

## EGR 295 INSTRUCTOR'S COURSE INFORMATION SHEET

### PART I: INSTRUCTOR INFORMATION

<b>Instructor Name:</b>	Babatunde Alo, P.E.
<b>Campus Phone Number:</b>	(843) 349-5374
<b>College Email Address:</b>	<a href="mailto:Babatunde.Alo@hgtc.edu">Babatunde.Alo@hgtc.edu</a>
<b>Office Location:</b>	Building 300, Room 305
<b>Office Hours/Availability:</b>	9:30-12pm (M & W) & 11-12:30pm (T & Th)

### PART II: Course Schedule and Assessments

Mon or Wed 1:30 – 4:25 PM or Fri 9 – 11:55 AM

Starting Dates:	Topic	Reading Assignments	Lab Assignments
<b>Week 1 (M 1/8)</b>	<i>Introduction / Field Notes</i>	<i>Handout</i>	<i>#1</i>
<b>Week 2 (M 1/15)</b>	<i>MLK day ( No Monday Lab )</i>		
<b>Week 3 (M 1/22)</b>	<i>Pacing / Monument Referencing Errors in Taping</i>	<i>Handout</i>	<i>#2</i>
<b>Week 4 (M 1/29)</b>	<i>Distance measurements using a steel tape</i>	<i>Handout</i>	<i>#3</i>
<b>Week 5 (M 2/5)</b>	<i>Differential Leveling</i>	<i>Handout</i>	<i>#4</i>
<b>Week 6 (M 2/12)</b>	<i>Differential Leveling Contd.</i>	<i>Handout</i>	<i>#4</i>
<b>Week 7 (M 2/19)</b>	<i>Profile Leveling / Cross Sections</i>	<i>Handout</i>	<i>#5</i>
<b>Week 8 (M 2/26)</b>	<i>Transit Operations &amp; Closing the Horizon (Using Total Station)</i>	<i>Handout</i>	<i>#7</i>

<b>Week 9 (M 3/4)</b>	<i>Traversing</i>	<i>Handout</i>	<i>#8</i>
<b>Week 10 (M 3/11)</b>	<i>Traversing Calculations</i>	<i>Handout</i>	<i>#9</i>
<b>Week 11 (M 3/18)</b>	<i>Spring Break (No Classes)</i>		
<b>Week 12 (M 3/25)</b>	<i>Traversing Calculations</i>	<i>Handout</i>	<i>#9</i>
<b>Week 13 (M 4/1)</b>	<i>Laying out points Calculations</i>	<i>Handout</i>	<i>#10</i>
	<i>ASCE Student Conference (4/4 – 4/6)</i>		
<b>Week 14 (M 4/8)</b>	<i>Laying out points</i>	<i>Handout</i>	<i>#11</i>
<b>Week 15 (M 4/15)</b>	<i>Stadia, Heights and Elevations</i>	<i>Handout</i>	<i>#12</i>

**\* This schedule is subject to change.**

**EVALUATION OF REQUIRED COURSE ASSIGNMENTS**

Students' performance will be assessed and the weight associated with the various measures/artifacts are listed below.

**EVALUATION:**

Labs (10 @ Equal Weight)                      100%

## **PART III: FACE 2 FACE (F2F) COURSE POLICIES**

### **CLASSROOM DECORUM:**

This course will use D2L to provide course information, handouts, assignments, schedules, exams etc. Some of the assignments will be downloaded from D2L and submitted through D2L when completed. Every student should check D2L often for any updates, assignments etc. If any student feels they need training in the operation of D2L, it is their responsibility to contact the SSTC and set up a training session. The SSTC may be contacted by visiting the college website and clicking on the link for the SSTC.

In accordance with school policy, no eating, drinking or smoking is allowed in class.

Cell phones shall be shut off while in the classroom. If you are expecting an important call due to someone being ill or some other justifiable reason, let the instructor know prior to the beginning of class and you can set your phone to vibrate. Any violations of this policy will receive a warning the first time and the next time the student will be asked to leave the class and will be marked absent for that day.

### **ATTENDANCE POLICY:**

As stated in the Course Instructional Package, College policy states student must attend 80% of the class meetings.

Attendance will be taken and recorded at the time the class is scheduled to begin. No student shall leave the classroom during a lecture or exam without the instructor's permission.

In accordance with school policy, a student may be withdrawn from the course after he/she misses in excess of 10% of the total contact hours for this course. For this course that equates to 3 lecture classes.

If you miss more than 20% of the classes or labs you **will** be dropped from the course. If you withdraw or are dropped after the 2/3 point in the semester, you will receive a grade of WF for the course.

*Your percentage of attendance will be available to you on the D2L at all times.*

### **TARDY POLICY:**

Students are expected to be on time for class and to stay for the entire session.

If you arrive to class after attendance has been taken, but not later than ten minutes after the beginning of the class, you will be considered tardy. If you arrive later than ten minutes after the beginning of class, you will be marked absent even though you are present for the remainder of the class. If you arrive to class within the ten minute tardy period, it your responsibility to notify the instructor so that you will be marked tardy instead of absent. Three tardies will count as one unexcused absence.

### **FIELD LAB POLICY:**

All students are expected to participate in the field lab exercises. Each student will be assigned to a crew which will perform all laboratory exercises together. Each student shall have his/her own field book in which all of the data gathered in the field will be recorded. Any necessary calculations shall also be shown in the field book. The field book will be collected at the end of each lab period and

returned the following lab. Late field books will not be accepted and no work will be accepted unless recorded in an acceptable field book.

Any student missing a lab for a valid reason subject to the professor's approval, will be allowed to make up only one lab with another class group provided the other group have not done the lab. It is however the responsibility of the student to notify the professor ahead of time and to see that the make up group are yet to take the lab.

All equipment used in the labs is the same as that used in the surveying industry. The equipment is very expensive to buy and repair. Therefore, all students will be shown how to properly use and care for the equipment and each student shall handle the equipment in a responsible fashion.

**ACADEMIC HONESTY:**

Academic honesty is expected at all times. Examples of academic dishonesty include cheating during a test/quiz, copying another student's work/homework, etc. See school policy on academic misconduct.