRAL STUDENT INFORMATION CENTER: TECH Central

TECH Central offers to all students the following **free** resources:

1. **Getting around HGTC**: General information and guidance for enrollment, financial aid, registration, and payment plan support!
2. Use the [Online Resource Center \(ORC\)](#) including Office 365 support, password resets, and username information.

3. **In-person workshops, online tutorials and more services** are available in Desire2Learn, Student Portal, Degree Works, and Office 365.
4. **Chat with our staff on TECH Talk**, our live chat service. TECH Talk can be accessed on the student portal and on TECH Central's website, or by texting questions to (843) 375-8552.

Visit the [Tech Central](#) website for more information. Live Chat and Center locations are posted on the website. Or please call (843) 349 – TECH (8324), Option #1.

HGTC LIBRARY:

Each campus location has a library where HGTC students, faculty, and staff may check out materials with their HGTC ID. All three HGTC campus libraries are equipped with computers to support academic research and related school work; printing is available as well. Visit the [Library](#) website for more information or call (843) 349-5268.

STUDENT TESTING:

Testing in an **online/hybrid** course and in **make-up exam** situations may be accomplished in a variety of ways:

- Test administered within D2L
- Test administered in writing on paper
- Test administered through Publisher Platforms (which may have a fee associated with the usage)

Furthermore, tests may have time limits and/or require a proctor.

Proctoring can be accomplished either face-to-face at an approved site or online through our online proctoring service. To find out more about proctoring services, please visit the [Online Testing](#) section of the HGTC's Testing Center webpage.

The **Instructor Information Sheet** will have more details on test requirements for your course.

DISABILITY SERVICES:

HGTC is committed to providing an accessible environment for students with disabilities. Inquiries may be directed to HGTC's [Accessibility and Disability Service webpage](#). The Accessibility and Disability staff will review documentation of the student's disability and, in a confidential setting with the student, develop an educational accommodation plan.

Note: It is the student's responsibility to self-identify as needing accommodations and to provide acceptable documentation. After a student has self-identified and submitted documentation of a disability, accommodations may be determined, accepted, and provided.

STATEMENT OF EQUAL OPPORTUNITY/NON-DISCRIMINATION STATEMENT:

Horry-Georgetown Technical College prohibits discrimination and harassment, including sexual harassment and abuse, on the basis of race, color, sex, national or ethnic origin, age, religion,

disability, marital or family status, veteran status, political ideas, sexual orientation, gender identity, or pregnancy, childbirth, or related medical conditions, including, but not limited to, lactation in educational programs and/or activities.

TITLE IX REQUIREMENTS:

All students (as well as other persons) at Horry-Georgetown Technical College are protected by Title IX—regardless of their sex, sexual orientation, gender identity, part- or full-time status, disability, race, or national origin—in all aspects of educational programs and activities. Any student, or other member of the college community, who believes that he/she is or has been a victim of sexual harassment or sexual violence may file a report with the college’s Chief Student Services Officer, campus law enforcement, or with the college’s Title IX Coordinator, or designee.

*Faculty and Staff are required to report incidents to the Title IX Coordinators when involving students. The only HGTC employees exempt from mandatory reporting are licensed mental health professionals (only as part of their job description such as counseling services).

INQUIRIES REGARDING THE NON-DISCRIMINATION/TITLE IX POLICIES:

Student and prospective student inquiries concerning Section 504, Title II, and Title IX and their application to the College or any student decision may be directed to the Vice President for Student Affairs.

Dr. Melissa Batten, VP Student Affairs

Title IX Coordinator

Building 1100, Room 107A, Conway Campus

PO Box 261966, Conway, SC 29528-6066

843-349-5228

Melissa.Batten@hgtc.edu

Employee and applicant inquiries concerning Section 504, Title II, and Title IX and their application to the College may be directed to the Vice President for Human Resources.

Jacquelyne Snyder, VP Human Resources

EEO and Title IX Coordinator

Building 200, Room 212A, Conway Campus

PO Box 261966, Conway, SC 29528-6066

843-349-5212

Jacquelyne.Snyder@hgtc.edu