



INSTRUCTIONAL PACKAGE

DHG 265
Clinical Dental Hygiene IV

Effective Term
Spring 2026

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Part I: Course Information

Effective Term: Spring 2026

COURSE PREFIX: DHG 265

COURSE TITLE: Clinical Dental Hygiene IV

CONTACT HOURS: 15

CREDIT HOURS: 5

RATIONALE FOR THE COURSE:

This course focuses on continued enhancement of clinical skills in the dental hygiene setting. Emphasis is placed on all patient treatment skills related to assessment, diagnosis, treatment planning/implementation, evaluation, and documentation in preparation for licensing examinations and entry into the workforce as a dental hygienist.

COURSE DESCRIPTION:

This course permits refinement of clinical techniques and skills, technology, and current procedural practices of the dental hygienist with emphasis on self-evaluation and quality assurance.

PREREQUISITES:

AHS 113 Head and Neck Anatomy
DHG 125 Tooth Morphology and Histology
DHG 151 Dental Hygiene Principles
DHG 121 Dental Radiography
DHG 141 Periodontology
DHG 165 Clinical Dental Hygiene I
DHG 243 Nutrition
DHG 175 Clinical Dental Hygiene II
DHG 239 Dental Assisting for Dental Hygienist
DHG 141 General and Oral Pathology
DHG 143 Dental Pharmacology
DHG 230 Public Health Dentistry
DHG 241 Integrated Dental Hygiene I
DHG 255 Clinical Dental Hygiene III

CO-REQUISITES:

DHG 242 Integrated Dental Hygiene II

REQUIRED MATERIALS:

Please visit the [BOOKSTORE](#) online site for most current textbook information.

Enter the semester, course prefix, number, and section when prompted and you will be linked to the correct textbook.

TECHNICAL REQUIREMENTS:

Access to Desire2Learn (D2L), HGTC's learning management system (LMS) used for course materials.

Access to myHGTC portal for student self-services.

College email access – this is the college's primary official form of communication.

CLASSROOM ETIQUETTE:

As a matter of courtesy to other students and your professor, please turn off cell phones and other communication/entertainment devices before clinic begins. All devices must be kept outside of the clinic area.

***Refer to the Dental Sciences Program Manual for the penalty incurred if a student is using a device in clinic without permission.**

If you are monitoring an emergency, please notify your professor prior to clinic and arrangements can be made for your device to be kept in an easily accessible location.

Part II: Student Learning Outcomes

Upon completion of DHG 265, the student will be proficient in:

1. Assessment Procedures
 - Execute a complete evaluation of medical history.
 - Accurately take vital signs.
 - Perform a thorough intraoral/extraoral examination.
 - Chart dental restorations and periodontal findings.
 - Calculate plaque, calculus, and stain indices.
 - Assess risk factors: caries, oral cancer, tobacco use.
2. Dental Hygiene Diagnosis
 - Formulate a patient care plan utilizing findings from the assessment.
3. Planning
 - Establish an evidenced-based sequence of care based on the dental hygiene diagnosis; identified oral conditions and potential risk factors.
 - Obtain medical consultation when appropriate.

- Complete referrals to other health care professionals as needed and properly complete outgoing referral forms as warranted.
- Obtain the patient's informed consent based on a thorough case presentation.

4. Implementation

- Provide a high standard of care to all patients in a caring manner.
- Perform dental hygiene treatment to eliminate and/or control local etiologic factors to prevent and control caries, periodontal disease, and other oral conditions.
- Control pain and anxiety during treatment using accepted clinical and behavior techniques.

5. Evaluation

- Assess the outcomes of dental hygiene treatment utilizing various indices, instruments, etc.
- Evaluate the patient's satisfaction with the care that has been received and the health status that has been achieved.
- Establish appropriate treatment or referrals based on evaluation data
- Develop and maintain an appropriate maintenance program for the patient.

In addition, the student should:

- Adhere to the *American Dental Hygienists' Professional Code of Ethics*.
- Follow state and federal rules and regulations governing the practice of dental hygiene.
- Utilize critical analysis and problem-solving skills in the provision of dental hygiene care.
- Respect the goals, values, beliefs, and preferences of the patient throughout treatment.
- Utilize infection control protocols for prevention of disease transmission through demonstration of proper sterilization and disinfection methods, barrier techniques, and maintenance of asepsis.
- Demonstrate professionalism in collaborating with peers, faculty, and patients.

COURSE LEARNING OUTCOMES and ASSESSMENTS*:

Upon completion of DHG 265, the student will perform to clinical competency the following procedures:

- Place antimicrobial therapy (Arestin)
- Clean Removable Appliances
- Create a patient care plan (Child, Adolescent, Adult, Geriatric)
- Use dental indices to determine calculus, plaque, and stain
- Apply fluoride varnish/foam treatments
- Review of health history

- Chart dental restorations and periodontal findings
- Expose radiographs (horizontal/vertical bwx, fmx, panorex, occlusal)
- Perform oral inspection
- Administer local anesthesia
- Perform root planning and/or scaling in the presence of gingival inflammation
- Demonstrate proper use of ultrasonic instrumentation and air polishing
- Provide individualized oral health education
- Place dental sealants
- Use desensitizing agent
- Fabricate whitening trays, provide instructions to patients, and deliver whitening trays

****Students – please refer to the Instructor’s Course Information sheet for specific information on assessments and due dates.***

Part III: Grading and Assessment

EVALUATION OF REQUIRED COURSE MEASURES/ARTIFACTS*:

Students’ performance will be assessed and the weight associated with the various measures/artifacts are listed below.

Completion/Clinical Performance Patients (25)	80%
CA/RA Duties	10%
Radiographic Interpretation	10%
	100%

****Students, for the specific number and type of evaluations, please refer to the Instructor’s Course Information Sheet.***

GRADING SYSTEM:

A=90-100

B=80-89

C=77-79

D=70-76

F=69 and below

****Students must complete the course with an overall grade of 77% or higher to pass this class.***

Grades earned in courses impact academic progression and financial aid status. Before withdrawing from a course, be sure to talk with your instructor and financial aid counselor

about the implications of that course of action. Ds, Fs, Ws, WFs and Is also negatively impact academic progression and financial aid status.

The Add/Drop Period is the first 5 days of the semester for **full term** classes. Add/Drop periods are shorter for accelerated format courses. Please refer to the [academic calendar](#) for deadlines for add/drop. You must attend at least one meeting of all your classes during that period. If you do not, you will be dropped from the course(s), and your Financial Aid will be reduced accordingly.

Part IV: Attendance

Horry-Georgetown Technical College maintains a general attendance policy requiring students to be present for a minimum of 80 percent (80%) of their classes to receive credit for any course. Due to the varied nature of courses taught at the college, some faculty may require up to 90 percent (90%) attendance. Pursuant to 34 Code of Federal Regulations 228.22 - Return to Title IV Funds, once a student has missed over 20% of the course or has missed two (2) consecutive weeks, the faculty is obligated to withdraw the student, and a student may not be permitted to reenroll. **Instructors define absentee limits for their class at the beginning of each term; please refer to the Instructor Course Information Sheet.**

For online and hybrid courses, check your Instructor's Course Information Sheet for any required on-site meeting times. Please note, instructors may require tests to be taken at approved testing sites, and if you use a testing center other than those provided by HGTC, the center may charge a fee for its services.

Part V: Student Resources



THE STUDENT SUCCESS AND TUTORING CENTER (SSTC):

The SSTC offers all students the following **free** resources:

1. Academic tutors for most subject areas, Writing Center support, and Academic Coaching for college success skills.
2. Online tutoring and academic support resources.
3. Professional and interpersonal communication coaching in the EPIC Labs.

Visit the [Student Success & Tutoring Center](#) website for more information. To schedule tutoring or coaching, contact the SSTC at sstc@hgtc.edu or self-schedule in the Penji iOS/Android app or at www.penjiapp.com. Email sstc@hgtc.edu or call SSTC Conway, 349-7872; SSTC Grand

Strand, 477-2113; and SSTC Georgetown, 520-1455, or go to the SSTC [Online Resource Center](#) to access on-demand resources.



STUDENT INFORMATION CENTER: TECH Central

TECH Central offers all students the following free resources:

1. Getting around HGTC: General information and guidance for enrollment, financial aid, registration, and payment plan support!
2. In-person and remote assistance are available for Desire2Learn, Student Portal, Degree Works, and Office 365.
3. Chat with our staff on TECH Talk, our live chat service. TECH Talk can be accessed on the student portal and on TECH Central's website, or by texting questions to (843) 375-8552. Visit the Tech Central website for more information. Live Chat and Center locations are posted on the website. Or please call (843) 349 – TECH (8324), Option # 1.



HGTC LIBRARY:

Each campus location has a library where HGTC students, faculty, and staff may check out materials with their HGTC ID. All three HGTC campus libraries have librarians and staff who can aid with research, computers to support academic research and related school-work, and individual/group study rooms. Printing is available as well at each location. Visit the [Library](#) website for more information or call (843) 349-5268.

STUDENT TESTING:

Testing in an **online/hybrid** course and in **make-up exam** situations may be accomplished in a variety of ways:

- Test administered within D2L.
- Test administered in writing on paper.
- Test administered through Publisher Platforms (which may have a fee associated with the usage)

Furthermore, tests may have time limits and/or require a proctor.

Testing candidates must make their appointments 24 hours in advance.

Students must bring a physical ID to take a test.

Proctoring can be accomplished either face-to-face at an approved site or online through our online proctoring service. To find out more about proctoring services, please visit the [Online Testing](#) section of the HGTC's Testing Center webpage.

The **Instructor Information Sheet** will have more details on test requirements for your course.

DISABILITY SERVICES:

HGTC is committed to providing an accessible environment for students with disabilities. Students seeking accommodations are encouraged to visit HGTC's [Accessibility and Disability Service webpage](#) for detailed information.

It is the student's responsibility to self-identify as needing accommodations and to provide appropriate documentation. Once documentation is submitted, the student will participate in an interactive process with Accessibility and Disability Services staff to determine reasonable accommodations. Students may begin the accommodations process at any time; however, accommodations are **not retroactive** and will only be applied from the point at which they are approved. Students must contact the office **each semester** to renew their accommodations.

For assistance, please contact the Accessibility and Disability Services team at disabilityservices@hgtc.edu or 843-796-8818 (call or text).

COUNSELING SERVICES:

HGTC Counseling Services strives to optimize student success through managing personal and academic concerns that may interfere with achieving educational goals. Staff are available to every student for assistance and guidance on personal matters, academic concerns, and other areas of concern. HGTC offers free in-person and telehealth counseling services to students. For more information about counseling services, please reach out to counseling@hgtc.edu or visit the website the [Counseling Services webpage](#).

STATEMENT OF EQUAL OPPORTUNITY/NON-DISCRIMINATION STATEMENT:

Our sincere commitment to both effective business management and equitable treatment of our employees requires that we present this Policy Statement as an embodiment of that commitment to the fullest.

Discrimination is conduct that includes unjust or prejudicial treatment based upon an individual's sex, race/color, religion, national origin, age, disability, service in the uniformed services (as defined in state and federal law), veteran status, political ideas, marital or family status, pregnancy, childbirth, or related medical conditions, including, but not limited to, lactation, genetic information, genetic identity, gender expression, or sexual orientation that excludes an

individual from participation in, denies the individual the benefits of, treats the individual differently, or otherwise adversely affects a term or condition of a person's working or learning environment. This includes failing to provide reasonable accommodation, consistent with state and federal law, to persons with disabilities.

INQUIRIES REGARDING THE NON-DISCRIMINATION/TITLE IX POLICIES:

Student and prospective student inquiries concerning Section 504, Title II, Title VII, and Title IX and their application to the College or any student decision may be directed to the Vice President for Student Affairs.

Dr. Melissa Batten, VP Student Affairs

Title IX, Section 504, and Title II Coordinator

Building 1100, Room 107A, Conway Campus

PO Box 261966, Conway, SC 29528-6066

843-349-5228

Melissa.Batten@hgtc.edu

Employee and applicant inquiries concerning Section 504, Title II, and Title IX and their application to the College may be directed to the Vice President for Human Resources.

Jacquelyne Snyder, VP Human Resources

Affirmative Action/Equal Opportunity Officer and Title IX Coordinator

Building 200, Room 205B, Conway Campus

PO Box 261966, Conway, SC 29528-6066

843-349-5212

Jacquelyne.Snyder@hgtc.edu

TITLE IX REQUIREMENTS:

Title IX of the Education Amendments of 1972 protects students, employees, applicants for admission and employment, and other persons from all forms of sex discrimination.

HGTC prohibits the offenses of domestic violence, dating violence, sexual assault, and stalking and will provide students, faculty, and staff with necessary information regarding prevention, policies, procedures, and resources.

Any student, or other member of the college community, who believes that they have been a victim of sexual harassment, domestic violence, dating violence, sexual assault, or stalking may file a report with the college's Title IX Coordinator or campus law enforcement*.

*Faculty and Staff are required to report these incidents to the Title IX Coordinator when involving students. The only HGTC employees exempt from mandatory reporting are licensed mental health professionals (only as part of their job description such as counseling services).

Student and prospective student inquiries concerning Title IX and its application to the College or any student decision may be directed to the Vice President for Student Affairs.

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PREGNANCY ACCOMMODATIONS

Under Title IX, colleges must not exclude a pregnant student from participating in any part of an educational program. Horry-Georgetown Technical College is committed to ensuring that pregnant students receive reasonable accommodations to ensure access to our educational programs.

Students should advise the Title IX Coordinator of a potential need for accommodations as soon as they know they are pregnant. It is extremely important that communication between student, instructors, and the Title IX Coordinator begin as soon as possible. Each situation is unique and will be addressed individually.

Title IX accommodations DO NOT apply to Financial Aid. Financial Aid regulations do not give the College any discretion in terms of Financial Aid eligibility.

Certain educational programs may have strict certification requirements or requirements mandated by outside regulatory agencies. Therefore, in some programs, the application of Title IX accommodations may be limited.

To request pregnancy accommodations, please complete the *Pregnancy Intake Form* that can be found [here](#).