



INSTRUCTIONAL PACKAGE

COS 210
Hair Coloring

Effective Term
Fall 2024/Spring 2025/Summer 2025

INSTRUCTIONAL PACKAGE

Part I: Course Information

Effective Term: Fall 2024/Spring 2025/Summer 2025

COURSE PREFIX: COS 210

COURSE TITLE: Hair Coloring

CONTACT HOURS: 0 Lecture 9 Lab

CREDIT HOURS: 3

RATIONALE FOR THE COURSE:

The purpose of Hair-coloring of Cosmetology is to introduce the student in conducting a color service in accordance with a client's needs or expectations, consulting with clients to determine their needs and preferences, using a variety of salon products while providing client services and conducting services in a safe environment, taking measures to prevent the spread of infectious and contagious disease. While given skills for participating in lifelong learning to stay current with trends, technology, and techniques pertaining to the cosmetology industry.

COURSE DESCRIPTION:

This course is a study of the science and art of coloring the hair, including methods, procedures, safety precautions, and chemistry.

PREREQUISITES/CO-REQUISITES:

(Credit level [COS 155](#) Minimum Grade of C or Credit level [COS 155](#) Minimum Grade of TC) and (Background Check Form 1)

REQUIRED MATERIALS:

Please visit the [BOOKSTORE](#) online site for most current textbook information.

Enter the semester, course prefix, number and section when prompted and you will be linked to the correct textbook.

ADDITIONAL REQUIREMENTS:

Student will have State Board Fees for Written and Practical Exams.

Manikin for State Board Procedures

New Uniforms, if old uniforms are soiled.

Cosmetology Kit Cosmetology

TECHNICAL REQUIREMENTS:

Access to Desire2Learn (D2L), HGTC's learning management system (LMS) used for course materials.

Access to myHGTC portal for student self-services.

College email access – this is the college's primary official form of communication.

STUDENT IDENTIFICATION VERIFICATION:

Students enrolled in online courses will be required to participate in a minimum of one (1) proctored assignment and/or one (1) virtual event to support student identification verification. Please refer to your Instructor Information Sheet for information regarding this requirement.

CLASSROOM ETIQUETTE:

As a matter of courtesy to other students and your professor, please turn off cell phones and other communication/entertainment devices before class begins. If you are monitoring for an emergency, please notify your professor prior to class and switch cell phone ringers to vibrate.

Part II: Student Learning Outcomes

COURSE LEARNING OUTCOMES and ASSESSMENTS*:

- LO 1 Explain why a thorough knowledge of haircoloring is needed for a successful cosmetology career.
- LO 2 Explain how the hair's structure, texture, density, and porosity affect haircolor.
- LO 3 Define the role of levels and tones in formulating haircolor.
- LO 4 Explain primary, secondary, and tertiary colors, and their contributions to tone and intensity in the hair.
- LO 5 Compare and describe the different categories of haircolor.
- LO 6 Detail the roles of hydrogen peroxide and ammonia in a haircolor formula.
- LO 7 Explain the role and action of hair lighteners.
- LO 8 Detail the steps for an effective haircolor consultation.
- LO 9 List the five key questions to ask yourself when formulating a haircolor.
- LO 10 Outline the steps of haircolor and lightening applications, from preliminary strand tests to a single process, and a double process with lightener.
- LO 11 Describe the techniques for highlighting.
- LO 12 Explain the special haircoloring techniques for gray hair.
- LO 13 Describe common haircoloring challenges and potential solutions.
- LO 14 Describe safety precautions to follow during the haircolor process.
 - o Lesson activities listed in CIMA

Instructor Demo / Student Perform

Instructor will review and demonstrate (show a video), and students will practice the following procedures:

- 16-1: Preliminary Patch Test and Strand Test
- 16-2: Temporary Haircolor Rinse
- 16-3: Demipermanent Haircolor Application
- 16-4: Single-Process Color on Virgin Hair

- 16-5: Permanent Single-Process Retouch with a Glaze
- 16-6: Virgin Lightener
- 16-7: Toner Application
- 16-8: Specialty Highlighting with Foil
- 16-9: Pintura Highlight
- 16-10: Color Melt
- 16-11: Permanent Gray Coverage

Lecture why study haircoloring slides 3-7

- Group discussion: What is your personal experience with haircolor? Do you/have you ever colored your hair? If yes, why do you do it? What is the wildest color you have ever had? What are you most interested in learning in this chapter?

Lecture hair color and structure Slides 8-17

- Activity 1 hair color and structure

Lecture hair levels and tones 18-25

- Activity 2 Level system line up
- Group discussion: Bring into the classroom all the haircolor charts used in the school. Review the text on page 615 "How to read a color chart." Walk the students through each chart and discuss how to use each manufacturer's haircolor charts.
- Activity 3 determining existing level
- Lecture color theory slides 26-37
- Activity 4 clay color wheel
- Activity 5 complementary color and tones

Lecture types of haircolor slides 38-58

- Group discussion Show the students the various temporary haircolors used by the school. Discuss the differences between various manufacturers and how to use the products.
- Group discussion Show the students the various semipermanent haircolors used by the school. Discuss the differences between various manufacturers and how to use the products.
- Activity 6 porosity test
- Group discussion Show the students the various permanent haircolors used by the school. Discuss the differences between various manufacturers and how to use the products
- Activity 7 getting clients interested in haircolor
- Learner assignment 1 types of haircolor

Lecture hydrogen peroxide and ammonia Slides 59-67

- Group discussion: Walk the students through the various developers used by the school. Discuss the following:
 - Available volumes
 - Cream versus clear
 - How to use
 - How to store
 - Differences from various manufacturers

Lecture lighteners Slides 68-86

- Group discussion Walk the students through the various lighteners used by the school. Discuss the following:

- Types of lighteners
- How to mix
- Activity 8 10 degree of decolorization
- Group discussion Review the Did You Know? on page 630 with students. Hold a discussion. What influencer trends have you seen that contradicts what you are learning as a professional?

Lecture haircolor consultation Slides 87-94

- Activity 9 role play
- Learner assignment 2 visual gallery
- Activity 10 side bar discussion

Lecture hair color formulation slides 95-102

- Group discussion Review the above Did You Know? and Focus On with students. Hold a group discussion on the importance of each one
- Learner assignment 3 formulation of color

Lecture how to apply haircolor and lighteners Slides 103-125

- Activity 11 application techniques
- Learner assignment 4 hair color and lightener application

Lecture highlighting techniques Slides 126-139

- Activity 12 highlighting techniques
- Learner assignment 5 highlighting techniques

Lecture Grey hair slides 140-149

- Activity 13 formulating for grey hair

Lecture special hair color challenges and solutions Slides 150-161

- Activity 14 hair color tips
- Learner assignment 6 haircolor solutions

Lecture haircoloring safety precautions Slides 162-165

- Activity 15 haircolor safety precautions

Written and practical exam

- Please see Instructors course information sheet for additional assignments, projects and exams

****Students – please refer to the Instructor’s Course Information sheet for specific information on assessments and due dates.***

Part III: Grading and Assessment

EVALUATION OF REQUIRED COURSE MEASURES/ARTIFACTS*:

Students’ performance will be assessed, and the weight associated with the various measures/artifacts are listed below.

EVALUATION*

Tests	50%
Assignments	10%
Projects/Portfolios	10%

Class Participation	10%
Final Exam	20%
	100%

****Students, for the specific number and type of evaluations, please refer to the Instructor's Course Information Sheet.***

GRADING SYSTEM:

Please note the College adheres to a 10-point grading scale A = 100 – 90, B = 89- 80, C = 79 – 70, F = 69 and below.

Grades earned in courses impact academic progression and financial aid status. Before withdrawing from a course, be sure to talk with your instructor and financial aid counselor about the implications of that course of action. Ds, Fs, Ws, WFs and Is also negatively impact academic progression and financial aid status.

The Add/Drop Period is the first 5 days of the semester for **full term** classes. Add/Drop periods are shorter for accelerated format courses. Please refer to the [academic calendar](#) for deadlines for add/drop. You must attend at least one meeting of all of your classes during that period. If you do not, you will be dropped from the course(s) and your Financial Aid will be reduced accordingly.

Part IV: Attendance

Horry-Georgetown Technical College maintains a general attendance policy requiring students to be present for a minimum of 80 percent (80%) of their classes in order to receive credit for any course. Due to the varied nature of courses taught at the college, some faculty may require up to 90 percent (90%) attendance. Pursuant to 34 Code of Federal Regulations 228.22 - Return to Title IV Funds, once a student has missed over 20% of the course or has missed two (2) consecutive weeks, the faculty is obligated to withdraw the student and a student may not be permitted to reenroll. **Instructors define absentee limits for their class at the beginning of each term; please refer to the Instructor Course Information Sheet.**

For online and hybrid courses, check your Instructor's Course Information Sheet for any required on-site meeting times. Please note, instructors may require tests to be taken at approved testing sites, and if you use a testing center other than those provided by HGTC, the center may charge a fee for its services.

Part V: Student Resources



THE STUDENT SUCCESS AND TUTORING CENTER (SSTC):

The SSTC offers to all students the following **free** resources:

1. **Academic tutors** for most subject areas, **Writing Center support**, and **college success skills**.
2. Online **tutoring** and academic support resources.
3. Professional and interpersonal communication **coaching** in the EPIC Labs.

Visit the [Student Success & Tutoring Center](#) website for more information. To schedule tutoring, contact the SSTC at ssc@hgtc.edu or self-schedule in the Penji iOS/Android app or at www.penjiapp.com. Email ssc@hgtc.edu or call SSTC Conway, 349-7872; SSTC Grand Strand, 477-2113; and SSTC Georgetown, 520-1455, or go to the [Online Resource Center](#) to access on-demand resources.



STUDENT INFORMATION CENTER: TECH Central

TECH Central offers to all students the following **free** resources:

1. **Getting around HGTC**: General information and guidance for enrollment, financial aid, registration, and payment plan support!
2. Use the [Online Resource Center \(ORC\)](#) including Office 365 support, password resets, and username information.
3. **In-person workshops, online tutorials and more services** are available in Desire2Learn, Student Portal, Degree Works, and Office 365.
4. **Chat with our staff on TECH Talk**, our live chat service. TECH Talk can be accessed on the student portal and on TECH Central's website, or by texting questions to (843) 375-8552.



HGTC LIBRARY:

Each campus location has a library where HGTC students, faculty, and staff may check out materials with their HGTC ID. All three HGTC campus libraries are equipped with computers to support academic research and related school work; printing is available as well. Visit the

[Library](#) website for more information or call (843) 349-5268.

STUDENT TESTING:

Testing in an **online/hybrid** course and in **make-up exam** situations may be accomplished in a variety of ways:

- Test administered within D2L.
- Test administered in writing on paper.
- Test administered through Publisher Platforms (which may have a fee associated with the usage)

Furthermore, tests may have time limits and/or require a proctor.

Proctoring can be accomplished either face-to-face at an approved site or online through our online proctoring service. To find out more about proctoring services, please visit the [Online Testing](#) section of the HGTC's Testing Center webpage.

The **Instructor Information Sheet** will have more details on test requirements for your course.

DISABILITY SERVICES:

HGTC is committed to providing an accessible environment for students with disabilities. Inquiries may be directed to HGTC's [Accessibility and Disability Service webpage](#). The Accessibility and Disability Services staff will review documentation of the student's disability and, in a confidential setting with the student, engage in an interactive process to develop an educational accommodation plan.

Note: It is the student's responsibility to self-identify as needing accommodations and to provide acceptable documentation. After a student has self-identified and submitted documentation of a disability, accommodations may be determined, accepted, and provided. Students will need to reach out to the Accessibility and Disability Services staff each semester to renew their accommodations.

COUNSELING SERVICES:

HGTC Counseling Services strives to optimize student success through managing personal and academic concerns that may interfere with achieving educational goals. Staff are available to every student for assistance and guidance on personal matters, academic concerns and other areas of concern. HGTC offers free in-person and telehealth counseling services to students. For more information about counseling services, please reach out to counseling@hgtc.edu or visit the website the [Counseling Services webpage](#).

STATEMENT OF EQUAL OPPORTUNITY/NON-DISCRIMINATION STATEMENT:

Horry-Georgetown Technical College shall not discriminate in employment or personnel decisions or in student admissions or in student decisions, or in all other segments of the College community on the basis of race, color, sex, national or ethnic origin, age, religion, disability, marital or family status, veteran status, political ideas, sexual orientation, gender identity, or pregnancy, childbirth, or related medical conditions, including, but not limited to, lactation, in the educational programs and activities which it operates, and the college is prohibited from discrimination in such manner by applicable laws. Practices and requirements for nondiscrimination extend to the enrollment of students in programs and activities of the College and employment by the College.

All inquiries regarding the federal laws as they relate to discrimination on the basis of sex may be directed to Tamatha Sells, Title IX Coordinator, Horry-Georgetown Technical College, Building 1100C, Room 107B, 2050 Hwy 501 E, PO Box 261966, Conway, SC 29528-6066, 843-349-5218, tamatha.sells@hgtc.edu or to the US Department of Education Office of Civil Rights. (Telephone: 800-421-3481/Email: OCR@ed.gov).

Other employee and applicant inquiries concerning the federal laws and their application to the College may be directed to Jacquelyne Snyder, Vice President, Human Resources and Employee Relations & the College's Affirmative Action/Equal Opportunity Officer, Horry-Georgetown Technical College, Building 200C, Room 205B, 2050 Hwy 501 E, PO Box 261966, Conway, SC 29528-6066, 843-349-5212, jacquelyne.snyder@hgtc.edu.

Other student and prospective student inquiries concerning the federal laws and their application to the College or any student decision may be directed to Dr. Melissa Batten, Vice President, Student Affairs, Section 504 & Title II Coordinator Horry-Georgetown Technical College, Building 1100C, Room 107A, 2050 Hwy 501 E, PO Box 261966, Conway, SC 29528-6066, 843-349-5228, melissa.batten@hgtc.edu.

TITLE IX REQUIREMENTS:

Title IX of the Education Amendments of 1972 protects students, employees, applicants for admission and employment, and other persons from all forms of sex discrimination.

HGTC prohibits the offenses of domestic violence, dating violence, sexual assault, and stalking and will provide students, faculty, and staff with necessary information regarding prevention, policies, procedures, and resources.

Any student, or other member of the college community, who believes that they have been a victim of sexual harassment, domestic violence, dating violence, sexual assault, or stalking may file a report with the college's Title IX Coordinator or campus law enforcement*.

*Faculty and Staff are required to report these incidents to the Title IX Coordinator when involving students. The only HGTC employees exempt from mandatory reporting are licensed mental health professionals (only as part of their job description such as counseling services).

For more information, contact Tamatha Sells, Title IX Coordinator, Conway Campus, Building 1100C, Room 107B, 843-349-5218, tamatha.sells@hgtc.edu.

PREGNANCY ACCOMMODATIONS

Under Title IX, colleges must not exclude a pregnant student from participating in any part of an educational program. Horry-Georgetown Technical College is committed to ensuring that pregnant students receive reasonable accommodations to ensure access to our educational programs.

Students should advise the Title IX Coordinator of a potential need for accommodations as soon as they know they are pregnant. It is extremely important that communication between student, instructors, and the Title IX Coordinator begin as soon as possible. Each situation is unique and will be addressed individually.

Title IX accommodations DO NOT apply to Financial Aid. Financial Aid regulations do not give the College any discretion in terms of Financial Aid eligibility.

Certain educational programs may have strict certification requirements or requirements mandated by outside regulatory agencies. Therefore, in some programs, the application of Title IX accommodations may be limited.

To request pregnancy accommodations, please complete the [Pregnancy Intake Form](#).