



INSTRUCTIONAL PACKAGE

CRJ 282
Police Science II

Effective Term
Fall 2022/Spring 2023/Summer 2023

INSTRUCTIONAL PACKAGE

Part I: Course Information

Effective Term: 2022-2023

COURSE PREFIX: CRJ-282

COURSE TITLE: Police Science II

CONTACT HOURS: 3

CREDIT HOURS: 3

RATIONALE FOR THE COURSE:

The course is designed to help prepare future police officers, deputies, and troopers for the South Carolina Police Academy.

COURSE DESCRIPTION:

Course topics include but are not limited to: Domestic Violence, Juv. Procedures, and Victimology. After successful completion of this course, students will be eligible to complete the SCCJA certification exam for these instructional blocks.

PREREQUISITES/CO-REQUISITES:

Police Science classes are based on the South Carolina Criminal Justice Academy's standards; therefore, each student must:

- Be at least 20 years of age
- Successfully pass a drug screening
- Successfully pass a Criminal Background Check

REQUIRED MATERIALS:

None

ADDITIONAL REQUIREMENTS:

None

TECHNICAL REQUIREMENTS:

Access to Desire2Learn (D2L), HGTC's student portal for course materials. myHGTC and college email access. Please review the Technical Requirements listed in the Instructor's Addendum.

STUDENT IDENTIFICATION VERIFICATION:

2022-2023

Students enrolled in online courses will be required to participate in a minimum of one (1) proctored assignment and/or one (1) virtual event to support student identification verification. Please refer to the Course Instructor's Addendum for information regarding this requirement.

CLASSROOM ETIQUETTE:

All criminal justice students are expected to conduct themselves in a **professional and courteous** manner and toward all class members, whether online or in a traditional classroom setting. The standards of professional behavior will be enforced. Any violation associated with inappropriate behavior, including statements or remarks in class or emails as well as postings or other communications, will be investigated and reported to Student Affairs for appropriate action. At the discretion of the professor of record, academic misconduct may be reported in writing as a violation of the Student Code of Conduct. Reporting inappropriate behavior or academic misconduct could result in disciplinary action, as described in *College Catalog and Student Handbook* (HGTC, 2022, pp. 36-37). Please see the Instructor's Addendum for further information.

NETIQUETTE: is the term commonly used to refer to conventions adopted by Internet users on the web, mailing lists, public forums, and in live chat focused on online communications etiquette. For more information regarding Netiquette expectations for distance learning courses, please visit [Online Netiquette](#).

Part II: Student Learning Outcomes

COURSE LEARNING OUTCOMES and ASSESSMENTS*:

<p>Week 1</p>	<p>RESPONDING, IDENTIFYING, AND DOCUMENTING CRIMINAL DOMESTIC VIOLENCE INCIDENTS</p> <p>Material Covered: SCCJA Basic Law Enforcement Manual Block 2</p> <ul style="list-style-type: none"> • Student Outcome: Explain the SC domestic violence laws as stated in Title 16, Chapter 25 of the SC Code of Laws. • Student Outcome: Identify proper procedures and responsibilities prior to arriving and upon arrival at domestic violence incident. • Student Outcome: Identify and discuss appropriate techniques for interviewing victims, suspects, children, and service providers. • Student Outcome: Identify measures and techniques to properly document a domestic violence incident. • Student Outcome: Discuss appropriate arrest decisions to be made on a domestic violence incident. • Student Outcome: Identify motivations, major forms, batterer characteristics, and intervention program and lethality factors related to domestic violence. • Student Outcome: List common characteristics, situational factors impacting a victim's decision not to leave, and how to communicate with a victim involved in a domestic situation. • Student Outcome: Identify special victim populations and their specific concerns. • Student Outcome: Explain the "Protection from Domestic Abuse Act" and Orders of Protection. • Student Outcome: Discuss preparation for a domestic violence trial. • Assessment: Quiz #1
<p>Week 2</p>	<p>RESPONDING, IDENTIFYING, AND DOCUMENTING CRIMINAL DOMESTIC VIOLENCE INCIDENTS</p> <p>Material Covered: SCCJA Basic Law Enforcement Manual Block 2</p> <ul style="list-style-type: none"> • Student Outcome: Explain the SC domestic violence laws as stated in Title 16, Chapter 25 of the SC Code of Laws. • Student Outcome: Identify proper procedures and responsibilities prior to arriving and upon arrival at domestic violence incident. • Student Outcome: Identify and discuss appropriate techniques for interviewing

	<p>victims, suspects, children, and service providers.</p> <ul style="list-style-type: none"> • Student Outcome: Identify measures and techniques to properly document a domestic violence incident. • Student Outcome: Discuss appropriate arrest decisions to be made on a domestic violence incident. • Student Outcome: Identify motivations, major forms, batterer characteristics, and intervention program and lethality factors related to domestic violence. • Student Outcome: List common characteristics, situational factors impacting a victim's decision not to leave, and how to communicate with a victim involved in a domestic situation. • Student Outcome: Identify special victim populations and their specific concerns. • Student Outcome: Explain the "Protection from Domestic Abuse Act" and Orders of Protection. • Student Outcome: Discuss preparation for a domestic violence trial. <ul style="list-style-type: none"> • Assessment: Quiz #2
Week 3	<p>JUVINLE DELINQUENCY AND PROCEDURES</p> <p>Material Covered: SCCJA Basic Law Enforcement Manual Block 2</p> <ul style="list-style-type: none"> • Student Outcome: Discuss case study. • Student Outcome: List the historical events and court cases that have impacted the juvenile justice system and their significance. • Student Outcome: Explain the definitions of child, court, department, and status offense as defined in Title 63 of the South Carolina Code of Laws. • Student Outcome: Identify the procedures to be used when taking a juvenile into custody. • Student Outcome: Identify under what circumstances a juvenile can be involved in a transfer of judicial jurisdiction and the procedures for that transfer. <ul style="list-style-type: none"> • Assessment: Quiz #3

<p>Week 4</p>	<p>UNDERSTANDING VICTIMOLOGY</p> <p>Material Covered: SCCJA Basic Law Enforcement Manual Block 2</p> <ul style="list-style-type: none"> • Student Outcome: Define the statutory definitions of victim, individual, and criminal offense pertaining to victim and witness services. • Student Outcome: Identify ways crime affects victims. • Student Outcome: Identify ways to interact with victims. • Student Outcome: Identify resources available to victims of crime. • Student Outcome: Identify human trafficking and its components. • Student Outcome: Identify the law for victims of crime. • Student Outcome: Recognize the proper and sensitive way to perform a death and/or emergency notifications.
	<ul style="list-style-type: none"> • Student Outcome: Examine a video response to crime victims and discuss the appropriate response to the situation. • Assessment: Quiz #4
<p>Week 5</p>	<p>SOUTH CAROLINA HARASSMENT AND STALKING</p> <p>Material Covered: SCCJA Basic Law Enforcement Manual Block 2</p> <ul style="list-style-type: none"> • Student Outcome: Identify the significance of family, pattern, and electronic contact as stated in Title 16 of the South Carolina Code of Laws. • Student Outcome: Explain the South Carolina Code of Laws as they relate to Harassment 1st Degree, Harassment 2nd Degree and Stalking. • Student Outcome: Identify the responding unit's responsibilities to the victim of Harassment 1st and 2nd Degree and Stalking. • Student Outcome: Explain a restraining order. • Student Outcome: Explain a permanent restraining order. • Assessment: Quiz #5

Week 6	<p>CHARACTERISTICS OF CRIMINAL GANGS</p> <ul style="list-style-type: none"> • Material Covered: SCCJA Basic Law Enforcement Manual Block 2 • Student Outcome: Define criminal gang. • Student Outcome: Characterize the criminal gang historical background. • Student Outcome: Identify reasons for the spread of criminal gangs. • Student Outcome: Discuss criminal gang typology and structure. • Student Outcome: Identify rites of passage into criminal gangs. • Student Outcome: Identify various criminal gang identifiers. • Student Outcome: Identify different ways gangs communicate. • Student Outcome: Identify law enforcement response to criminal gangs. • Student Outcome: Identify tactics and techniques used by gang members and law enforcement. • Student Outcome: Analyze gang ciphers and codes. • Assessment: Quiz #6
Week 7	<p>CHARACTERISTICS OF CRIMINAL GANGS</p> <ul style="list-style-type: none"> • Material Covered: SCCJA Basic Law Enforcement Manual Block 2 • Student Outcome: Define criminal gang. • Student Outcome: Characterize the criminal gang historical background. • Student Outcome: Identify reasons for the spread of criminal gangs.
	<ul style="list-style-type: none"> • Student Outcome: Discuss criminal gang typology and structure. • Student Outcome: Identify rites of passage into criminal gangs. • Student Outcome: Identify various criminal gang identifiers. • Student Outcome: Identify different ways gangs communicate. • Student Outcome: Identify law enforcement response to criminal gangs. • Student Outcome: Identify tactics and techniques used by gang members and law enforcement. • Student Outcome: Analyze gang ciphers and codes. • Assessment: Exam 1

****Students – please refer to the Instructor’s Course Information sheet for specific information on assessments and due dates.***

Part III: Grading and Assessment

EVALUATION OF REQUIRED COURSE MEASURES/ARTIFACTS*:

Students' performance will be assessed, and the weight associated with the various measures/artifacts are listed below. **The 4 Exams in this course are offered by the SCCJA through ACADIS (online platform) and MUST NOT be started or even opened until the class instructor directs you to do so.** Each exam is timed and cannot be restarted, if a student inadvertently opens the exam without permission, they may fail the exam and thus be removed from the program. Moreover, all students are required to pass the exam with a 70% or better to successfully pass this class.

EVALUATION*

Quizzes	30%
Exams	70%
	100%

****Students, for the specific number and type of evaluations, please refer to the Instructor's Course Information Sheet.***

GRADING SYSTEM:

Please note the College adheres to a 10 point grading scale A = 100 – 90, B = 89- 80, C = 79 – 70, D = 69 – 60, F = 59 and below. You must have your Dean's approval if changes in the scale are made.

Grades earned in courses impact academic progression and financial aid status. Before withdrawing from a course, be sure to talk with your instructor and financial aid counselor about the implications of that course of action. Ds, Fs, Ws, WFs and Is also negatively impact academic progression and financial aid status.

The Add/Drop Period is the first 5 days of the semester for **full term** classes. Add/Drop periods are shorter for accelerated format courses. Please refer to the [academic calendar](#) for deadlines for add/drop. You must attend at least one meeting of all of your classes during that period. If you do not, you will be dropped from the course(s) and your Financial Aid will be reduced accordingly.

Part IV: Attendance

Horry-Georgetown Technical College maintains a general attendance policy requiring students to be present for a minimum of 80 percent (80%) of their classes in order to receive credit for any course. Due to the varied nature of courses taught at the college, some faculty may require up to 90 percent (90%) attendance. Pursuant to 34 Code of Federal Regulations 228.22 - Return to Title IV Funds, once a student has missed over 20% of the course or has missed two (2) consecutive weeks, the faculty is obligated to withdraw the student and a student may not be permitted to reenroll. **Instructors define**

absentee limits for their class at the beginning of each term; please refer to the Instructor Course Information Sheet.

For online and hybrid courses, check your Instructor's Course Information Sheet for any required on-site meeting times. Please note, instructors may require tests to be taken at approved testing sites, and if you use a testing center other than those provided by HGTC, the center may charge a fee for its services.

Part V: Student Resources



THE STUDENT SUCCESS AND TUTORING CENTER (SSTC):

The SSTC offers to all students the following **free** resources:

1. **Academic tutors** for most subject areas, **Writing Center support**, and **college success skills**.
2. Online **tutoring** and academic support resources.
3. Professional and interpersonal communication **coaching** in the EPIC Labs.

Visit the [Student Success & Tutoring Center](#) website for more information. To schedule tutoring, contact the SSTC at sstc@hgtc.edu or self-schedule in the Penji iOS/Android app or at www.penjiapp.com. Email sstc@hgtc.edu or call SSTC Conway, 349-7872; SSTC Grand Strand, 477-2113; and SSTC Georgetown, 520-1455, or go to the [Online Resource Center](#) to access on-demand resources.



STUDENT INFORMATION CENTER: TECH Central

TECH Central offers to all students the following **free** resources:

1. **Getting around HGTC:** General information and guidance for enrollment, financial aid, registration, and payment plan support!
2. Use the [Online Resource Center \(ORC\)](#) including Office 365 support, password resets, and username information.
3. **In-person workshops, online tutorials and more services** are available in Desire2Learn, Student Portal, Degree Works, and Office 365.
4. **Chat with our staff on TECH Talk**, our live chat service. TECH Talk can be accessed on the student portal and on TECH Central's website, or by texting questions to (843) 375-8552.

Visit the [Tech Central](#) website for more information. Live Chat and Center locations are posted on the website. Or please call (843) 349 – TECH (8324), Option #1.

STUDENT TESTING:

Testing in an **online/hybrid** course may be accomplished in a variety of ways:

- Test administered within D2L
- Test administered in writing on paper
- Test administered through Publisher Platforms

Further more tests may have time limits and/or require a proctor.

Proctoring can be accomplished either face-to-face at an approved site or online through our online proctoring service. To find out more about proctoring services, please visit the [Online Testing](#) section of the HGTC's Testing Center webpage.

The **Instructor Information Sheet** will have more details on test requirements for your course.

DISABILITY SERVICES:

HGTC is committed to providing an accessible environment for students with disabilities. Inquiries may be directed to HGTC's [Accessibility and Disability Service webpage](#). The Accessibility and Disability staff will review documentation of the student's disability and, in a confidential setting with the student, develop an educational accommodation plan.

Note: It is the student's responsibility to self-identify as needing accommodations and to provide acceptable documentation. After a student has self-identified and submitted documentation of a disability, accommodations may be determined, accepted, and provided.

STATEMENT OF EQUAL OPPORTUNITY/NON-DISCRIMINATION STATEMENT:

Horry-Georgetown Technical College prohibits discrimination and harassment, including sexual harassment and abuse, on the basis of race, color, sex, national or ethnic origin, age, religion, disability, marital or family status, veteran status, political ideas, sexual orientation, gender identity, or pregnancy, childbirth, or related medical conditions, including, but not limited to, lactation in educational programs and/or activities.

TITLE IX REQUIREMENTS:

All students (as well as other persons) at Horry-Georgetown Technical College are protected by Title IX—regardless of their sex, sexual orientation, gender identity, part- or full-time status, disability, race, or national origin—in all aspects of educational programs and activities. Any student, or other member of the college community, who believes that he/she is or has been a victim of sexual harassment or sexual violence may file a report with the college's Chief Student Services Officer, campus law enforcement, or with the college's Title IX Coordinator, or designee.

*Faculty and Staff are required to report incidents to the Title IX Coordinators when involving students. The only HGTC employees exempt from mandatory reporting are licensed mental health professionals (only as part of their job description such as counseling services).

INQUIRIES REGARDING THE NON-DISCRIMINATION/TITLE IX POLICIES:

Student and prospective student inquiries concerning Section 504, Title II, and Title IX and their application to the College or any student decision may be directed to the Vice President for Student Affairs.

Dr. Melissa Batten, VP Student Affairs

Title IX Coordinator

Building 1100, Room 107A, Conway Campus

PO Box 261966, Conway, SC 29528-6066

843-349-5228

Melissa.Batten@hgtc.edu

Employee and applicant inquiries concerning Section 504, Title II, and Title IX and their application to the College may be directed to the Vice President for Human Resources.

Jacquelyne Snyder, VP Human Resources

EEO and Title IX Coordinator

Building 200, Room 212A, Conway Campus

PO Box 261966, Conway, SC 29528-6066

843-349-5212

Jacquelyne.Snyder@hgtc.edu