



# **INSTRUCTIONAL PACKAGE**

CRJ 236  
Criminal Evidence

Effective Term  
Fall 2022/Spring 2023/Summer 2023

# INSTRUCTIONAL PACKAGE

## Part I: Course Information

Effective Term: 2022 - 2023

COURSE PREFIX: CRJ 236

COURSE TITLE: Criminal Evidence

CONTACT HOURS: 3.0

CREDIT HOURS: 3.0

### **RATIONALE FOR THE COURSE:**

The course is designed as a second-year course. This course provides the criminal justice student with the understanding of the evidentiary path that evidence takes from collection to presentation in a criminal trial. In the course, an emphasis will be placed on the types of evidence and the importance of evidence being competent, relevant, and material. Also, the importance of the witness and his(her) testimony will be stressed, including examination, cross-examination, and impeachment. Students will be exposed to trial process and procedure through participating in a mock trial or a pretrial hearing, which is mandatory.

### **COURSE DESCRIPTION:**

This course studies established rules of evidence from arrest to release in the administration of criminal justice. The course focuses on the relationship between evidence and criminal procedure.

### **PREREQUISITES/CO-REQUISITES:**

(Credit level CRJ 120 Minimum Grade of C or Credit level CRJ 120 Minimum Grade of TC) and (Credit level CRJ 220 Minimum Grade of C or Credit level CRJ 220 Minimum Grade of TC) and (Credit level CRJ 115 Minimum Grade of C or Credit level CRJ 115 Minimum Grade of TC) and Background Check Form 1

### **REQUIRED MATERIALS:**

Hails, J. (2014). *Criminal evidence*. Stamford, CT: Cengage Learning.

Please visit the [BOOKSTORE](#) online site for most current textbook information.

Enter the semester, course prefix, number and section when prompted and you will be linked to the correct textbook.

### **ADDITIONAL REQUIREMENTS:**

2022-2023

CRJ 236 – Criminal Evidence does not have additional costs other than textbook, tuition, and fees.

### **TECHNICAL REQUIREMENTS:**

Access to Desire2Learn (D2L), HGTC's student portal for course materials. myHGTC and college email access. Please review the Technical Requirements listed in the Instructor's Addendum.

### **STUDENT IDENTIFICATION VERIFICATION**

Students enrolled in online courses will be required to participate in a minimum of one (1) proctored assignment and/or one (1) virtual event to support student identification verification. Please refer to your Instructor Information Sheet for information regarding this requirement.

### **COURSE ETIQUETTE AND ETHICAL BEHAVIOR:**

All criminal justice students are expected to conduct themselves in a **professional and courteous** manner and toward all class members, whether online or in a traditional classroom setting. The standards of professional behavior will be enforced. Any violation associated with inappropriate behavior, including statements or remarks in class or emails as well as postings or other communications, will be investigated and reported to Student Affairs for appropriate action. At the discretion of the professor of record, academic misconduct may be reported in writing as a violation of the Student Code of Conduct. Reporting inappropriate behavior or academic misconduct could result in disciplinary action, as described in *College Catalog and Student Handbook* (HGTC, 2022, pp. 36-37). Please see the Instructor's Addendum for further information.

## **Part II: Student Learning Outcomes**

### **COURSE LEARNING OUTCOMES and ASSESSMENTS:**

#### **UNIT I - INTRODUCTION; ROLE OF THE COURTS; THE ADJUDICATION PROCESS**

- **Material Covered:** *Criminal Evidence* (2014), Chapters 1-3
- **Student Outcome:** Describe the term evidence.
- **Student Outcome:** Describe how geographic jurisdiction of a court is determined.
- **Student Outcome:** Describe what must be provided to the defense during discovery.
- **Assessment:** Assignment #1
- **Assessment:** Quiz #1

#### **UNIT II - EVIDENCE AND WITNESSES**

- **Material Covered:** *Criminal Evidence* (2014), Chapters 4-6

- **Student Outcome:** Define and/or describe relevant and material, and explain when each is admissible in court.
- **Student Outcome:** Define and/or describe direct and circumstantial evidence.
- **Student Outcome:** Describe the process of impeaching a witness, including the ways a witness can be impeached, and how to rehabilitate a witness.
- **Assessment:** Assignment #2
- **Assessment:** Quiz #2
- **Assessment:** Exam #1 (Chapters 1-6)

### UNIT III – CRIME SCENE; SCIENTIFIC AND DOCUMENTARY EVIDENCE

- **Material Covered:** *Criminal Evidence* (2014), Chapters 7-8
- **Student Outcome:** Describe the importance of the chain of custody and why.
- **Student Outcome:** Describe how the foundation is established for the admission of a crime scene evidence, experiments, and models.
- **Student Outcome:** Describe what is meant by “best evidence.”
- **Assessment:** Assignment #3
- **Assessment:** Quiz #3

### UNIT IV – HEARSAY; PRIVILEGE COMMUNICATIONS

- **Material Covered:** Hails (2014) *Criminal Evidence* (2014), Chapters 9-10
- **Student Outcome:** Define and describe hearsay.
- **Student Outcome:** Describe why the law regarding privileges allows relevant information to be excluded from trial.
- **Student Outcome:** Compare and contrast the privilege not to testify against one’s spouse with the privilege for confidential communications between husband and wife.
- **Assessment:** Assignment #4
- **Assessment:** Quiz #4
- **Assessment:** Exam #2 (Chapters 7-10)

### UNIT V – SEARCH AND SEIZURE; EVIDENCE GATHERING

- **Material Covered:** *Criminal Evidence* (2014), Chapters 11-14
- **Student Outcome:** Describe the Exclusionary Rule and explain its effect on evidence.
- **Student Outcome:** list the types of searches that jail inmates may be subject to without a search warrant.
- **Student Outcome:** Compare and contrast the Plain View Doctrine with the Open Field Doctrine.

- **Student Outcome:** Explain how Misplaced Reliance Doctrine applies to conversations.
- **Assessment:** Quiz #5
- **Assessment:** Assignment #5

## UNIT VI – SELF-INCRIMINATION; IDENTIFICATION; PREPARATION

- **Material Covered:** *Criminal Evidence* (2014), Chapters 15-17
- **Student Outcome:** Define the scope of the 5<sup>th</sup> Amendment protection against self-incrimination.
- **Student Outcome:** Differentiate between lineup, show up, and photographic lineup.
- **Student Outcome:** Describe contacts an officer should have with lawyers, witnesses, and jurors.
- **Assessment:** Course Project
- **Assessment:** Quiz #6
- **Assessment:** Exam #3 (Chapters 11-17)

***\*Students – please refer to the Instructor’s Course Information sheet for specific information on assessments and due dates.***

### GENERAL EDUCATION OUTCOMES:

This course fulfills the following General Education Outcomes through the (list the appropriate assessment). Upon completion of this course, students will be able to:

- Communicate effectively;
- Think critically;
- Self and professional development.

## Part III: Grading and Assessment

### EVALUATION OF REQUIRED COURSE MEASURES/ARTIFACTS

Students’ performance will be assessed and the weighted associated with the various measures listed below.

### EVALUATION (COURSE GRADING)\*

Exams .....	30%
Quizzes .....	30%
Assignments .....	20%
Project .....	<u>20%</u>

100%

***\*Students, for the specific number and type of evaluations, please refer to the Instructor's Course Information Sheet.***

### **GRADING SYSTEM:**

Please note the College adheres to a 10 point grading scale A = 100 – 90, B = 89- 80, C = 79 – 70, D = 69 – 60, F = 59 and below. You must have your Dean's approval if changes in the scale are made.

Grades earned in courses impact academic progression and financial aid status. Before withdrawing from a course, be sure to talk with your instructor and financial aid counselor about the implications of that course of action. Ds, Fs, Ws, WFs and Is also negatively impact academic progression and financial aid status.

The Add/Drop Period is the first 5 days of the semester for **full term** classes. Add/Drop periods are shorter for accelerated format courses. Please refer to the [academic calendar](#) for deadlines for add/drop. You must attend at least one meeting of all of your classes during that period. If you do not, you will be dropped from the course(s) and your Financial Aid will be reduced accordingly.

***\*Students, for the specific number and type of evaluations, please refer to the Instructor's Course Information Sheet.***

## **Part IV: Attendance**

Horry-Georgetown Technical College maintains a general attendance policy requiring students to be present for a minimum of 80 percent (80%) of their classes in order to receive credit for any course. Due to the varied nature of courses taught at the college, some faculty may require up to 90 percent (90%) attendance. Pursuant to 34 Code of Federal Regulations 228.22 - Return to Title IV Funds, once a student has missed over 20% of the course or has missed two (2) consecutive weeks, the faculty is obligated to withdraw the student and a student may not be permitted to reenroll. **Instructors define absentee limits for their class at the beginning of each term; please refer to the Instructor Course Information Sheet.**

**For online and hybrid courses**, check your Instructor's Course Information Sheet for any required on-site meeting times. Please note, instructors may require tests to be taken at approved testing sites, and if you use a testing center other than those provided by HGTC, the center may charge a fee for its services.

## Part V: Student Resources



### THE STUDENT SUCCESS AND TUTORING CENTER (SSTC):

The SSTC offers to all students the following **free** resources:

1. **Academic tutors** for most subject areas, **Writing Center support**, and **college success skills**.
2. Online **tutoring** and academic support resources.
3. Professional and interpersonal communication **coaching** in the EPIC Labs.

Visit the [Student Success & Tutoring Center](#) website for more information. To schedule tutoring, contact the SSTC at [sstc@hgtc.edu](mailto:sstc@hgtc.edu) or self-schedule in the Penji iOS/Android app or at [www.penjiapp.com](http://www.penjiapp.com). Email [sstc@hgtc.edu](mailto:sstc@hgtc.edu) or call SSTC Conway, 349-7872; SSTC Grand Strand, 477-2113; and SSTC Georgetown, 520-1455, or go to the [Online Resource Center](#) to access on-demand resources.



### STUDENT INFORMATION CENTER: TECH Central

TECH Central offers to all students the following **free** resources:

1. **Getting around HGTC:** General information and guidance for enrollment, financial aid, registration, and payment plan support!
2. Use the [Online Resource Center \(ORC\)](#) including Office 365 support, password resets, and username information.
3. **In-person workshops, online tutorials and more services** are available in Desire2Learn, Student Portal, Degree Works, and Office 365.
4. **Chat with our staff on TECH Talk**, our live chat service. TECH Talk can be accessed on the student portal and on TECH Central's website, or by texting questions to (843) 375-8552.

Visit the [Tech Central](#) website for more information. Live Chat and Center locations are posted on the website. Or please call (843) 349 – TECH (8324), Option #1.

### STUDENT TESTING:

Testing in an **online/hybrid** course may be accomplished in a variety of ways:

- Test administered within D2L
- Test administered in writing on paper
- Test administered through Publisher Platforms

Further more tests may have time limits and/or require a proctor.

Proctoring can be accomplished either face-to-face at an approved site or online through our online

proctoring service. To find out more about proctoring services, please visit the [Online Testing](#) section of the HGTC's Testing Center webpage.

The **Instructor Information Sheet** will have more details on test requirements for your course.

### **DISABILITY SERVICES:**

HGTC is committed to providing an accessible environment for students with disabilities. Inquiries may be directed to HGTC's [Accessibility and Disability Service webpage](#). The Accessibility and Disability staff will review documentation of the student's disability and, in a confidential setting with the student, develop an educational accommodation plan.

Note: It is the student's responsibility to self-identify as needing accommodations and to provide acceptable documentation. After a student has self-identified and submitted documentation of a disability, accommodations may be determined, accepted, and provided.

### **STATEMENT OF EQUAL OPPORTUNITY/NON-DISCRIMINATION STATEMENT:**

Horry-Georgetown Technical College prohibits discrimination and harassment, including sexual harassment and abuse, on the basis of race, color, sex, national or ethnic origin, age, religion, disability, marital or family status, veteran status, political ideas, sexual orientation, gender identity, or pregnancy, childbirth, or related medical conditions, including, but not limited to, lactation in educational programs and/or activities.

### **TITLE IX REQUIREMENTS:**

All students (as well as other persons) at Horry-Georgetown Technical College are protected by Title IX—regardless of their sex, sexual orientation, gender identity, part- or full-time status, disability, race, or national origin—in all aspects of educational programs and activities. Any student, or other member of the college community, who believes that he/she is or has been a victim of sexual harassment or sexual violence may file a report with the college's Chief Student Services Officer, campus law enforcement, or with the college's Title IX Coordinator, or designee.

\*Faculty and Staff are required to report incidents to the Title IX Coordinators when involving students. The only HGTC employees exempt from mandatory reporting are licensed mental health professionals (only as part of their job description such as counseling services).

### **INQUIRIES REGARDING THE NON-DISCRIMINATION/TITLE IX POLICIES:**

**Student and prospective student** inquiries concerning Section 504, Title II, and Title IX and their application to the College or any student decision may be directed to the Vice President for Student Affairs.

**Dr. Melissa Batten, VP Student Affairs**

*Title IX Coordinator*

Building 1100, Room 107A, Conway Campus

PO Box 261966, Conway, SC 29528-6066

843-349-5228

[Melissa.Batten@hgtc.edu](mailto:Melissa.Batten@hgtc.edu)



**Employee and applicant** inquiries concerning Section 504, Title II, and Title IX and their application to the College may be directed to the Vice President for Human Resources.

**Jacquelyne Snyder, VP Human Resources**

*EEO and Title IX Coordinator*

Building 200, Room 212A, Conway Campus

PO Box 261966, Conway, SC 29528-6066

843-349-5212

[Jacquelyne.Snyder@hgtc.edu](mailto:Jacquelyne.Snyder@hgtc.edu)