



# **INSTRUCTIONAL PACKAGE**

ECD 135  
Health, Safety, and Nutrition

2021-2022  
All Year 2021

# INSTRUCTIONAL PACKAGE

## Part I: Course Information

Effective Term: 2021-2022

COURSE PREFIX: ECD 135

COURSE TITLE: Health, safety, and Nutrition

CONTACT HOURS: 45

CREDIT HOURS: 3.0

### **RATIONALE FOR THE COURSE:**

Every early childhood professional needs to know how to keep young children safe and healthy including providing healthy snacks and meals. To be an intentional teacher, you need knowledge of child development, appropriate practices for developing healthy bodies, safe learning environments indoors and outdoors, and how to help children develop healthy habits for life.

### **COURSE DESCRIPTION:**

This course covers a review of health/safety practices recommended for child care and includes information on common diseases and health problems. Certification preparation is provided in pediatric safety, CPR, and first aid. Guidelines and information on nutrition and developmentally-appropriate activities are also studied in the course.

### **PREREQUISITES/CO-REQUISITES:**

( ( SAT Critical Reading 380) or ( ACCUPLACER Reading Comp 056 and ACCUPLACER Sentence Skills 058) or ( New ACCUPLACER Reading Comp 235 and New ACCUPLACER Sentence Skills 235) or ( COMPANION Reading 056 and COMPANION Sentence Skills 058) or ( Multiple Measures English 1) or ( Writing Sample ENG101 1 or WS ENG101 with Lab 1 or Writing Sample ENG155 1) or ( ACT English 12 and ACT Reading 14) or (Credit level ENG 155 Minimum Grade of C or Credit level ENG 155 Minimum Grade of TC or Credit level ENG 101 Minimum Grade of TC or Credit level ENG 101 Minimum Grade of C) and (Credit level ECD 101 Minimum Grade of C or Credit level ECD 101 Minimum Grade of TC) and ( Background Check Form 1) )

\***Online/Hybrid** courses require students to complete the [DLI Orientation Video](#) prior to enrolling in an online course.

### **REQUIRED MATERIALS:**

Please visit the [BOOKSTORE](#) online site for most current textbook information. Use the direct link below to find textbooks.

Enter the semester, course prefix, number and section when prompted and you will be linked to the correct textbook.

### **ADDITIONAL REQUIREMENTS:**

2021-2022

You will be required to attend a First Aid and CPR hands-on skills verification on one day during the course on the Grand Strand campus. You are expected to provide your own transportation and any expenses associated with transportation to and from this training.

### **TECHNICAL REQUIREMENTS:**

Access to Desire2Learn (D2L), HGTC's student portal for course materials. myHGTC and college email access.

Ability to download files and templates from course page on D2L, ability to use Microsoft Word and to download files and pictures from the Internet.

The majority of course requirements including submitting assignments, receiving notifications and feedback will occur through the course in D2L/Connect. The student will be required to access, download, and/or print material from "My Courses" through his(her) account.

Please be advised that technology issues or problems are not an acceptable excuse for not participating as required for attendance or failing to submit an assignment on the due date. When having technology problems find another computer to complete the required work. Computers are open to students at numerous locations on all three campuses including open computer labs and the libraries. There are computers available for use in other public locations including the public libraries. A final option would be to contact a friend or relative to borrow a computer. When technology issues are related to the system (i.e., D2L and MyHGTC), and not the result of a broken computer, you should contact student online support OIT Help Desk at (843) 349-TECH or through their link on the MyHGTC homepage. Although, technology issues or problems are not an acceptable excuse for not participating as required, it is a good idea to notify your professor about the problem or difficulty.

### **STUDENT IDENTIFICATION VERIFICATION:**

Students enrolled in online courses will be required to participate in a minimum of one (1) proctored assignment and/or one (1) virtual event to support student identification verification. Please refer to your Instructor Information Sheet for information regarding this requirement.

### **CLASSROOM ETIQUETTE:**

As a matter of courtesy to other students and your professor, please turn off cell phones and other communication/entertainment devices before class begins. If you are monitoring for an emergency, please notify your professor prior to class and switch cell phone ringers to vibrate.

**NETIQUETTE:** is the term commonly used to refer to conventions adopted by Internet users on the web, mailing lists, public forums, and in live chat focused on online communications etiquette. For more information regarding Netiquette expectations for distance learning courses, please visit [Online Netiquette](#).

### **STUDENT RESPONSIBILITY AND COURSE ACADEMIC MISCONDUCT:**

Students must complete their own work whether online or in a traditional classroom. Under Section III - Proscribed Conduct - of the Student Code for the South Carolina Technical College System (3-2-106.1)

as published in the Horry-Georgetown Technical College (HGTC) Catalog and Student Handbook, "Academic Misconduct [is] all forms of academic misconduct including, but not limited to, cheating on tests, plagiarism, collusion and falsification of information [and] will call for discipline. Alleged violations will be handled according to the procedures presented in Section IV" of the catalog. The disciplinary procedures and possible consequences for an act of academic misconduct are detailed under Sections IV and V of the HGTC Catalog and Student Handbook.

Therefore, students must complete their own work whether online or in a traditional classroom. Any student who does not complete his(her) own work, completes his(her) work through significant assistance of another person(s) or completes work for another student, whether for compensation or not, has violated the Student Code and has committed academic misconduct. The act of misconduct includes plagiarism, or the act of using or presenting another person's work as your own.

**To avoid the question of plagiarism, all information and material used as reference for any paper or project must have a parenthetical citation in the text to identify the source of that knowledge and it must be listed on the reference page as required by the Publication Manual of the American Psychological Association.**

## Part II: Student Learning Outcomes

### COURSE LEARNING OUTCOMES and ASSESSMENTS\*:

Module 1: Movement Concepts and Skills

Material covered: movement concepts, skills, guidelines, appropriate experiences.

Assessments: plans (30-minute, center, outdoor), article notes, quiz

Learning Outcomes:

- Demonstrate knowledge and understanding of the influences health (including movement), safety, and nutrition have on children's growth and development.
- Plan, evaluate, and demonstrate activities designed to teach health, safety, and nutrition concepts and skills to young children.
- Gather and create resource materials to promote health, safety, and nutrition with young children and families.

Module 2: Illnesses and Conditions

Material covered: illness and condition definitions, symptoms, treatments, prevention,

Assessments: research, information page with video links, quiz, Pro Solutions 15-hour health and safety training completion

Learning Outcomes:

- Identify causes, symptoms, treatments and preventions of childhood diseases and illnesses.
- Gather and create resource materials to promote health, safety, and nutrition with young children and families.

Module 3: Safety

Material covered: safe learning environments indoors and outdoors, sun and water safety, pedestrian and travel safety, fire safety, preventing and reporting injuries.

Assessments: reading notes, safety checklists and reflections, quiz, family involvement activity, first aid

and CPR certification, Pro Solutions 15-hour health and safety training completion

Learning Outcomes:

- Demonstrate knowledge and understanding of the influences health (including movement), safety, and nutrition have on children’s growth and development.
- Gather and create resource materials to promote health, safety, and nutrition with young children and families.
- Complete the standard Red Cross or American Heart Association’s Pediatric CPR and First Aid Examination.

Module 4: Nutrition

Material covered: my plate, food groups, portion size, healthy meals and snacks, obesity, allergies, food safety.

Assessments: nutrition project and food cards, self-serve snack, reading and viewing notes, quiz, Pro Solutions 15-hour health and safety training completion

Learning Outcomes:

- Demonstrate knowledge and understanding of the influences health (including movement), safety, and nutrition have on children’s growth and development.
- Plan, evaluate, and demonstrate activities designed to teach health, safety, and nutrition concepts and skills to young children.
- Gather and create resource materials to promote health, safety, and nutrition with young children and families.

***\*Students – please refer to the Instructor’s Course Information sheet for specific information on assessments and due dates.***

## **Part III: Grading and Assessment**

### **EVALUATION OF REQUIRED COURSE MEASURES/ARTIFACTS\*:**

Students’ performance will be assessed and the weight associated with the various measures/artifacts are listed below.

#### **EVALUATION\***

Assignments	45%
Projects/Portfolios	20%
Class Participation	30%
Final Exam	5%
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	100%

***\*Students, for the specific number and type of evaluations, please refer to the Instructor’s Course Information Sheet.***

## GRADING SYSTEM:

A = 100 – 90, B = 89- 80, C = 79 – 70, D = 69 – 60, F = 59 and below.

Grades earned in courses impact academic progression and financial aid status. Before withdrawing from a course, be sure to talk with your instructor and financial aid counselor about the implications of that course of action. Ds, Fs, Ws, WFs and Is also negatively impact academic progression and financial aid status.

The Add/Drop Period is the first 5 days of the semester for **full term** classes. Add/Drop periods are shorter for accelerated format courses. Please refer to the [academic calendar](#) for deadlines for add/drop. You must attend at least one meeting of all of your classes during that period. If you do not, you will be dropped from the course(s) and your Financial Aid will be reduced accordingly.

## Part IV: Attendance

Horry-Georgetown Technical College maintains a general attendance policy requiring students to be present for a minimum of 80 percent (80%) of their classes in order to receive credit for any course. Due to the varied nature of courses taught at the college, some faculty may require up to 90 percent (90%) attendance. Pursuant to 34 Code of Federal Regulations 228.22 - Return to Title IV Funds, once a student has missed over 20% of the course or has missed two (2) consecutive weeks, the faculty is obligated to withdraw the student and a student may not be permitted to reenroll. **Instructors define absentee limits for their class at the beginning of each term; please refer to the Instructor Course Information Sheet.**

**For online and hybrid courses**, check your Instructor's Course Information Sheet for any required on-site meeting times. Please note, instructors may require tests to be taken at approved testing sites, and if you use a testing center other than those provided by HGTC, the center may charge a fee for its services.

## Part V: Student Resources



### THE STUDENT SUCCESS AND TUTORING CENTER (SSTC):

The SSTC offers to all students the following **free** resources:

1. **Academic tutors** for most subject areas, **Writing Center support**, and **college success skills**.
2. Online **tutoring** and academic support resources.
3. Professional and interpersonal communication **coaching** in the EPIC Labs.

Visit the [Student Success & Tutoring Center](#) website for more information. To schedule tutoring, contact the SSTC at [ssc@hgtc.edu](mailto:ssc@hgtc.edu) or self-schedule in the Penji iOS/Android app or at [www.penjiapp.com](http://www.penjiapp.com).

Email [ssc@hgtc.edu](mailto:ssc@hgtc.edu) or call SSTC Conway, 349-7872; SSTC Grand Strand, 477-2113; and SSTC Georgetown, 520-1455, or go to the [Online Resource Center](#) to access on-demand resources.



## **STUDENT INFORMATION CENTER: TECH Central**

TECH Central offers to all students the following free resources:

1. **Getting around HGTC:** General information and guidance for enrollment, financial aid, registration, and payment plan support!
2. Use the [Online Resource Center \(ORC\)](#) including Office 365 support, password resets, and username information.
3. **In-person workshops, online tutorials and more services** are available in Desire2Learn, Student Portal, Degree Works, and Office 365.
4. **Chat with our staff on TECH Talk**, our live chat service. TECH Talk can be accessed on the student portal and on TECH Central's website, or by texting questions to (843) 375-8552.

Visit the [Tech Central](#) website for more information. Live Chat and Center locations are posted on the website. Or please call (843) 349 – TECH (8324), Option #2.

## **STUDENT TESTING:**

Testing in an **online/hybrid** course may be accomplished in a variety of ways:

- Test administered within D2L
- Test administered in writing on paper
- Test administered through Publisher Platforms

Furthermore, tests may have time limits and/or require a proctor.

Proctoring can be accomplished either face-to-face at an approved site or online through our online proctoring service. To find out more about proctoring services, please visit the [Online Testing](#) section of the HGTC's Testing Center webpage.

The **Instructor Information Sheet** will have more details on test requirements for your course.

## **DISABILITY SERVICES:**

HGTC is committed to providing an accessible environment for students with disabilities. Inquiries may be directed to HGTC's [Accessibility and Disability Service webpage](#). The Accessibility and Disability staff will review documentation of the student's disability and, in a confidential setting with the student, develop an educational accommodation plan.

Note: It is the student's responsibility to self-identify as needing accommodations and to provide acceptable documentation. After a student has self-identified and submitted documentation of a disability, accommodations may be determined, accepted, and provided.

## **STATEMENT OF EQUAL OPPORTUNITY/NON-DISCRIMINATION STATEMENT:**

Horry-Georgetown Technical College prohibits discrimination and harassment, including sexual harassment and abuse, on the basis of race, color, sex, national or ethnic origin, age, religion, disability, marital or family status, veteran status, political ideas, sexual orientation, gender identity, or pregnancy, childbirth, or related medical conditions, including, but not limited to, lactation in educational programs and/or activities.

## **TITLE IX REQUIREMENTS:**

All students (as well as other persons) at Horry-Georgetown Technical College are protected by Title IX—regardless of their sex, sexual orientation, gender identity, part- or full-time status, disability, race, or national origin—in all aspects of educational programs and activities. Any student, or other member of the college community, who believes that he/she is or has been a victim of sexual harassment or sexual violence may file a report with the college's Chief Student Services Officer, campus law enforcement, or with the college's Title IX Coordinator, or designee.

\*Faculty and Staff are required to report incidents to the Title IX Coordinators when involving students. The only HGTC employees exempt from mandatory reporting are licensed mental health professionals (only as part of their job description such as counseling services).

## **INQUIRIES REGARDING THE NON-DISCRIMINATION/TITLE IX POLICIES:**

**Student and prospective student** inquiries concerning Section 504, Title II, and Title IX and their application to the College or any student decision may be directed to the Vice President for Student Affairs.

**Dr. Melissa Batten, VP Student Affairs**

*Title IX Coordinator*

Building 1100, Room 107A, Conway Campus

PO Box 261966, Conway, SC 29528-6066

843-349-5228

[Melissa.Batten@hgtc.edu](mailto:Melissa.Batten@hgtc.edu)

**Employee and applicant** inquiries concerning Section 504, Title II, and Title IX and their application to the College may be directed to the Vice President for Human Resources.

**Jacquelyne Snyder, VP Human Resources**

*EEO and Title IX Coordinator*

Building 200, Room 212A, Conway Campus

PO Box 261966, Conway, SC 29528-6066

843-349-5212

[Jacquelyne.Snyder@hgtc.edu](mailto:Jacquelyne.Snyder@hgtc.edu)