



INSTRUCTIONAL PACKAGE

CRJ-115

Criminal Law I

2019-2020

INSTRUCTIONAL PACKAGE

PART I: COURSE INFORMATION

EFFECTIVE TERM: 2019-2020

COURSE PREFIX: CRJ 115

COURSE TITLE: Criminal Law I

CONTACT HOURS: 3.0

CREDIT HOURS: 3.0

RATIONALE FOR THE COURSE:

The purpose of this course is to provide a survey or overview of the common law and statutory criminal law, focusing primarily on South Carolina statutory and common law. The student will be exposed to the definitions of terms used in criminal justice when dealing with criminal law. The course introduces the student to the process of interpreting and applying the criminal law as a criminal justice practitioner.

COURSE DESCRIPTION:

This course covers the development of criminal law in America. The basic elements of specific criminal offenses, criminal defenses, and various legal principles upon which criminal law is established are reviewed. The course is designed to familiarize the criminal justice student with the criminal law in general and South Carolina in particular.

PREREQUISITES/CO-REQUISITES:

None

REQUIRED MATERIALS:

1. Chamelin, N. C., & Thomas, A. (2012). *Essentials of criminal law*. Boston: Pearson.
2. *South Carolina Criminal Law and Motor Vehicle Handbook*. (n.d.). Charlottesville, VA: LexisNexis.

Please visit the Bookstore online site for most current textbook information. Use the direct link below to find textbooks.

[BOOKSTORE](#)

Enter the semester, course prefix, number and section when prompted and you will be linked to the correct textbook.

ADDITIONAL REQUIREMENTS:

CRJ 115 –Criminal Law I does not have additional costs other than textbook, tuition, and fees.

TECHNICAL REQUIREMENTS:

All criminal justice courses whether traditional, hybrid or online, require students to access the course in D2L through a personal computer. Therefore, students should have a reliable access to a computer with a dependable Internet connection to be successful in this course or any criminal justice course. Students will be required to access, download, and/or print material from the course in D2L, which is accessible through My Courses and the student's WaveNet account. Students should pay particular attention to the course outline under Content as well as the course calendar. Students will be able to monitor grades and attendance through the course in D2L.

Criminal justice courses, whether traditional, hybrid, or online **require** students to complete some, if not all, coursework – assignments, exams, and other activities - through an online environment in D2L. Traditional in the classroom and hybrid require students to complete a portion of the required work online. The amount of online activity depends on the format of the course; therefore, students should pay particular attention to the course information and documents. Courses with an online component move very rapidly with graded requirements typically due each week. Students **must** be aware of the calendar and mindful of updates and announcements; therefore, a student **must** have access to a reliable computer and a dependable Internet connection. Criminal justice courses use D2L as a platform for course activities.

When having technology problems find another computer. Computers are open to students at numerous locations on all three campuses including open computer labs and the libraries. There are computers available for use in other public locations including the public libraries. A final option would be to contact a friend or relative to borrow a computer. When technology issues are related to the system (i.e., D2L and WaveNet), and not the result of a broken computer or server connection, you should contact Student Online Support OIT Help Desk at (843) 349-5340 or through their link on the WaveNet homepage. Technology issues or technical problems are not an acceptable excuse should there be a course requirement that **must** be completed through D2L. When having difficulty with accessing the course or its components, or e-mail function, it is a good idea to notify your professor about the problem or difficulty.

CLASSROOM ETIQUETTE:

All students are expected to conduct themselves in a **professional and courteous** manner at all times, and toward all members of the class, whether online or in a traditional classroom setting. The standards of professional behavior will be enforced. Any violation associated with inappropriate behavior including statements or remarks in class or e-mails as well as postings or other communications will **not** be tolerated. At the discretion of the professor of record, the inappropriate behavior may be reported in writing as a violation of the Student Code of Conduct under Proscribed Conduct, which could result in disciplinary action as described in College Catalog and Student Handbook (HGTC, 2019-2020, pp. 35-36).

As a matter of courtesy to other students and your professor, please turn off cell phones and other communication/entertainment devices before class begins. If you are monitoring for an emergency, please notify your professor prior to class and switch cell phone ringers to vibrate.

PART II: STUDENT LEARNING OUTCOMES

COURSE LEARNING OUTCOMES AND ASSESSMENTS:

(Unless Specified Otherwise Student Learning Outcome is Primarily Focused on the South Carolina Code)

UNIT I – HISTORICAL BACKGROUND OF CRIMINAL LAW; FUNDAMENTALS OF CRIMINAL LAW; AND JURISDICTION AND VENUE

- **Material Covered:** Chamelin & Thomas, Chapters 1-3.
- **Material Covered:** South Carolina Criminal Law and Motor Vehicle Handbook, Legal Guidelines, Title 16, Chapter 1, Titles 17, 22.
- **Learning Outcome:** Describe probable cause and reasonable suspicion.
- **Learning Outcome:** Describe reasonable expectation to privacy and its effect on search and seizure.
- **Learning Outcome:** Compare and contrast a misdemeanor and a felony in South Carolina and generally.
- **Learning Outcome:** Describe the crimes of accessory and attempt.
- **Learning Outcome:** Describe included crimes, lesser and greater, and how each may affect double jeopardy.
- **Learning Outcome:** Compare and contrast jurisdiction and venue.
- **Learning Outcome:** Describe the issues associated with Internet jurisdiction.
- **Assessment:** Assignment #1

UNIT II - THE CRIMINAL ACT, MENTAL ELEMENT; MATTERS AFFECTING CRIMINAL RESPONSIBILITY; AND AFFIRMATIVE DEFENSES

- **Material Covered:** Chamelin & Thomas, Chapters 4-6.
- **Material Covered:** South Carolina Criminal Law and Motor Vehicle Handbook, Legal Guidelines, Title 17, Chapter 24.
- **Learning Outcome:** Describe how possession, procurement, and status can be the basis of a criminal act.
- **Learning Outcome:** Describe the types of causation.
- **Learning Outcome:** Differentiate between actus reus and mens rea.
- **Learning Outcome:** Summarize the insanity as a defense.
- **Learning Outcome:** Describe the different standards to determine insanity as a defense and describe what standard is used in South Carolina.
- **Learning Outcome:** Describe an affirmative defense.
- **Learning Outcome:** Identify and describe the commonly accepted types of affirmative defenses.
- **Assessment:** Quiz #1

UNIT III – CRIMES AGAINST THE PERSON – CRIMINAL HOMICIDE

- **Material Covered:** Chamelin & Thomas, Chapter 8.
- **Material Covered:** South Carolina Criminal Law and Motor Vehicle Handbook, Title 16, Chapter 3.
- **Learning Outcome:** Identify the elements of murder.
- **Learning Outcome:** Describe the crime of attempted murder.
- **Learning Outcome:** Compare and contrast the crime manslaughter in South Carolina with the general interpretation.
- **Learning Outcome:** Describe the crime of lynching.
- **Learning Outcome:** Describe the crime of dueling.
- **Learning Outcome:** Describe the crime of homicide by child abuse.
- **Learning Outcome:** Describe the miscellaneous crimes involving a criminal homicide.
- **Assessment:** Assignment #2

UNIT IV – CRIMES AGAINST THE PERSON – ASSAULT AND BATTERY

- **Material Covered:** Chamelin & Thomas, Chapters 7 & 15.
- **Material Covered:** South Carolina Criminal Law and Motor Vehicle Handbook, Title 16, Chapter 3.
- **Learning Outcome:** Describe the degrees of assault and battery.
- **Learning Outcome:** Describe types of hazing illegal.
- **Learning Outcome:** Describe the crimes of kidnapping and attempted kidnapping.
- **Learning Outcome:** Describe the crime of custodial interference.
- **Learning Outcome:** Describe the possible implications of carrying or concealed deadly weapon when committing certain crimes.
- **Learning Outcome:** Describe the possible implications of for resisting arrest with a deadly weapon.
- **Learning Outcome:** Describe the crime of carjacking.
- **Assessment:** Quiz #2

UNIT V – CRIMES AGAINST THE PERSON – SEX CRIMES

- **Material Covered:** Chamelin & Thomas, Chapter 9.
- **Material Covered:** South Carolina Criminal Law and Motor Vehicle Handbook, Title 16, Chapter 3; Title 23, Chapter 3; Title 44, Chapter 48.
- **Learning Outcome:** Describe the crime of spousal sexual battery.
- **Learning Outcome:** Describe the degrees of criminal sexual conduct (CSC).
- **Learning Outcome:** Describe the types of criminal sexual conduct (CSC) with a minor child.

- **Learning Outcome:** Describe the elements of sexual battery with a student.
- **Learning Outcome:** Describe the crime of engaging a child for sexual performance including producing, directing, and/or promoting such performance.
- **Learning Outcome:** Describe the crime of human trafficking.
- **Learning Outcome:** Describe the Sexually Violent Predator Act.
- **Learning Outcome:** Describe the sex offender registry and requirements including reporting both in South Carolina and generally.
- **Assessment:** Exam #1

UNIT VI - CRIMES AGAINST CIVIL RIGHTS; CRIMES AGAINST THE PEACE; AND PROMOTING CIVIL DISORDER

- **Material Covered:** Chamelin & Thomas, Chapters 4 & 21.
- **Material Covered:** South Carolina Criminal Law and Motor Vehicle Handbook, Title 16, Chapters 5, 7, & 8.
- **Learning Outcome:** Describe conspiracy against civil rights.
- **Learning Outcome:** Describe the offenses during a state of emergency.
- **Learning Outcome:** Describe the duty to execute a warrant.
- **Learning Outcome:** Describe the crimes tending to breach the peace including wearing a mask and entering a public building to destroy records or property.
- **Learning Outcome:** Describe how the crime of the burning of a cross is under the breach of the peace statute but also could fall under unlawful burning.
- **Learning Outcome:** Compare and contrast the crimes slander and libel, which usually falls under civil liability.
- **Learning Outcome:** Describe how the Criminal Gang Prevention Act can be used to address gang activity both in the criminal and civil courts.
- **Assessment:** Assignment #3

UNIT VII – CRIMES AGAINST PROPERTY – ARSON AND BURNING

- **Material Covered:** Chamelin & Thomas, Chapters 13.
- **Material Covered:** South Carolina Criminal Law and Motor Vehicle Handbook, Title 16, Chapter 11.
- **Learning Outcome:** Describe building for the purposes of crimes involving property.
- **Learning Outcome:** Describe the crime of burning personal property to defraud an insurer.
- **Learning Outcome:** Describe the different classifications of arson.
- **Learning Outcome:** Describe the unlawful burning of crops, fuel, and lumber.
- **Learning Outcome:** Describe the crime of carrying fire onto the land of another without permission and the willful burning of another's land.
- **Learning Outcome:** Describe negligently allowing a fire to spread.
- **Learning Outcome:** Describe the crime of attempt to burn.

- **Assessment:** Quiz #3

UNIT VIII – CRIMES AGAINST PROPERTY – BURGLARY AND ROBBERY

- **Material Covered:** Chamelin & Thomas, Chapter 11-12.
- **Material Covered:** South Carolina Criminal Law and Motor Vehicle Handbook, Title 16, Chapter 11.
- **Learning Outcome:** Identify and describe the degrees of burglary.
- **Learning Outcome:** Compare and contrast common robbery with armed robbery.
- **Learning Outcome:** Describe the crimes of robbery involving a train.
- **Learning Outcome:** Describe the crimes of robbery involving a motor vehicle for hire (e.g., taxi, etc.).
- **Learning Outcome:** Describe the types of robbery involving banks, depositories, loan associations, and ATM users
- **Learning Outcome:** Describe the elements of trespass.
- **Learning Outcome:** Describe the types of crimes associated with damaging property.
- **Assessment:** Assignment #4

UNIT IX – FORGERY, LARCENY, EMBEZZLEMENT, FALSE PRETENSES, AND CHEATS

- **Material Covered:** Chamelin & Thomas, Chapters 10 & 14.
- **Material Covered:** South Carolina Criminal Law and Motor Vehicle Handbook, Title 16, Chapter 11.
- **Learning Outcome:** Describe the elements of forgery.
- **Learning Outcome:** Describe the presumption of value when there is a larceny involving a credit card.
- **Learning Outcome:** Describe the crime of receiving stolen goods and describe why the charge is not the possession of stolen goods.
- **Learning Outcome:** Describe the elements of embezzlement in South Carolina.
- **Learning Outcome:** Compare and contrast false pretense with swindling.
- **Learning Outcome:** Describe the crimes involving fraudulent statements, misrepresentations, or false identification or driver's license.
- **Learning Outcome:** Describe fraudulent associated with stealing utilities including cable.
- **Assessment:** Quiz #4

UNIT X – CRIMES AGAINST MORALITY AND DECENCY

- **Material Covered:** Chamelin & Thomas, Chapter 9.
- **Material Covered:** South Carolina Criminal Law and Motor Vehicle Handbook, Title 16, Chapter 15.

- **Learning Outcome:** Compare and contrast bigamy, adultery, and fornication.
- **Learning Outcome:** Describe the crime of incest including the applicable relations identified in the statute.
- **Learning Outcome:** Describe the crimes of seduction, prostitution and child exploitation and prostitution.
- **Learning Outcome:** Describe the crimes of buggery.
- **Learning Outcome:** Describe the crime of indecent exposure.
- **Learning Outcome:** Describe the laws associated with communicating an obscene message.
- **Learning Outcome:** Describe the laws associated with obscenity and materials harmful to minors.
- **Assessment:** Exam #2

UNIT XI - CRIMES AGAINST PUBLIC JUSTICE AND PUBLIC POLICY

- **Material Covered:** Chamelin & Thomas, Chapters 20-21.
- **Material Covered:** South Carolina Criminal Law and Motor Vehicle Handbook, Title 16, Chapters 5, 7, 8, 9, & 17.
- **Learning Outcome:** Differentiate between perjury and false swearing generally and in South Carolina.
- **Learning Outcome:** Describe crimes associated with the bribery of officials and corruption of jurors.
- **Learning Outcome:** Describe crimes under Interference with the judicial process.
- **Learning Outcome:** Describe conspiracy as a crime in South Carolina.
- **Learning Outcome:** Describe the crime of disturbing schools in South Carolina.
- **Learning Outcome:** Compare and contrast the crimes of eavesdropping, peeping, and voyeurism.
- **Learning Outcome:** Describe the crime of public disorderly conduct and describe how it differs from local public drunk or intoxication ordinances.
- **Learning Outcome:** Describe the crimes of blackmail and extortion.
- **Assessment:** Assignment #5

UNIT XII – CRIMES INVOLVING MOTOR VEHICLES, WATERCRAFT, AND TITLES

- **Material Covered:** Chamelin & Thomas, Chapter 19.
- **Material Covered:** South Carolina Criminal Law and Motor Vehicle Handbook, Title 16, Chapter 17; Title 50; Title 56.
- **Learning Outcome:** Identify and describe the elements of Reckless Driving.
- **Learning Outcome:** Identify and describe the elements of Reckless Homicide.
- **Learning Outcome:** Compare and contrast Driving under the Influence with Driving with an Unlawful Alcohol Concentration.
- **Learning Outcome:** Identify and describe the elements of Reckless Operation of a Water Device.
- **Learning Outcome:** Identify and describe the elements of Operation of Moving Motorized or Sail

Device under the Influence of Drugs and/or Alcohol.

- **Learning Outcome:** Identify and describe the crimes associated with altering, forging/counterfeiting titles, registrations, or license plates.
- **Learning Outcome:** Identify the title and section of the South Carolina Code, which covers traffic violations, based on the Rules of the Road.
- **Assessment:** Court Observation Paper

UNIT XIII – HEALTH AND CONTROLLED SUBSTANCES; ALCOHOL AND ALCOHOLIC BEVERAGES

- **Material Covered:** Chamelin & Thomas, Chapter 16.
- **Material Covered:** South Carolina Criminal Law and Motor Vehicle Handbook, Title 44; Title 61.
- **Learning Outcome:** Under Narcotics and Controlled Substances in the South Carolina Code, identify schedules and describe the tests used to classify controlled substances drugs and narcotics.
- **Learning Outcome:** Under Narcotics and Controlled Substances in the South Carolina Code, identify and describe the prohibited acts A-C.
- **Learning Outcome:** Under Narcotics and Controlled Substances in the South Carolina Code, identify and describe the prohibited acts associated with the products to manufacture or produce methamphetamine.
- **Learning Outcome:** Describe violations based on underage consumption of alcohol and the exception based on the location and parents.
- **Learning Outcome:** Describe violations based on false identification.
- **Learning Outcome:** Describe the prohibited acts under permits for sales of beer and wine.
- **Learning Outcome:** Describe common nuisances based on the unlawful sale, barter, exchange, storage, or keeping of alcoholic liquor.
- **Assessment:** Quiz #5

UNIT XIV – CRIMES INVOLVING WEAPONS; DOMESTIC RELATIONS; AND CRIMINAL DOMESTIC VIOLENCE

- **Material Covered:** Chamelin & Thomas, Chapter 7 & 18.
- **Material Covered:** South Carolina Criminal Law and Motor Vehicle Handbook, Title 16, Chapters 23 & 25; Title 20; Title 43, Chapter 4.
- **Learning Outcome:** Describe a weapon under South Carolina law.
- **Learning Outcome:** Describe unlawful carrying of a handgun, the concealment of a weapon, and the crime of unlawful pointing of a firearm at a person.
- **Learning Outcome:** Describe the crimes involving bombs, destructive devices, and weapons of mass destruction.
- **Learning Outcome:** Describe the crime of harassment and stalking.
- **Learning Outcome:** Under criminal domestic violence in the South Carolina Code, identify and describe terms and definitions used in the provisions.

- **Learning Outcome:** Describe the prohibitive acts under criminal domestic violence in South Carolina including high and aggravated nature.
- **Learning Outcome:** Describe the warrantless arrest and search based on an act of criminal domestic violence.
- **Learning Outcome:** Describe the order of protection.
- **Assessment:** Exam #3

PART III: GRADING AND ASSESSMENT

Students’ performance will be assessed and the weighted associated with the various measures listed below.

EVALUATION (COURSE GRADING):*

Exams	30%
Quizzes	15%
Assignments	15%
Court Observation Paper ...	<u>40%</u>
	100%

****Students, for the specific number and type of evaluations, please refer to the Instructor’s Course Information Sheet.***

COLLEGE GRADING SYSTEM:

90-100.....	A
80- 89.....	B
70- 79.....	C
60- 69.....	D
Below 60.....	F

Grades earned in courses impact academic progression and financial aid status. Before withdrawing from a course, be sure to talk with your instructor and financial aid counselor about the implications of that course of action. Grades of D, F, W, WF and I (Incomplete), also have a negative impact on a student’s academic progression and financial aid status.

The Add/Drop Period is the first 5 days of the semester for **full-term** classes. Add/Drop periods are shorter for accelerated format courses. Please refer to the academic calendar for deadlines for add/drop (<http://www.hgtc.edu/academics/academiccalendars.html>). You must attend at least one meeting of all of your classes during that period. If you do not, you will be dropped from the course(s) and your Financial Aid will be reduced accordingly.

PART IV: ATTENDANCE

The Horry-Georgetown Technical College (HGTC) 2018-2019 Catalog states, "Students are responsible

for all coursework and class assignments; so, they are expected to regularly and promptly attend all meetings of classes in which they are enrolled. Students should limit absences to those that are unavoidable and, with professor's consent, should make up all missed work, if permitted. Per SC Technical College Policy, HGTC maintains a general attendance policy **requiring students to be present for a minimum of 80% of classes to be eligible to receive credit for any course**. However, a more rigid attendance policy may be required by the program of study. At a minimum, a student may be withdrawn from a course after he/she has been absent in more than 10% of the total contact hours for a course. Professors define absentee limits for their classes at the beginning of each term. Students who are withdrawn from a course due to excessive absences will receive a grade of Withdraw ("W") up to the 2/3 point of the semester. Thereafter, a Withdraw ("W") or Withdraw Failure ("WF") will be assigned, depending upon his/her academic status at the time of the last date attended. Students may be required to repay source of financial assistance for non-attendance, excessive absences or withdrawals. Attendance records begin the first day of class for ALL students, regardless of registration date. Online and hybrid classes also require attendance and each instructor defines the method for students to indicate class attendance by logging onto a class, participating in chats and/or submitting documents. Each student is responsible for awareness of the attendance requirements for each class." (p. 52).

Any student not following the attendance guidelines, as follows, will be withdrawn with of either a grade "W" or "WF" per College policy and procedure. However, any student withdrawn due to excessive absences will not be readmitted to the course regardless of reason or excuse.

Traditional Format (Face-to-Face)

A traditional or face-to-face course in the Criminal Justice Program typically meets two (2) times a week in a traditional assigned classroom or lab. Although there may be graded requirements involving online activities, these are not included in the attendance requirement. For the purposes of attending a traditional (face-to-face) class in the criminal justice program, the student must be present and participate for the entire scheduled timeframe for the course. The maximum number of absences for the semester is six (6) meetings. Students may be withdrawn after the sixth absence. Any student missing two (2) consecutive weeks will be withdrawn without further notice.

Hybrid Format

Hybrid courses in the Criminal Justice Program involve 50% of the course being delivered in a traditional (face-to-face) classroom setting and 50% of the course being delivered in an online environment. The hybrid courses generally will be one (1) meeting a week in a traditional classroom and an online graded requirement each week as assigned. Hybrid courses are not totally online, and attendance in the scheduled face-to-face traditional classroom portion of the course is required. Therefore, attendance for a hybrid format criminal justice course will be determined in two (2) ways, which both involve student participation. The student must -

- Attend each scheduled meeting for the entire assigned time in the assigned classroom
- Complete the online graded requirement as assigned for each particular week.

The maximum number of absences for the semester is six (6); three (3) absences from the traditional

classroom and three (3) absences involving online graded requirements. However, any student missing two (2) consecutive weeks will be withdrawn without further notice.

As stated, online attendance in a hybrid course is determined by the student completing graded requirement (e.g., assignment, exam, etc.) for the week. Failing to complete a graded requirement for a particular week will result in an absence recorded for that week. Nonetheless, failing to complete the graded requirement will result in a loss of points available for successfully completing the requirement. With regard to the face-to-face portion of a hybrid course, held in the traditional classroom, any student coming in late or leaving early will not be counted attending the entire required class time. Habitual tardiness will result in a percentage of an absence being recorded and applied to the limit on absences of six (6) class meetings.

Whether traditional (face-to-face) or the face-to-face portion of a hybrid course, arriving late or leaving early constitutes only a percentage of attendance for a class meeting. Therefore, resulting in a partial attendance being recorded. Habitual tardiness will result in a percentage of an absence being recorded and applied to the limit on absences allowed (Please the Tardy Section of the Instructor's Addendum).

PART V: STUDENT RESOURCES

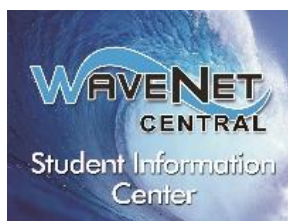
THE STUDENT SUCCESS AND TUTORING CENTER (SSTC):



The SSTC offers to all students the following **free** resources:

1. Academic coaches for most subject areas, Writing Center Support, and college success skills.
2. On-line student success and academic support resources.

Visit the SSTC website: [Student Success & Tutoring Center](#) and visit the student services tab in your WaveNet account to schedule appointments using TutorTrac. For more information, call: SSTC Conway, 349-7872; SSTC Grand Strand, 477-2113; and SSTC Georgetown, 520-1455. [Online Resource Center](#) to access on-demand resources any time.



STUDENT INFORMATION CENTER - WAVENET CENTRAL (WNC):

WNC offers to all students the following **free** resources:

1. **Getting around HGTC:** General information and guidance for enrollment!
2. Use the [Online Resource Center \(ORC\)](#) for COMPASS support, technology education, and online tools.

3. **Drop-in technology support or scheduled training** in the Center or in class.

4. **In-person workshops, online tutorials, and more services** are available.

Visit the WNC website: [Wavenet Central](#). Live Chat and Center locations are posted on the website. Or please call one of the following locations: WNC Conway, 349-5182; WNC Grand Strand, 477-2076; and WNC Georgetown, 520-1473.

STUDENT TESTING:

Testing in an **online/hybrid** course may be accomplished in a variety of ways:

- The test administered within D2L
- The test administered in writing on paper
- The test administered through Publisher Platforms

Furthermore, tests may have time limits and/or require a proctor.

Proctoring can be accomplished either face-to-face at an approved site or online through RPNOW, our online proctoring service. To find out more about proctoring services, please visit the [Online Testing](#) section of the HGTC's Testing Center web page.

The **Instructor Information Sheet** will have more details on test requirements for your course.

DISABILITY SERVICES:

HGTC is committed to providing an accessible environment for students with disabilities. Inquiries may be directed to Beth Havens, Director of Student Development on the Conway Campus Jaime Davis, Counselor/Advisor on the Georgetown Campus or Kristin Griffin, Counselor on the Grand Strand Campus. These individuals will review documentation of the student's disability and, in a confidential setting with the student, develop an educational accommodation plan.

Note: It is the student's responsibility to self-identify as needing accommodations and to provide acceptable documentation. After a student has self-identified and submitted documentation of a disability, accommodations may be determined, accepted, and provided.

STATEMENT OF EQUAL OPPORTUNITY/NON-DISCRIMINATION STATEMENT

Horry-Georgetown Technical College prohibits discrimination and harassment, including sexual harassment and abuse, on the basis of race, color, sex, national or ethnic origin, age, religion, disability, marital or family status, veteran status, political ideas, sexual orientation, gender identity, or pregnancy, childbirth, or related medical conditions, including, but not limited to, lactation in educational programs and/or activities.

Inquiries regarding the non-discrimination policies: Students and prospective student inquiries concerning Section 504, Title II, and Title IX and their application to the College or any student decision may be directed to the Vice President for Student Affairs, Dr. Melissa Batten, VP Student Affairs, Title IX Coordinator, Building 1100, Room 107A, Conway Campus, PO Box 261966, Conway, SC 29528-

6066, 843-349-5228, Melissa.Batten@hgtc.edu. Employee and applicant inquiries concerning Section 504, Title II, and Title IX and their application to the College may be directed to the Vice President for Human Resources, Jacquelyne Snyder, VP Human Resources, Section 504, Title II, and Title IX Coordinator, Building 200, Room 212A, Conway Campus, PO Box 261966, Conway, SC 29528-6066, 843-349-5212, Jacquelyne.Snyder@hgtc.edu.

TITLE IX REQUIREMENTS

Horry Georgetown Technical College prohibits the offenses of domestic violence, dating violence, sexual assault, and stalking. Any student who believes he or she has experienced or witnessed discrimination including sexual harassment, domestic violence, dating violence, sexual assault or stalking is encouraged to report such incidents to one of the College’s Title IX Coordinators.

*Faculty and Staff are required to report incidents to the Title IX Coordinators when involving students. The only HGTC employees exempt from mandatory reporting are licensed mental health professionals (only as part of their job description such as counseling services).

<p>Inquiries regarding the non-discrimination policies:</p>	
<p>Student and prospective student inquiries concerning Section 504, Title II, and Title IX and their application to the College or any student decision may be directed to the Associate Vice President for Student Affairs.</p>	<p>Employee and applicant inquiries concerning Section 504, Title II, and Title IX and their application to the College may be directed to the Associate Vice President for Human Resources.</p>
<p>Dr. Melissa Batten, VP Student Affairs <i>Title IX Coordinator</i></p> <p>Building 1100, Room 107A, Conway Campus PO Box 261966, Conway, SC 29528-6066 843-349-5228 Melissa.Batten@hgtc.edu</p>	<p>Jacquelyne Snyder, VP Human Resources <i>Section 504, Title II, and Title IX Coordinator</i></p> <p>Building 200, Room 212A, Conway Campus PO Box 261966, Conway, SC 29528-6066 843-349-5212 Jacquelyne.Snyder@hgtc.edu</p>