HORRY GEORGETOWN
TECHNICAL COLLEGE

INSTRUCTIONAL PACKAGE

COS 210
Hair Coloring

Effective Term
2021/2022

INSTRUCTIONAL PACKAGE

Part I: Course Information

Effective Term: 2021/2022

COURSE PREFIX: COS 210   COURSE TITLE: Hair Coloring

CONTACT HOURS: 0 Lecture 9 Lab   CREDIT HOURS: 3

RATIONALE FOR THE COURSE:

The purpose of Hair-coloring of Cosmetology is to introduce the student in conducting a color service in accordance with a client's needs or expectations, consulting with clients to determine their needs and preferences, using a variety of salon products while providing client services and conducting services in a safe environment, taking measures to prevent the spread of infectious and contagious disease. While given skills for participating in lifelong learning to stay current with trends, technology, and techniques pertaining to the cosmetology industry.

COURSE DESCRIPTION:

This course is a study of the science and art of coloring the hair, including methods, procedures, safety precautions, and chemistry.

PREREQUISITES/CO-REQUISITES:

(ACT Math 15 or ACCUPLACER Arithmetic 024 or New ACCUPLACER Arithmetic 220 or New ACCUPLACER Adv Algebra 200 or COMPANION Arithmetic 024 or Multiple Measures Math 1 or Credit level MAT 101 Minimum Grade of C or Credit level MAT 101 Minimum Grade of TC or Credit level MAT 155 Minimum Grade of C or Credit level MAT 155 Minimum Grade of TC or SAT Mathematics 400 or New SAT Mathematics 350) and (ACT Reading 14 or ACCUPLACER Reading Comp 056 or New ACCUPLACER Reading Comp 235 or COMPANION Reading 056 or Writing Sample ENG101 1 or WS ENG101 with Lab 1 or Writing Sample ENG155 1 or WS ENG155 with Lab 1 or Multiple Measures English 1 or Credit level ENG 155 Minimum Grade of C or Credit level ENG 155 Minimum Grade of TC or Credit level ENG 101 Minimum Grade of C or Credit level ENG 101 Minimum Grade of TC or SAT Critical Reading 380) and (Background Check Form 1) and (Credit level COS 114 Minimum Grade of C or Credit level COS 114 Minimum Grade of TC) and (Credit level COS 116 Minimum Grade of C or Credit level COS 116 Minimum Grade of TC) and (Credit level COS 155 Minimum Grade of C or Credit level COS 155 Minimum Grade of TC) and (Credit level COS 206 Minimum Grade of C or Credit level COS 206 Minimum Grade of TC)

*__Online/Hybrid__ courses require students to complete the DLi Orientation Video prior to enrolling in an online course.

REQUIRED MATERIALS:

Please visit the BOOKSTORE online site for most current textbook information. Use the direct link below

to find textbooks.

Enter the semester, course prefix, number and section when prompted and you will be linked to the correct textbook.

ADDITIONAL REQUIREMENTS:

Student will have State Board Fees for Written and Practical Exams.
Manikin for State Board Procedures
New Uniforms, if old uniforms are soiled.
Cosmetology Kit Cosmetology

TECHNICAL REQUIREMENTS:

Access to Desire2Learn (D2L), HGTC's student portal for course materials.
MyHGTC and college email access.

STUDENT IDENTIFICATION VERIFICATION:

Students enrolled in online courses will be required to participate in a minimum of one (1) proctored assignment and/or one (1) virtual event to support student identification verification. Please refer to your Instructor Information Sheet for information regarding this requirement.

CLASSROOM ETIQUETTE:

As a matter of courtesy to other students and your professor, please turn off cell phones and other communication/entertainment devices before class begins. If you are monitoring for an emergency, please notify your professor prior to class and switch cell phone ringers to vibrate.

NETIQUETTE: is the term commonly used to refer to conventions adopted by Internet users on the web, mailing lists, public forums, and in live chat focused on online communications etiquette. For more information regarding Netiquette expectations for distance learning courses, please visit Online Netiquette.

Part II: Student Learning Outcomes

COURSE LEARNING OUTCOMES and ASSESSMENTS*:

1.   List the reasons why people color their hair.
2.   Explain how the hair's porosity affects haircolor
3.   List the types of melanin found in the hair strand
4.   Define and identify natural color including the level system and natural tone.
5.   Describe the theory of color
6.   Identify the primary, secondary and tertiary colors.
7.   Explain the Law of Color and its effect on the outcome of the color service.
8.   Identify the different types of color and developers
9.   Conduct an effective haircolor consultation.

10.   Discuss the different ways to formulate hair color and what factors need to be considered.
11.   Perform a predisposition test and strand test.
12.   Create special effect haircoloring using advanced techniques.
13.   Identify challenges in formulation and corrective color.
14.   Demonstrate haircoloring safely precautions.
15.   Perform all color applications including virgin application, single process, toner, special effect with and without foil.

Week:	Topic to be Reviewed	Assignments/Reading
1	***Day 1:*** *Instructor will introduce themselves to the class.* *Instructor will conduct an ice breaker exercise with students.* *Syllabus and course review* *Handbook Review* *Instructor will demonstrate how to sign in to MindTap* *Instructor will demonstrate how to use D2L* *Instructor will end the class with another ice breaker and/or seating arrangement for the week.* ***Day 2:*** *Instructor will demo Mindtap by reviewing the following with students:* ***Understand the Basic Principles of Hair cutting*** *Watch: Why Study Hair cutting* *Watch: Hair cutting Basics* *Read: Learn The Basic Principles of Hair cutting* *Watch: Principles of Hair cutting in Action* *Watch: Reference Points & Areas of the Head* *Read: Learn More About The Basic Principles of Hair cutting* *Watch: Lines and Angles Video* *Watch: Lines, Sections, Elevation, Guidelines, and More*	***Assignments Due 8/30*** ***D2L:*** *Week 1 Discussion* ***Mindtap:*** ***Understand the Basic Principles of Hair cutting*** *Watch: Why Study Hair cutting* *Watch: Hair cutting Basics* *Read: Learn The Basic Principles of Hair cutting* *Watch: Principles of Hair cutting in Action* *Watch: Reference Points & Areas of the Head* *Read: Learn More About The Basic Principles of Hair cutting* *Watch: Lines and Angles Video* *Watch: Lines, Sections, Elevation, Guidelines, and More* *Do It: Fill In the Blank Activity* *Do It: Matching Exercise* *Test 1* ***Show Proper Use of Hair cutting Tools*** *Watch: An Introduction to Hair cutting Tools* *Read: Choosing & Properly Using the Right Hair cutting Tools* *Watch: Hair cutting Tools Video* *Watch: Razor Cutting Safety* *Do It: Matching Activity* ***Hair cutting Posture, Body Position, & Hair cutting Safety*** *Watch: An Introduction to Proper Body Position & Posture* *Read: Hair cutting Posture, Body Position, & Hair cutting Safety* *Do It: Multiple Choice Quiz*

Week:	Topic to be Reviewed	Assignments/Reading
Week 2	***Lab*** ***Day 1*** *Identify reference points on the - Head Form (pg 359-361)* *Demo angles elevation and guidelines(pg 361-362)* *Demo sections, subsections, parts and partings (pg. 362)* *Perform client consultation* *Demo Elevation, graduation, cutting line, finger angle, guidelines (stationary, travelling) and overdirection.(pg 363-366)* *Students will conduct a consultation on a partner (pg 366-368)* ***Day 2:*** *Demonstrate the safe and proper use of the various cutting tools. Demonstrate proper posture and body position (pg 369-382)* *Demonstrate Blunt Haircut (pg. 404)* *Activity: Students will attempt blunt haircut.* ***Students will upload a photo to the dropbox titled "Week 2 Projects" in D2L for a grade.***	***Assignments due Sept 6th*** ***D2L:*** *Week 2 Discussion* ***Mindtap:*** *Week 2 Test* *Its recommended that students watch the following before Day 2* ***Cut Hair Using Basic Haircutting Techniques*** *Read: Cutting Hair Using Basic Haircutting Techniques* *Watch: The Right-Handed Blunt Haircut Slideshow* *Watch: The Left-Handed Blunt Haircut Slideshow*
Week 3	***Instructor will review:*** *Understand proper body posture and position* *Maintaining safety while performing a haircut service* ***Instructor will demonstrate:***	*Assignments Due by Sept 13* ***D2L:*** *Week 3 Discussion* ***MindTap:*** *Read: The Graduated Haircut*

Week:	Topic to be Reviewed	Assignments/Reading
	Graduated haircut (pg 410) ***Students will attempt to complete:*** *Graduated haircut* **Students will upload a photo of their completed haircut to D2L drop box "Week 3 Projects"**	*Watch: The Right-Handed Graduated Haircut Slideshow* Watch: The Left-Handed Graduated Haircut Slideshow
Week 4	***Instructor will review:*** *Graduated haircut (pg 410)* ***Instructor will demonstrate:*** *Long layered haircut (pg 428)* ***Students will attempt:*** *Long layered haircut* ***Students will upload a picture of their completed work to D2L drop box "Week 4 projects" for a grade.***	**Assignments due Sept 20th** **D2L:** Week 4 Discussion **MindTap:** *Watch: The Right-Handed Long-Layered Haircut Slideshow* Watch: The Left-Handed Long-Layered Haircut Slideshow
Week 5	***Instructor will review:*** *Long layered haircut* ***Instructor will demonstrate:*** *Uniform layered haircut (p418) (State board haircut)* ***Students will attempt:*** *Uniform layered haircut* ***Students will upload a picture of their completed work to D2L drop box "Week 5 projects" for a grade.***	**Assignments due Sept 27th** **D2L:** Week 5 Discussion **MindTap:** *Read: The Uniform-Layered Haircut* *Watch: The Right-Handed Uniform-Layered Haircut Slideshow* Watch: The Left-Handed Uniform-Layered Haircut Slideshow
Week 6	***Instructor will review:*** *Uniform layered haircut (p418) (State board haircut)* ***Instructor will demonstrate:*** *Men's basic clipper cut (pg 434)* ***Students will attempt:*** *Men's basic clipper cut* ***Students will upload a picture of their completed work to D2L drop box "Week 6 projects" for a grade.***	***Assignments due Oct 4th*** ***D2L:*** *Week 6 Discussion* ***MindTap:*** *Test 3* **Understanding Other Cutting Techniques** Recap Chapter Highlights Flashcards: Key Terms Review

Week:	Topic to be Reviewed	Assignments/Reading
		Do It: Media Quiz
Week 7	**_Instructor will review:_** _Blunt haircut (pg 404)_ **_Student will attempt:_** _Blunt haircut - Timed_ **_Instructor will demonstrate:_** _Discuss and explain the other types of cutting techniques_ • _Curly hair_ • _Fringe area_ • _Razor cutting_ • _Slide cutting_ • _Scissor over comb_ • _Texturizing_ _Terminology & Haircutting Tools_ **_Students will attempt:_** _Discuss and explain the other types of cutting techniques_ • _Curly hair_ • _Fringe area_ • _Razor cutting_ • _Slide cutting_ • _Scissor over comb_ • _Texturizing_ _Terminology & Haircutting Tools_ **_Students will upload a picture of their completed work to D2L drop box "Week 7 projects" for a grade._**	**Assignments due Oct 11th** **D2L:** Week 7 Discussion **MindTap:** Midterm Review
Week 8	**_Instructor will review:_** _Discuss and explain the other types of cutting techniques_ • _Curly hair_ • _Fringe area_ • _Razor cutting_ • _Slide cutting_ • _Scissor over comb_ • _Texturizing_ _Terminology & Haircutting Tools_ **_Instructor will demonstrate:_**	**_Assignments due Oct 18th_** **_D2L:_** _Week 8 Discussion_ **_MindTap:_** MidTerm Exam

Week:	Topic to be Reviewed	Assignments/Reading
	Graduated haircut ***Students will attempt:*** *Graduated Haircut - timed* ***Students will upload a picture of their completed work to D2L drop box "Week 8 projects" for a grade.***	
Week 9	***Instructor will review:*** *Long Layered Haircut* *Uniform Layered Haircut* ***Instructor will demonstrate:*** *Long Layered haircut* *Uniform layered haircut (p418) (State board haircut)* ***Students will attempt:*** *Long layered haircut - timed* *Uniform layered haircut - timed* ***Students will upload a picture of their completed work to D2L drop box "Week 9 projects" for a grade.***	**Assignments due Oct 25th** **D2L:** Week 9 Discussion **MindTap:** None
Week 10	***Instructor will review:*** *Long layered haircut* *Uniform layer haircut* ***Instructor will demonstrate:*** *Combination Haircuts* ***Students will attempt:*** *Combination haircuts - write which haircuts were combined and timing on paper to upload with picture* ***Students will upload a picture of their completed work to D2L drop box "Week 10 projects" for a grade.***	**Assignments due Nov 1st** **D2L:** Week 10 Discussion **MindTap:** None
Week 11	***Instructor will review:*** *Combination Haircuts* ***Instructor will demonstrate:*** *Fade with Clippers (Men's Cut)* *Pompadour Men's Cut* *Flat Top (Men's Cut)* ***Students will attempt:***	**Assignments due Nov 8th** **D2L:** Week 11 Discussion

Week:	Topic to be Reviewed	Assignments/Reading
	Fade with Clippers (Men's Cut) Pompadour Men's Cut Flat Top (Men's Cut) ***Students will upload a picture of their completed work to D2L drop box "Week 11 projects" for a grade.***	**MindTap:** Test 5
Week 12	***Instructor will review:*** *Fade with Clippers (Men's Cut)* *Pompadour Men's Cut* *Flat Top (Men's Cut)* ***Instructor will demonstrate:*** *Uniform Layered haircut* ***Students will attempt:*** *Uniform layered haircut - timed* ***Students will upload a picture of their completed work to D2L drop box "Week 12 projects" for a grade.***	**Assignments due Nov 15** **D2L:** Week 12 Discussion **MindTap:** None
Week 13	***Instructor will review:*** *Uniform layered haircut* ***Instructor will demonstrate:*** *Combination haircuts* ***Students will attempt:*** *Combination haircuts - timed* ***Students will upload a picture of their completed work to D2L drop box "Week 13 projects" for a grade.***	**Assignments due Nov 22nd** **D2L:** Week 13 Discussion **MindTap:** None
Week 14	***Instructor will:*** *Give instructions on haircutting portfolio.* *Instructions:* *For the next two weeks, you will attempt the following haircuts (please include timing) and upload pictures to D2L Drop boxes for weeks 14 and 15:* *1. Uniform layered haircut* *2. Graduated haircut* *3. Blunt haircut* *4. Combination haircut* *5. Graduated haircut*	**Assignments due Nov 29th** **D2L:** Week 14 Discussion **MindTap:** None

Week:	Topic to be Reviewed	Assignments/Reading
	6. *Long layered haircut* **Students will:** Begin their portfolio projects. Upload them to the appropriate D2L drop box.	
Week 15	**Instructor will:** *Give instructions on haircutting portfolio.* *Instructions:* *For the next two weeks, you will attempt the following haircuts (please include timing) and upload pictures to D2L Drop boxes for weeks 14 and 15:* 1. *Uniform layered haircut* 2. *Graduated haircut* 3. *Blunt haircut* 4. *Combination haircut* 5. *Graduated haircut* 6. *Long layered haircut* **Students will:** Begin their portfolio projects. Upload them to the appropriate D2L drop box.	**Assignments due Dec 6th** **D2L:** Week 15 Discussion **MindTap:** Final Exam
Week 16	**Practical Exam**	

*Students – please refer to the Instructor's Course Information sheet for specific information on assessments and due dates.

Part III: Grading and Assessment

EVALUATION OF REQUIRED COURSE MEASURES/ARTIFACTS*:

Students' performance will be assessed and the weight associated with the various measures/artifacts are listed below.

EVALUATION*

Tests	20%
Assignments	20%
Projects/Portfolios	20%
Class Participation	20%
Final Exam	20%
	100%

*Students, for the specific number and type of evaluations, please refer to the Instructor's Course Information Sheet.

GRADING SYSTEM:

Please note the College adheres to a 10 point grading scale A = 100 – 90, B = 89- 80, C = 79 – 70, F = 69 – below.

Grades earned in courses impact academic progression and financial aid status. Before withdrawing from a course, be sure to talk with your instructor and financial aid counselor about the implications of that course of action. Ds, Fs, Ws, WFs and Is also negatively impact academic progression and financial aid status.

The Add/Drop Period is the first 5 days of the semester for **full term** classes. Add/Drop periods are shorter for accelerated format courses. Please refer to the [academic calendar](#) for deadlines for add/drop. You must attend at least one meeting of all of your classes during that period. If you do not, you will be dropped from the course(s) and your Financial Aid will be reduced accordingly.

Part IV: Attendance

Horry-Georgetown Technical College maintains a general attendance policy requiring students to be present for a minimum of 80 percent (80%) of their classes in order to receive credit for any course. Due to the varied nature of courses taught at the college, some faculty may require up to 90 percent (90%) attendance. Pursuant to 34 Code of Federal Regulations 228.22 - Return to Title IV Funds, once a student has missed over 20% of the course or has missed two (2) consecutive weeks, the faculty is obligated to withdraw the student and a student may not be permitted to reenroll. **Instructors define absentee limits for their class at the beginning of each term; please refer to the Instructor Course Information Sheet.**

For online and hybrid courses, check your Instructor's Course Information Sheet for any required on-site meeting times. Please note, instructors may require tests to be taken at approved testing sites, and if you use a testing center other than those provided by HGTC, the center may charge a fee for its services.

Part V: Student Resources

THE STUDENT SUCCESS AND TUTORING CENTER (SSTC):

The SSTC offers to all students the following **free** resources:
1. **Academic tutors** for most subject areas, **Writing Center support**, and **college success skills**.
2. Online **tutoring** and academic support resources.
3. Professional and interpersonal communication **coaching** in the EPIC Labs.

Visit the [Student Success & Tutoring Center](#) website for more information. To schedule tutoring, contact

the SSTC at sstc@hgtc.edu or self-schedule in the Penji iOS/Android app or at www.penjiapp.com.
Email sstc@hgtc.edu or call SSTC Conway, 349-7872; SSTC Grand Strand, 477-2113; and SSTC
Georgetown, 520-1455, or go to the Online Resource Center to access on-demand resources.

STUDENT INFORMATION CENTER: TECH Central

TECH Central offers to all students the following <u>free</u> resources:

1. **Getting around HGTC**: General information and guidance for enrollment, financial aid, registration, and payment plan support!
2. Use the Online Resource Center (ORC) including Office 365 support, password resets, and username information.
3. **In-person workshops, online tutorials and more services** are available in Desire2Learn, Student Portal, Degree Works, and Office 365.
4. **Chat with our staff on TECH Talk**, our live chat service. TECH Talk can be accessed on the student portal and on TECH Central's website, or by texting questions to (843) 375-8552.

Visit the Tech Central website for more information. Live Chat and Center locations are posted on the website. Or please call (843) 349 – TECH (8324), Option #2.

DISABILITY SERVICES:

HGTC is committed to providing an accessible environment for students with disabilities. Inquiries may be directed to HGTC's Accessibility and Disability Service webpage. The Accessibility and Disability staff will review documentation of the student's disability and, in a confidential setting with the student, develop an educational accommodation plan.

Note: It is the student's responsibility to self-identify as needing accommodations and to provide acceptable documentation. After a student has self-identified and submitted documentation of a disability, accommodations may be determined, accepted, and provided.

STATEMENT OF EQUAL OPPORTUNITY/NON-DISCRIMINATION STATEMENT:

Horry-Georgetown Technical College prohibits discrimination and harassment, including sexual harassment and abuse, on the basis of race, color, sex, national or ethnic origin, age, religion, disability, marital or family status, veteran status, political ideas, sexual orientation, gender identity, or pregnancy, childbirth, or related medical conditions, including, but not limited to, lactation in educational programs and/or activities.

TITLE IX REQUIREMENTS:

All students (as well as other persons) at Horry-Georgetown Technical College are protected by Title IX—regardless of their sex, sexual orientation, gender identity, part- or full-time status, disability, race, or national origin—in all aspects of educational programs and activities. Any student, or other member of the college community, who believes that he/she is or has been a victim of sexual harassment or

sexual violence may file a report with the college's Chief Student Services Officer, campus law enforcement, or with the college's Title IX Coordinator, or designee.

*Faculty and Staff are required to report incidents to the Title IX Coordinators when involving students. The only HGTC employees exempt from mandatory reporting are licensed mental health professionals (only as part of their job description such as counseling services).

INQUIRIES REGARDING THE NON-DISCRIMINATION/TITLE IX POLICIES:

Student and prospective student inquiries concerning Section 504, Title II, and Title IX and their application to the College or any student decision may be directed to the Vice President for Student Affairs.

Dr. Melissa Batten, VP Student Affairs
Title IX Coordinator
Building 1100, Room 107A, Conway Campus
PO Box 261966, Conway, SC 29528-6066
843-349-5228
Melissa.Batten@hgtc.edu

Employee and applicant inquiries concerning Section 504, Title II, and Title IX and their application to the College may be directed to the Vice President for Human Resources.

Jacquelyne Snyder, VP Human Resources
EEO and Title IX Coordinator
Building 200, Room 212A, Conway Campus
PO Box 261966, Conway, SC 29528-6066
843-349-5212
Jacquelyne.Snyder@hgtc.edu