



INSTRUCTIONAL PACKAGE

DMS 130
Selected Topics in Sonography

Effective Term
Fall 2025/Spring 2026/Summer 2026

INSTRUCTIONAL PACKAGE

Part I: Course Information

Effective Term: Fall 2025/Spring 2026/Summer 2026

COURSE PREFIX: DMS 130

COURSE TITLE: Selected Topics in Sonography

CONTACT HOURS: 4

CREDIT HOURS: 2

RATIONALE FOR THE COURSE:

DMS 133 provides an in-depth study of superficial structures imaged by ultrasound, including small parts, the musculoskeletal system, and male pelvis. Emphasis is placed on understanding the detailed anatomy, physiology, and common pathological conditions associated with these areas. Through targeted instruction and hands-on practice with simulation models, students develop the skills necessary to perform and evaluate these specialized exams. The course also incorporates registry review sessions to reinforce key concepts and support successful preparation for credentialing exams.

COURSE DESCRIPTION:

This course is a study of thyroid, breast, testicular and other superficial structures of the body by ultrasound with emphasis on anatomy, physiology, and pathological conditions associated with these organs.

PREREQUISITES/CO-REQUISITES: DMS 126

REQUIRED MATERIALS:

Please visit the [BOOKSTORE](#) online site for most current textbook information.

Enter the semester, course prefix, number and section when prompted and you will be linked to the correct textbook.

TECHNICAL REQUIREMENTS:

Access to Desire2Learn (D2L), HGTC's learning management system (LMS) used for course materials.

Access to myHGTC portal for student self-services.

College email access – this is the college's primary official form of communication.

STUDENT IDENTIFICATION VERIFICATION

Students enrolled in online courses will be required to complete identity verification. Please refer to your Instructor Information Sheet for information regarding this requirement.

CLASSROOM ETIQUETTE:

As a matter of courtesy to other students and your professor, please turn off cell phones and other communication/entertainment devices before class begins. If you are monitoring an emergency, please notify your professor prior to class and switch cell phone ringers to vibrate.

NETIQUETTE: is the term commonly used to refer to conventions adopted by Internet users on the web, mailing lists, public forums, and in live chat focused on online communications etiquette. For more information regarding Netiquette expectations for distance learning courses, please visit [Online Netiquette](#).

Part II: Student Learning Outcomes

COURSE LEARNING OUTCOMES and ASSESSMENTS*:

Module #1

Materials Covered: Face and Neck Pathology

*Chapters 12 Penny

***Assessment(s):** Class Activity
Unit Test

Learning Outcomes

- Identify and label normal anatomical structures of the breast, thyroid, and testicles on sonographic images.
- Differentiate between normal and abnormal sonographic appearances of superficial small parts, including common benign and malignant pathologies.
- Demonstrate proper scanning techniques and patient positioning for breast, thyroid, and testicular ultrasound exams.
- Apply sonographic criteria to accurately document and describe masses, nodules, or other abnormalities using correct terminology and measurements.
- Explain the clinical indications and protocols for breast, thyroid, and testicular ultrasound examinations.
- Interpret sonographic findings in correlation with patient history to assist in clinical decision-making.

Module #2

Materials Covered: **Breast Pathology**
 *Chapters 14 Penny

***Assessment(s):** Class Activity
 Unit Test

Learning Outcomes

- Identify and label normal anatomical structures of the breast, thyroid, and testicles on sonographic images.
- Differentiate between normal and abnormal sonographic appearances of superficial small parts, including common benign and malignant pathologies.
- Demonstrate proper scanning techniques and patient positioning for breast, thyroid, and testicular ultrasound exams.
- Apply sonographic criteria to accurately document and describe masses, nodules, or other abnormalities using correct terminology and measurements.
- Explain the clinical indications and protocols for breast, thyroid, and testicular ultrasound examinations.
- Interpret sonographic findings in correlation with patient history to assist in clinical decision-making.

Module #3

Materials Covered: **Male Pelvis Pathology**
 *Chapters 13 Penny

***Assessment(s):** Class Activity
 Unit Test

Learning Outcomes

- Identify and describe the normal sonographic anatomy of the male pelvis, including the prostate, seminal vesicles, bladder, and surrounding structures.
- Demonstrate appropriate transabdominal and/or transrectal scanning techniques used in the evaluation of the male pelvis.
- Differentiate between normal and abnormal sonographic findings of the male pelvic organs, including common pathologies such as prostatitis, benign prostatic hyperplasia, and pelvic masses.
- Explain the clinical indications and protocols for performing male pelvic ultrasound exams.
- Accurately document and describe male pelvic abnormalities using correct sonographic terminology, measurements, and image orientation.

Module #4

Materials Covered: Musculoskeletal
*Chapters 14 Penny

***Assessment(s):** Class Activity
Unit Test

Learning Outcomes

- Identify and describe the normal sonographic appearance of muscles, tendons, ligaments, joints, and associated soft tissue structures.
- Demonstrate proper patient positioning and transducer techniques for scanning major joints and soft tissue areas, including the shoulder, knee, ankle, and wrist.
- Differentiate between normal and abnormal musculoskeletal sonographic findings, including common pathologies such as tendon tears, bursitis, and soft tissue masses.
- Apply appropriate scanning protocols and image optimization techniques specific to musculoskeletal ultrasound.
- Measure and document musculoskeletal abnormalities using correct sonographic terminology and reporting standards.
- Correlate musculoskeletal sonographic findings with patient symptoms and clinical history to support diagnostic interpretation.

Module #5

Materials Covered: Registry Review

***Assessment(s):** Class Activity
Unit Test

Learning Outcomes

- Demonstrate comprehensive knowledge of sonographic principles, anatomy, pathology, and protocols through successful completion of mock registry exams.
- Identify personal areas of weakness in preparation for the ARDMS registry by analyzing performance on practice questions and review activities.
- Apply test-taking strategies to effectively answer multiple-choice questions under timed conditions similar to the registry environment.
- Interpret and explain sonographic images across various specialties, reinforcing clinical decision-making and image evaluation skills required for credentialing exams.

****Students – please refer to the Instructor’s Course Information sheet for specific information on assessments and due dates.***

Part III: Grading and Assessment

EVALUATION OF REQUIRED COURSE MEASURES/ARTIFACTS*:

Students’ performance will be assessed, and the weight associated with the various measures/artifacts are listed below.

EVALUATION*

Tests	50%
Assignments	30%
Final Exam	<u>20%</u>
	100%

****Students, for the specific number and type of evaluations, please refer to the Instructor’s Course Information Sheet.***

GRADING SYSTEM:

Students will be evaluated testing, classroom activities, homework assignments and projects. Grades will be calculated using the total point system with the percentage of points at:

92 – 100	A
83 – 91	B
74– 82	C
65 – 73	D
64 and below	F

This is a major area course and requires a grade of “C” or better.

Grades earned in courses impact academic progression and financial aid status. Before withdrawing from a course, be sure to talk with your instructor and financial aid counselor about the implications of that course of action. Ds, Fs, Ws, WFs and Is also negatively impact academic progression and financial aid status.

The Add/Drop Period is the first 5 days of the semester for **full term** classes. Add/Drop

periods are shorter for accelerated format courses. Please refer to the [academic calendar](#) for deadlines for add/drop. You must attend at least one meeting of all your classes during that period. If you do not, you will be dropped from the course(s) and your Financial Aid will be reduced accordingly.

Part IV: Attendance

Horry-Georgetown Technical College maintains a general attendance policy requiring students to be present for a minimum of 80 percent (80%) of their classes in order to receive credit for any course. Due to the varied nature of courses taught at the college, some faculty may require up to 90 percent (90%) attendance. Pursuant to 34 Code of Federal Regulations 228.22 - Return to Title IV Funds, once a student has missed over 20% of the course or has missed two (2) consecutive weeks, the faculty is obligated to withdraw the student, and a student may not be permitted to reenroll. **Instructors define absentee limits for their class at the beginning of each term; please refer to the Instructor Course Information Sheet.**

For online and hybrid courses, check your Instructor's Course Information Sheet for any required on-site meeting times. Please note, instructors may require tests to be taken at approved testing sites, and if you use a testing center other than those provided by HGTC, the center may charge a fee for its services.

Part V: Student Resources



STUDENT SUCCESS AND TUTORING CENTER

THE STUDENT SUCCESS AND TUTORING CENTER (SSTC):

The SSTC offers to all students the following **free** resources:

1. Academic tutors for most subject areas, Writing Center support, and Academic Coaching for college success skills.
2. Online tutoring and academic support resources.
3. Professional and interpersonal communication coaching in the EPIC Labs.

Visit the [Student Success & Tutoring Center](#) website for more information. To schedule tutoring or coaching, contact the SSTC at ssc@hgtc.edu or self-schedule in the Penji iOS/Android app or at www.penjiapp.com. Email ssc@hgtc.edu or call SSTC Conway, 349-7872; SSTC Grand Strand, 477-2113; and SSTC Georgetown, 520-1455, or go to the SSTC [Online Resource Center](#) to access on-demand resources.



STUDENT INFORMATION CENTER: TECH Central

TECH Central offers to all students the following free resources:

1. Getting around HGTC: General information and guidance for enrollment, financial aid, registration, and payment plan support!
2. In-person and remote assistance are available for Desire2Learn, Student Portal, Degree Works, and Office 365.
3. Chat with our staff on TECH Talk, our live chat service. TECH Talk can be accessed on the student portal and on TECH Central's website, or by texting questions to (843) 375-8552. Visit the Tech Central website for more information. Live Chat and Center locations are posted on the website. Or please call (843) 349 – TECH (8324), Option # 1.



HGTC LIBRARY:

Each campus location has a library where HGTC students, faculty, and staff may check out materials with their HGTC ID. All three HGTC campus libraries have librarians and staff who can aid with research, computers to support academic research and related school-work, and individual/group study rooms. Printing is available as well at each location. Visit the [Library](#) website for more information or call (843) 349-5268.

STUDENT TESTING:

Testing in an **online/hybrid** course and in **make-up exam** situations may be accomplished in a variety of ways:

- Test administered within D2L.
- Test administered in writing on paper.
- Test administered through Publisher Platforms (which may have a fee associated with the usage)

Furthermore, tests may have time limits and/or require a proctor.

Testing candidates must make their appointments 24 hours in advance.

Students must bring a physical ID in order to take a test.

Proctoring can be accomplished either face-to-face at an approved site or online through our online proctoring service. To find out more about proctoring services, please visit the [Online](#)

[Testing](#) section of the HGTC's Testing Center webpage.

The **Instructor Information Sheet** will have more details on test requirements for your course.

DISABILITY SERVICES:

HGTC is committed to providing an accessible environment for students with disabilities. Students seeking accommodations are encouraged to visit HGTC's [Accessibility and Disability Service webpage](#) for detailed information.

It is the student's responsibility to self-identify as needing accommodations and to provide appropriate documentation. Once documentation is submitted, the student will participate in an interactive process with Accessibility and Disability Services staff to determine reasonable accommodations. Students may begin the accommodations process at any time; however, accommodations are **not retroactive** and will only be applied from the point at which they are approved. Students must contact the office **each semester** to renew their accommodations.

For assistance, please contact the Accessibility and Disability Services team at disabilityservices@hgtc.edu or 843-796-8818 (call or text).

COUNSELING SERVICES:

HGTC Counseling Services strives to optimize student success through managing personal and academic concerns that may interfere with achieving educational goals. Staff are available to every student for assistance and guidance on personal matters, academic concerns and other areas of concern. HGTC offers free in-person and telehealth counseling services to students. For more information about counseling services, please reach out to counseling@hgtc.edu or visit the website the [Counseling Services webpage](#).

STATEMENT OF EQUAL OPPORTUNITY/NON-DISCRIMINATION STATEMENT:

Our sincere commitment to both effective business management and equitable treatment of our employees requires that we present this Policy Statement as an embodiment of that commitment to the fullest.

Discrimination is conduct that includes unjust or prejudicial treatment based upon an individual's sex, race/color, religion, national origin, age, disability, service in the uniformed services (as defined in state and federal law), veteran status, political ideas, marital or family status, pregnancy, childbirth, or related medical conditions, including, but not limited to, lactation, genetic information, genetic identity, gender expression, or sexual orientation that excludes an individual from participation in, denies the individual the benefits of, treats the individual differently, or otherwise adversely affects a term or condition of a person's working or learning environment. This includes failing to provide reasonable accommodation, consistent with state

and federal law, to persons with disabilities.

INQUIRIES REGARDING THE NON-DISCRIMINATION/TITLE IX POLICIES:

Student and prospective student inquiries concerning Section 504, Title II, Title VII, and Title IX and their application to the College or any student decision may be directed to the Vice President for Student Affairs.

Dr. Melissa Batten, VP Student Affairs

Title IX, Section 504, and Title II Coordinator
Building 1100, Room 107A, Conway Campus
PO Box 261966, Conway, SC 29528-6066
843-349-5228
Melissa.Batten@hgtc.edu

Employee and applicant inquiries concerning Section 504, Title II, and Title IX and their application to the College may be directed to the Vice President for Human Resources.

Jacquelyne Snyder, VP Human Resources

Affirmative Action/Equal Opportunity Officer and Title IX Coordinator
Building 200, Room 205B, Conway Campus
PO Box 261966, Conway, SC 29528-6066
843-349-5212
Jacquelyne.Snyder@hgtc.edu

TITLE IX REQUIREMENTS:

Title IX of the Education Amendments of 1972 protects students, employees, applicants for admission and employment, and other persons from all forms of sex discrimination.

HGTC prohibits the offenses of domestic violence, dating violence, sexual assault, and stalking and will provide students, faculty, and staff with necessary information regarding prevention, policies, procedures, and resources.

Any student, or other member of the college community, who believes that they have been a victim of sexual harassment, domestic violence, dating violence, sexual assault, or stalking may file a report with the college's Title IX Coordinator or campus law enforcement*.

*Faculty and Staff are required to report these incidents to the Title IX Coordinator when involving students. The only HGTC employees exempt from mandatory reporting are licensed mental health professionals (only as part of their job description such as counseling services).

Student and prospective student inquiries concerning Title IX and its application to the College or any student decision may be directed to the Vice President for Student Affairs.

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PREGNANCY ACCOMMODATIONS

Under Title IX, colleges must not exclude a pregnant student from participating in any part of an educational program. Horry-Georgetown Technical College is committed to ensuring that pregnant students receive reasonable accommodations to ensure access to our educational programs.

Students should advise the Title IX Coordinator of a potential need for accommodations as soon as they know they are pregnant. It is extremely important that communication between student, instructors, and the Title IX Coordinator begin as soon as possible. Each situation is unique and will be addressed individually.

Title IX accommodations DO NOT apply to Financial Aid. Financial Aid regulations do not give the College any discretion in terms of Financial Aid eligibility.

Certain educational programs may have strict certification requirements or requirements mandated by outside regulatory agencies. Therefore, in some programs, the application of Title IX accommodations may be limited.

To request pregnancy accommodations, please complete the *Pregnancy Intake Form* that can be found [here](#).