



INSTRUCTIONAL PACKAGE

CRJ-229

BLOODSTAIN PATTERN ANALYSIS

Effective Term
2020/2021

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PART I: COURSE INFORMATION

EFFECTIVE TERM: 2020-2021

COURSE PREFIX: CRJ 229

COURSE TITLE: Bloodstain Pattern Analysis

CREDIT HOURS: 3 Semester Hours

CONTACT HOURS: 5 hours (2 lecture hours and 3 lab hours per week)

RATIONALE FOR THE COURSE:

Bloodstain Pattern Analysis is designed to introduce the student to the importance of blood stain and patterns to the investigation of crimes involving violent human trauma. The student will be introduced to the accepted practices, procedures, and techniques for the collection and interpretation of bloodstain evidence. The student will also be exposed to the theoretical foundations and scientific principles, including formulas, properties of patterns, and flight characteristics, important to interpreting bloodstain pattern evidence, when present at crime scene involving violent trauma. The acceptable and established techniques photographing and collecting blood stain evidence will be explored through practical applications.

COURSE DESCRIPTION:

This course is an introduction to the theoretical foundations and scientific principles of bloodstain pattern analysis in the investigation of crimes of violence, including the properties, flight characteristics and bloodstain patterns, documentation and investigative significance of bloodstains.

PREREQUISITES/CO-REQUISITES:

None

***Online/Hybrid** courses require students to complete the DLi Online Student Orientation prior to completing an online course. The DLi Online Student Orientation can be found in WaveNet, under the My Student tab.

REQUIRED MATERIALS:

Please visit the Bookstore online site for most current textbook information. Use the direct link below to find textbooks. [BOOKSTORE](#).

Enter the semester, course prefix, number and section when prompted and you will be linked to the correct textbook.

Bevel, T., & Gardner, R. M. (2008). *Bloodstain pattern analysis with an introduction to crime scene reconstruction* (3rd ed.). Boca Raton, FL: CRC Press.

ADDITIONAL REQUIREMENTS:

American Psychological Association. (2010). *Publication manual of the American Psychological Association*. Washington, DC: Author

TECHNICAL REQUIREMENTS:

All criminal justice courses, whether traditional, hybrid, or online, require students to access the course in D2L through a personal computer. Therefore, students should have reliable access to a computer with a dependable Internet connection to be successful in this course or any criminal justice course. Students will be required to access, download, or print material from the course in D2L, which is accessible through MyCourses and the student's WaveNet account. Students should pay particular attention to the course outline under Content as well as the course calendar. Students will be able to monitor grades and attendance through the course in D2L. Criminal justice courses, whether traditional, hybrid, or online, **require** students to complete some, if not all, course work – assignments, exams, and other activities - through an online environment in D2L. Traditional and hybrid require students to complete a portion of the required work online. The amount of online activity depends on the format of the course; therefore, students should pay particular attention to the course information and documents. Courses with an online component move very rapidly with graded requirements typically due each week. Students **must** be aware of the calendar and mindful of updates and announcements; therefore, a student **must** have access to a reliable computer and a dependable Internet connection. Criminal justice courses use D2L as a platform for course activities.

When having technology problems find another computer. Computers are open to students at numerous locations on all three campuses of Horry-Georgetown Technical College, including open computer labs and libraries. There are computers available for use in other public locations, including public libraries. A final option would be to contact a friend or relative to borrow a computer. When technology issues are related to the system (i.e., D2L and WaveNet), and not the result of a broken computer, you should contact TECH Central at (843) 349-8324 or https://www.hgtc.edu/admissions/student_information/index.html. Technology issues or technical problems are **not** an acceptable excuse should there be a course requirement that **must** be completed through D2L. When having difficulty with accessing the course or its components, or email function, it is a good idea to notify the course professor about the problem or difficulty.

STUDENT IDENTIFICATION VERIFICATION

Students enrolled in online courses will be required to participate in a minimum of one (1) proctored assignment and/or one (1) virtual event to support student identification verification. Please refer to your Instructor Information Sheet for information regarding this requirement.

COURSE ETIQUETTE AND ETHICAL BEHAVIOR:

According to the Student Code for the South Carolina Technical College System (3-2-106.1), there are numerous forms of academic misconduct including, but not limited to, cheating on tests, plagiarism, collusion, and fabrication of information (HGTC Catalog, 2020, p. 35).

Furthermore, as described under Section III, Student Conduct Regulations, inappropriate behavior can include but is not limited to (1) abuse of privilege of freedom of speech or assembly, (2) falsification of information and other acts intended to deceive, (3) actions which endanger students and the college community, (4) infringement of rights of others, and (5) other acts which call for discipline (HGTC Catalog, 2020, p. 35).

All criminal justice students are expected to conduct themselves in a **professional and ethical** manner at all times in word or action. The standards of professional and ethical behavior will be enforced. Any violation associated with inappropriate behavior including but not limited to statements or remarks made in class, during internships, or through emails, postings including Facebook or social media sites, text messages, or other communications will **not** be tolerated.

At the discretion of the professor of record, academic misconduct or inappropriate behavior may be reported in writing as a violation of the Student Code under Section IV, which could result in disciplinary action (HGTC Catalog, 2020, p. 37).

All alleged acts of sexual violence or sexual harassment **must** be reported to the Title IX Coordinator or designee. Per the South Carolina Technical System Student Code Procedures for Addressing Alleged Acts of Sexual Violence and Sexual Harassment (3-2-106.2), "students may also contact any responsible employee, who has an obligation to report any claim of sexual harassment or sexual assault to the Title IX Coordinator, or designee" (HGTC Catalog, 2020, p. 40).

Part II: Student Learning Outcomes

COURSE LEARNING OUTCOMES and ASSESSMENTS*:

Unit I

Week 1

Materials Covered: Function and a Historical Perspective of Bloodstain Pattern Analysis

Read Chapter 1, pages 1- 14 Bloodstain Pattern Analysis (Gardner)

Review MS Power Point Presentations - Chapter 1 & 2.

Chapter 1

Student Outcome: Explain and Describe the Function of Bloodstain Pattern Analysis

Student Outcome: Examine the Historical Perspective of Bloodstain Pattern Evidence

Student Outcome: Examine the Modern Works in Bloodstain Pattern Analysis

Assessment(s): Bloodstain Pattern Analysis Quiz 1

Unit II

Week 2

Materials Covered: Bloodstain Pattern Terminology

Read Chapter 2, pages 17- 36 Bloodstain Pattern Analysis (Gardner)

Review MS Power Point Presentations - Chapter 2.

Chapter 2

Student Outcome: Examine and Describe the General Terms Relating to Bloodstain Pattern Analysis

Assessment(s): Bloodstain Pattern Analysis Exercise 1

Dropbox

Unit III

Week 3

Materials Covered: Bloodstain Classification

Read Chapter 3, pages 37- 87 Bloodstain Pattern Analysis (Gardner)

Review MS Power Point Presentations - Chapter 3.

Chapter 3

Student Outcome: Examines and defines Classification vs. Overall Opinion

Student Outcome: Examines and defines Classification vs. Definition

Student Outcome: Examines, defines, and describes the Taxonomic Classification System for Bloodstains

Student Outcome: Describes the Spatter Family of Bloodstains

Student Outcome: Describes the Non-Spatter Family of Bloodstains

Student Outcome: Examines Complex Bloodstain Patterns

Student Outcome: Examines Altered Bloodstains

Student Outcome: Describes the Practical Application of Taxonomy

Student Outcome: Examines how to apply decision Map to Bloodstain Patterns, and other Classification Systems

Assessment(s): Bloodstain Pattern Analysis Exercise 2

Unit IV

Week 4

Materials Covered: A Methodology for Bloodstain Pattern Analysis

Read Chapter 4, pages 89 - 110 Bloodstain Pattern Analysis (Gardner)

Review MS Power Point Presentations - Chapter 4.

Chapter 4

Student Outcome: Examines and describes the Scientific Method

Student Outcome: Describes how the Scientific Methodology is applied to Bloodstain Analysis

Student Outcome: Describes how the Scientific Methodology is applied to Different Environments

Assessment(s): Bloodstain Pattern Analysis Quiz 2

Quiz

Unit V

Week 5

Materials Covered: The Medium of Blood

Read Chapter 5, pages 111- 132 Bloodstain Pattern Analysis (Gardner)

Review MS Power Point Presentations - Chapter 5.

Chapter 5

Student Outcome: Examine and describe Spatter Droplet Dynamics

Student Outcome: Examine and describe Spatter Droplet Dynamics on Impact

Student Outcome: Examine and describe Blood behavior when exposed to different Mechanisms

Assessment(s): Bloodstain Pattern Analysis Exam 1

Quiz

Unit VI

Week 6

Materials Covered: Anatomical Considerations in Bloodstain Pattern Analysis

Read Chapter 6, pages 135- 148 Bloodstain Pattern Analysis (Gardner)

Review MS Power Point Presentations - Chapter 6.

Chapter 6

Student Outcome: Examining and describing the importance of Blood Cells and Plasma

Student Outcome: Examining and describing Coagulation and Hemostasis

Student Outcome: Examining and describing the Circulatory System

Student Outcome: Describing Non-Traumatic Causes of Bleeding

Student Outcome: Examining and describing Traumatic Pathology

Assessment(s): Bloodstain Pattern Analysis Exercise 5

Dropbox.

Bloodstain Pattern Analysis Quiz 3

Quiz

Unit VII

Week 7

Materials Covered: Determining Motion and Directionality

Read Chapter 7, pages 149- 163 Bloodstain Pattern Analysis (Gardner)

Review MS Power Point Presentations - Chapter 7.

For class: Read Chapter 8, pages 165- 197 Bloodstain Pattern Analysis (Gardner)

Review MS Power Point Presentations - Chapter 8.

Chapter 7

Student Outcome: Examining and defining the General Sequence of Events

Student Outcome: Describing Blood Droplet Directionality

Student Outcome: Identify Blood Trail Motion

Student Outcome: Determine the motion of Wipe and Swipe Patterns

Student Outcome: Define Repetitive Pattern Transfer

Assessment(s): Bloodstain Pattern Analysis Exercise 6
Dropbox

Unit VIII

Week 8

Materials Covered: Determining the Point of Convergence and the Area of Origin

Read Chapter 8, pages 165- 197 Bloodstain Pattern Analysis (Gardner)

Review MS Power Point Presentations - Chapter 8.

Chapter 8

Student Outcome: Identify well-formed Stains in Blood Patterns

Student Outcome: Identify the Directionality of a Stain

Student Outcome: Identify the Point of Convergence for a Bloodstain Pattern

Student Outcome: Identify Impact Angles for Stains

Student Outcome: Define the area of Origin

Student Outcome: Examine the Area of Origin through the Tangent Method, Three Dimensional Evaluation, and Automated Efficiency or Precision

Student Outcome: Define the limitation in an Area of Origin Evaluation

Assessment(s): Bloodstain Pattern Analysis Exercise 7
Dropbox

Bloodstain Pattern Analysis Quiz 4
Quiz

Unit IX

Week 9

Materials Covered: Evaluating Impact Spatter Bloodstains

Read Chapter 9, pages 199- 228 Bloodstain Pattern Analysis (Gardner)

Review MS Power Point Presentations - Chapter 9.

Chapter 9

Student Outcome: Understand the Concept of Preponderant Stain Size

Student Outcome: Examine Impact Droplet Size

Student Outcome: Examine and describe Pattern Configuration and Dispersion in Impacts

Student Outcome: Examine Spatter Patterns Resulting from Gunshots

Student Outcome: Examine and identify Expectorated Blood

Student Outcome: Identify Fly Spots

Assessment(s): Bloodstain Pattern Analysis Exercise 8

Bloodstain Pattern Analysis Exam 2

Unit X

Week 10

Materials Covered: Understanding and Applying Characteristic Patterns of Blood

Read Chapter 10, pages 231- 259 Bloodstain Pattern Analysis (Gardner)

Review MS Power Point Presentations - Chapter 10.

Chapter 10

Student Outcome: Examine, describe, and apply Characteristics to the Spatter Family of Bloodstain Patterns

Student Outcome: Examine, describe, and apply Characteristics to the Non-Spatter Family of Bloodstain Patterns

Student Outcome: Examine, describe, and apply Characteristics of Complex Bloodstain Patterns

Assessment(s): Bloodstain Pattern Analysis Exercise 9

Dropbox

Bloodstain Pattern Analysis Quiz 5

Quiz

Unit XI

Week 11

Materials Covered: Bloodstained Clothing Issues

Read Chapter 11, pages 261- 274 Bloodstain Pattern Analysis (Gardner)

Review MS Power Point Presentations - Chapter 11.

Chapter 11

Student Outcome: Examine and apply proper clothing documentation practices and procedures

Student Outcome: Examine and describe issues associated with poor collection and documentation procedures

Student Outcome: Examine and describe contact from spatter on fabric

Student Outcome: Examine and describe directionality and impact angle issues associated with fabric

Student Outcome: Examine pattern transfer issues and clothing documentation processes

Assessment(s): Bloodstain Pattern Analysis Exercise 10

Unit XII

Week 12

Materials Covered: Presumptive Testing and the Enhancement of Blood

Read Chapter 12, pages 275- 295 Bloodstain Pattern Analysis (Gardner)

Review MS Power Point Presentations - Chapter 12.

Chapter 12

Student Outcome: Examine and describe and use Presumptive tests for blood

Student Outcome: Examine and describe the different reagents used, the formulations of the tests, which reagent to use, and testing considerations.

Student Outcome: Examine and describe how to search and enhance latent blood

Student Outcome: Examine safety considerations

Student Outcome: Examine and describe the proper photo-documentation, interpretation, and confirmation of blood and bloodstains

Assessment(s): Bloodstain Pattern Analysis Quiz 6
Quiz

Unit XIII

Week 13, Week 14, Week 15

Materials Covered: Documenting Bloodstains

Read Chapter 13, pages 297- 317 Bloodstain Pattern Analysis (Gardner)

Review MS Power Point Presentations - Chapter 13.

Chapter 1

August 2019

Student Outcome: Examine and describe the proper methods to document bloodstains to include photography, scene and pattern sketching, and report writing

Student Outcome: Examine and describe some of the crime scene reconstruction and analysis methods

Student Outcome: Examine the procedures to presenting evidence in court

Assessment(s): Bloodstain Pattern Analysis Final Project
Dropbox

Final Exam

Part III: Grading and Assessment

EVALUATION OF REQUIRED COURSE MEASURES/ARTIFACTS*

Students' performance will be assessed and the weight associated with the various measures/artifacts

Test

Students will exhibit knowledge gained from each unit through written exams based on chapter material through the lectures, handouts, and textbook. Tests may include material from the lecture notes, study sheets, textbook, handouts, or any material provided by the professor. Tests will consist of true/false, multiple choice and/or short answer questions requiring discussion, description, identification and/or listing. Any additional assignments will be announced in advance. Participation in class and attendance may be used as an evaluation method. No course artifacts will be collected for this course.

Assignments

There are assignments every week with this semester course, except during College holidays or breaks. These assignments are designed to encourage students to use Internet as a research tool. For each assignment, students will be assigned topics to investigate and research. Students will then analyze information collected and report on their findings. The assignments are based on the process typically used in criminal justice of investigating, collecting, analyzing and reporting. Assignments will be announced online through the course on D2L under course Content link. Assignments will only be accepted for credit in MS Word. All assignments must be submitted to the "Course Drop Box." Assignments sent through an e-mail or as an e-mail attachment will not be accepted for credit, unless the course drop box option is not available and the professor has given you permission.

Lab Projects

There is one (1) lab each week in this course, and as a result, students will be required to complete lab assignments. These lab assignments will include applying techniques acquired and/or learned in previous crime scene investigations classes successfully completed, coupled with the techniques and methods introduced in this course. These lab assignments will be at the discretion of the assigned

professor. Therefore, students will be required to complete assigned projects deemed appropriate for the assigned subject matter, and are required to complete any and all homework assignments. Such assignments will be announced in advance. Failure to complete a homework assignment will result in a ½ absence for the assignment due date.

WARNING:

Some activities in the CSI classes can cause the student to get dirty during the performance of required practical exercises. Students should take appropriate precautions to insure that clothing and/or shoes are not soiled, damaged, and/or permanently affected. The college is not responsible for any soiled clothing as a result of this class.

There are activities in the CSI classes that involve viewing trauma, injury, blood, and other disturbing images. Furthermore, CSI students will be required to handle evidence involving simulated blood during required practical crime scene and lab applications. The activities simulate circumstances required for employment in the field of law enforcement including crime scene processing and crime lab analyses; therefore, students who cannot perform such activities because of the materials involved should consider another field of employment. Additionally, the inability to participate in such class/lab activities involving biological evidence as required in a CSI course will prevent the student from successfully completing the course with a passing grade.

Non-class related photography is not permitted in the CSI facilities. Cell phones and other devices that can be used as a camera must remain in a pocket or purse. Photographing the classroom, students, instructors or equipment will result in the violator being asked to leave the class.

EVALUATION OF REQUIRED COURSE MEASURES/ARTIFACTS*

Students' performance will be assessed and the weight associated with the various measures/artifacts are listed below.

EVALUATION*

Tests (3) Total	60%
Practical Assignments (10) Total	20%
On-line Assignments (6) Total	12%
Final Project	<u>8%</u>
	100%

GRADING SYSTEM:

State the College's or departmental grading system as delineated in the Catalog. Please note the College adheres to a 10 point grading scale A = 100 – 90, B = 89- 80, C = 79 – 70, D = 69 – 60, F = 59 and below. You must have your Dean's approval if changes in the scale are made.

****Students, for the specific number and type of evaluations, please refer to the Instructor's Course Information Sheet.***

Grades earned in courses impact academic progression and financial aid status. Before withdrawing from a course, the student should speak with the course instructor and a financial aid counselor about the implications of withdrawing. Grades of D, F, W, WF, and Incomplete (I), will have a negative impact on a student's academic progress and financial aid status.

The Add/Drop Period is the first five (5) days of the semester for full-term classes. Add/Drop periods are shorter for accelerated format courses. Please refer to the academic calendar for deadlines for add/drop (<http://www.hgtc.edu/academics/academiccalendars.html>). The student must attend at least one meeting in all classes enrolled during that period. If the student does not attend as described, he/she will be dropped from the course(s), which may reduce the financial aid received.

Part IV: Attendance

Students are responsible for all course work and class assignments; so, they are expected to regularly and promptly attend all meetings of classes in which they are enrolled. Students should limit absences to those that are unavoidable and, with the professor's consent, should make up all missed work, if permitted.

Per SC Technical College Policy, HGTC maintains a general attendance policy. The policy requires students to be present for a minimum of 80% of classes to be eligible to receive credit for any course. If a student is not in attendance for two consecutive weeks, they will be withdrawn from the course. Also, a more rigid attendance policy may be required by the program of study. At a minimum, a student may be withdrawn from a course after he/she has been absent in more than 10% of the total contact hours for a course. Professors define absentee limits for their classes at the beginning of each term. Up to the 2/3 point of the semester, any student who has been withdrawn from a course due to excessive absences will receive a grade of "W" (Withdraw). After the two-thirds point, a student will receive a "W" if passing the course on the date last attended. If the student is failing the course on the date last attended, a grade of "WF" ("U" for developmental Studies courses). Students may be required to repay any source of financial assistance for non-attendance, excessive absences, or withdrawals (HGTC, 2019-2020, p. 52).

Attendance records begin the first day of class for ALL students, regardless of registration date.

Online and hybrid classes require attendance. Attendance is defined as the submission of or participation in an academic-related activity. An academic activity can include participation in a discussion forum, submission of assignment, or completion of an exam or quiz. Each instructor defines the method for students to indicate class attendance, and students are responsible for meeting the attendance requirements for each class.

This course is being offered in an online format, which requires each student to attend 100% in a virtual classroom. Therefore, this course has an attendance policy, which is as follows.

- ***Attendance will be determined through a student completing a graded requirement for each week. Weekly graded requirements, which are essential to student engagement, demonstrate participation. Weekly graded***

requirements include posting to a discussion, posting an assignment, submitting a term paper, or completing an exam or quiz.

- **Students can only miss 80% of the online activities or graded weekly requirements or two (2) weeks. After missing the maximum allowable absences, upon missing any additional meetings or online activity, the student will be withdrawn without further notification.**
- **Any student missing two (2) weeks in a row will be withdrawn for excessive absences.**
- **Missing graded requirements not only affect attendance but also result in the loss of points. Points are crucial for a satisfactory final grade, and absences can result in a grade being less than the required "C."**
- **Again, after a student has missed the maximum allowable absences, upon missing any additional meetings or online activity, the student will be withdrawn without further notification.**

Again, after a student has missed the maximum allowable absences, upon missing any additional meetings or online activity, the student will be withdrawn without further notification.

Part V: Student Resources



The Student Success and Tutoring Center (SSTC)

The SSTC offers to all students the following **free** resources:

1. **Academic coaches** for most subject areas, **Writing Center Support**, and **college success skills.**
2. **On-line student success and academic support resources.**

Visit the SSTC website: [Student Success & Tutoring Center](#) and visit the student services tab in your WaveNet account to schedule appointments using TutorTrac. For more information, call: SSTC Conway, 349-7872; SSTC Grand Strand, 477-2113; and SSTC Georgetown, 520-1455 or go to the [Online Resource Center](#) to access on-demand resources any time.

TECH Central – Student Information Center



TECH Central provides quality enrollment and collegiate guidance for students, faculty, and staff. Services include phone, walk-in, and online technical support for technology training and

troubleshooting. Additionally, we offer support in Office 365, Outlook E-mail setup, and ID cards.

Phone: 843-349-5340

Email: techcentral@hgtc.edu

Text: 843-357-8552

TECH Talk (Live Chat): Located on the "Home" tab in WaveNet.

Website: www.hgtc.edu/techcentral

Locations:

Conway Building 1100, Room 132D

Grand Strand Building 200, Room 136

Student Testing:

Testing in an **online/hybrid** course may be accomplished in a variety of ways:

- Test administered within D2L
- Test administered in writing on paper
- Test administered through Publisher Platforms

Further more tests may have time limits and/or require a proctor.

Proctoring can be accomplished either face-to-face at an approved site or online through RPNOW, our online proctoring service. To find out more about proctoring services, please visit the [Online Testing](#) section of the HGTC's Testing Center webpage.

The **Instructor Information Sheet** will have more details on test requirements for your course.

Disability Services:

HGTC is committed to providing an accessible environment for students with disabilities. Inquiries may be directed to Beth Havens, Director of Student Development on the Conway Campus Jaime Davis, Counselor/Advisor on the Georgetown Campus or Kristin Griffin, Counselor on the Grand Strand Campus. These individuals will review documentation of the student's disability and, in a confidential setting with the student, develop an educational accommodation plan.

Note: It is the student's responsibility to self-identify as needing accommodations and to provide acceptable documentation. After a student has self-identified and submitted documentation of a disability, accommodations may be determined, accepted, and provided.

Statement of Equal Opportunity/Non-Discrimination Statement

Horry-Georgetown Technical College prohibits discrimination and harassment, including sexual harassment and abuse, on the basis of race, color, sex, national or ethnic origin, age, religion, disability, marital or family status, veteran status, political ideas, sexual orientation, gender identity, or pregnancy, childbirth, or related medical conditions, including, but not limited to, lactation in educational programs and/or activities.

Inquiries regarding the non-discrimination policies: Students and prospective student inquiries concerning Section 504, Title II, and Title IX and their application to the College or any student decision may be directed to the Vice President for Student Affairs, Dr. Melissa Batten, VP Student Affairs, Title IX

Coordinator, Building 1100, Room 107A, Conway Campus, PO Box 261966, Conway, SC 29528-6066, 843-349-5228, Melissa.Batten@hgtc.edu. Employee and applicant inquiries concerning Section 504, Title II, and Title IX and their application to the College may be directed to the Vice President for Human Resources, Jacquelyne Snyder, VP Human Resources, Section 504, Title II, and Title IX Coordinator, Building 200, Room 212A, Conway Campus, PO Box 261966, Conway, SC 29528-6066, 843-349-5212, Jacquelyne.Snyder@hgtc.edu.

Title IX Requirements

All students (as well as other persons) at Horry-Georgetown Technical College are protected by Title IX—regardless of their sex, sexual orientation, gender identity, part- or full-time status, disability, race, or national origin—in all aspects of educational programs and activities. Any student, or other member of the college community, who believes that he/she is or has been a victim of sexual harassment or sexual violence may file a report with the college’s Chief Student Services Officer, campus law enforcement, or with the college’s Title IX Coordinator, or designee.

*Faculty and Staff are required to report incidents to the Title IX Coordinators when involving students. The only HGTC employees exempt from mandatory reporting are licensed mental health professionals (only as part of their job description such as counseling services).

<p>Inquiries regarding the non-discrimination policies:</p>	
<p>Student and prospective student inquiries concerning Section 504, Title II, and Title IX and their application to the College or any student decision may be directed to the Vice President for Student Affairs.</p>	<p>Employee and applicant inquiries concerning Section 504, Title II, and Title IX and their application to the College may be directed to the Vice President for Human Resources.</p>
<p>Dr. Melissa Batten, VP Student Affairs <i>Title IX Coordinator</i></p> <p>Building 1100, Room 107A, Conway Campus PO Box 261966, Conway, SC 29528-6066 843-349-5228 Melissa.Batten@hgtc.edu</p>	<p>Jacquelyne Snyder, VP Human Resources <i>Section 504, Title II, and Title IX Coordinator</i></p> <p>Building 200, Room 212A, Conway Campus PO Box 261966, Conway, SC 29528-6066 843-349-5212 Jacquelyne.Snyder@hgtc.edu</p>